

**ROAD TRAFFIC REGULATION ACT 1984, ROAD TRAFFIC ACT 1991 &  
TRAFFIC MANAGEMENT ACT 2004**

**WOKINGHAM BOROUGH COUNCIL**

**WOKINGHAM BOROUGH COUNCIL (VARIOUS ROADS, WOKINGHAM  
BOROUGH) (STOPPING, WAITING, LOADING AND UNLOADING  
PROHIBITIONS AND RESTRICTIONS, PARKING PLACES AND RESIDENT  
PERMIT PARKING PLACES) (CIVIL PARKING ENFORCEMENT)  
(CONSOLIDATION) ORDER 2017**

**MADE: 2 October 2017**

**COMING INTO OPERATION: 9 October 2017**

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## CONTENTS AND ARRANGEMENT OF ARTICLES

### Article

#### PART I GENERAL

1. Citation and commencement
2. Interpretation
3. - 6. Application of Order

#### PART II

7. - 10. PROHIBITION AND RESTRICTION OF WAITING

#### PART III

11. - 17. AUTHORISATION AND USE OF PARKING PLACES

#### PART IV

18. - 23 AUTHORISATION AND USE OF PARKING PLACES FOR DISABLED PERSONS' VEHICLES

#### PART V

24. SUSPENSION OF PARKING PLACES

#### PART VI

25. - 36. PERMITS

#### PART VII

37. - 38. CONTRAVENTION OF ORDER

#### PART VIII

39. REVOCATION OF ORDERS

### Schedules

- 1 Traffic Regulation Orders to be revoked
- 2 Map Schedules, including:
  - Index Sheet showing map revision number and date
  - Map Schedule Legend
  - Maps
- 3 Resident Permit Zone identifiers, restriction on permit issue, permit charges
- 4 Residential property addresses that are eligible to apply for residents permits (including Plans)

**WOKINGHAM BOROUGH COUNCIL** as Traffic Authority in exercise of the powers conferred by Sections 1, 2, 3, 4, , 32, 35, 39, 45, 46, 49, 53 and 124 and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984, (hereinafter referred to as "the Act"), Part 6 of the Traffic Management Act 2004, and of all other enabling powers, and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the Act, **HEREBY MAKES** the following Order:-

## **PART 1 – GENERAL**

### **Citation and commencement**

1. This Order shall come into operation on the 9th day of October 2017 and may be cited as The Wokingham Borough Council (Various Roads, Wokingham Borough) (Stopping, Waiting, Loading and Unloading Prohibitions and Restrictions, Parking Places and Resident Permit Parking Places) (Civil Parking Enforcement) (Consolidation) Order 2017

### **Interpretation**

2. In this Order, except where the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them: -

**"the Council"** means the Wokingham Borough Council;

**"the Regulations"** means the Traffic Signs Regulations and General Directions 2016;

**"Appropriate Remittance"** in relation to Parking Permits is the sum referred to in Column 8 of Schedule 3;

**"Authorised Taxi Rank"** or **"Taxi Stand"** means any area of Carriageway which is comprised within and indicated by a road marking complying with the Regulations and reserved for use by Hackney Carriages waiting to pick up passengers ;

**"Authorised Parking Place"** means any Parking Place on a road authorised or designated by an order made or having effect as if made under the Act;

**"Bus"** has the same meaning as in Schedule 1 of the Regulations and "buses" shall be construed accordingly;

**"Bus Stop Clearway"** means an area of highway intended for the waiting of buses, which is comprised within and indicated by a road marking complying with the Regulations;

**"Carer"** means a person who looks after another person who is either elderly, disabled or in ill health and is unable to manage by themselves without assistance;



**"Carer's Permit"** means a Permit issued by the Council under the provisions of this Order to a registered address within a resident Permit Parking Zone permitting a Carer visiting a property within a Permit Parking Zone to park in a residents' Permit Parking Place when displaying a Valid Permit;

**"Carriageway"** has the same meaning as in Schedule 1 of the Regulations;

**"Civil Enforcement Officer"** means a person authorised by or on behalf of the Council under section 76 of the Traffic Management Act 2004 to patrol, issue penalty charge notices in any parking place and to enforce the restrictions imposed by this Order;

**"Clearway"** means any of the side or lengths of road specified on the Plans where stopping is prohibited at any time provided that the expression shall not include any Parking Place;

**"Delivering"** and **"Collecting"** in relation to any Goods includes checking the Goods for the purpose of their delivery or collection;

**"Disabled Person's Badge"** has the same meaning as given in Regulation 3(1) of the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000;

**"Disabled Person's Vehicle"** means a vehicle lawfully displaying a Disabled Persons Badge and which immediately before any period of waiting allowed pursuant to the Disable Persons (Badges for Motor Vehicles)(England) Regulations 2000 has been or is to be driven by a disabled person or, as the case may be, has been or is about to be used for carrying a disabled person as a passenger;

**"Disabled Person's Parking Place"** means a Road or length of Road authorised to be used as a parking place for a Disabled Person's Vehicle displaying a Disabled Person's Badge;

**"Driver"** in relation to a vehicle waiting in a Prohibited Road or a Parking Place means the person driving the vehicle at the time it was left in the Prohibited Road or Parking Place;

**"Eligible Address"** means any postal address listed in Column 3 of Schedule 4, the resident of which address may apply for a residents Parking Permit for use within the corresponding permit zone listed in Column 1 of Schedule 3;

**"Enactment"** means any enactment, whether public general or local, and includes any order, byelaw, rule, regulation, scheme or other instrument having effect by virtue of an enactment;

**"Entrance Marking"** shall mean an area of highway where stopping is prohibited outside schools or a fire stations and indicated by road markings as denoted in the



Regulations;

**"Goods"** means goods of any kind and includes cash or other valuable securities, or burdens of any description;

**"Goods Vehicle"** means a motor vehicle of at least 7.5 tonnes gross weight and which is constructed or adapted for use for the carriage of Goods, or a trailer so constructed or adapted and does not include any motor vehicle primarily constructed or adapted for the carriage of passengers, such as a saloon, hatchback or estate type motor car;

**"Hackney Carriage"** means a mechanically propelled vehicle standing or plying for hire as defined in Section 37 of the Town and Police Clauses Act 1847 and for the avoidance of doubt shall not include private hire vehicles as licensed under section 55 of the Local Government (Miscellaneous Provisions) Act 1976;

**"Household"** means any domestic establishment having an individual postal address listed in column 3 of Schedule 4 and maintained as the usual place of abode for any number of residents;

**"Keeper"** in relation to a vehicle means the person by whom such vehicle is kept and used;

**"Legend"** means the page marked "Map Schedule Legend" incorporated into Schedule 2 and shall be read in conjunction with the Plans;

**"Limited Waiting"** means any Parking Place authorised as such by the provision of this Order in which vehicles may wait for a period specified on a corresponding Plan for the said Road;

**"Loading"** means the loading or unloading of Goods to or from a vehicle;

**"Loading Bay"** means any of the sides of Roads specified on the Plans where activities other than loading or unloading by all vehicles or permitted vehicles are prohibited;

**"No Loading Hours"** means in relation to any No Loading Roads the hours during which loading and unloading is restricted on the Plans;

**"No Loading Road"** means any of the side or lengths of Roads specified on the Plans where loading is prohibited provided that the expression shall not include any Parking Place;

**"Motor Car"** and "motorcycle" have the same meanings as in Section 136(2) of the Act;

**"Owner"** in relation to a vehicle, means the person by whom such vehicle is kept and used;

**"Parking Disc"** has the same meaning as given in Regulation 8(5) of the Local Authorities Traffic Orders (Exemptions for Disabled Persons) (England) Regulation 2000;

**"Parking Place"** means any Road or length of Road shown on a Plan authorised as a parking place by this Order;

**"Parking Space"** means a marked space within a Parking Place which is provided for the leaving of a vehicle;

**"Payment"** means in relation to a valid Permit the method used for the purchase of a permit and shall be in the form of a cheque, payment card, postal order or any other approved electronic means;

**"Penalty Charge"** has the same meaning as in section 92(1) of the 2004 Act;

**"Penalty Charge Notice"** has the same meaning as in section 8(1) of the Civil Enforcement of Parking Contraventions (England) General Regulations 2007;

**"Penalty Charge"** and **"Reduced Penalty Charge"** means a charge set by the Council under the provisions of section 77 of the 2004 Act and to be paid to the Council within 28 days beginning with the date of the notice, or within 14 days in the case of a reduced penalty charge, following the issue of a Penalty Charge Notice;

**"Permit"** means a Permit issued under the provisions of this order;

**"Permit Charge"** means the fee payable to the Council for the Permit as specified in Column 8 of Schedule 3;

**"Permit Holder"** means a person to whom a Permit has been issued;

**"Permit Identifier"** is the alpha or alphanumeric identifier specified in Column 1 of Schedule 3 applicable to the Permit Parking Zone specified in Column 4 of that Schedule and shall also be specified:

- (a) on Permits;
- (b) on signs at relevant Permit Parking Places within the corresponding Permit Parking Zone; and
- (c) in the corresponding Plan;

and Permits shall only be valid for use in such Permit Parking Places and areas to which that Permit Identifier relates;

**"Permit Parking Place"** means a Road or length of Road shown on a Plan which is authorised as a Parking Place for use by Permit Holders under the provisions of this Order;

**"Permit Parking Zone"** means a zone as listed in column 4 of Schedule 3 and as shown on a Plan for use by a Permit Holder for the parking of vehicles;



**"Permitted Hours"**, means the periods specified for each Parking Place during which waiting by vehicles of a specified class is permitted as specified on the Plans;

**"Plans"** means the plans attached to this Order in Schedule 2 all of which are incorporated into this Order and 'Plan' shall be construed accordingly;

**"Postal Packet"** has the same meaning as in the Postal Services Act 2000;

**"Prohibited Hours"** means in relation to any Prohibited Road the hours during which stopping, waiting, loading or unloading is prohibited as specified on the Plans;

**"Prohibited Road"** means any of the sides or lengths of roads shown on the Plans where stopping, waiting, loading or unloading is prohibited provided that the expression shall not include any Parking Place;

**"Regulations"** means the Traffic Signs Regulations and General Directions 2016;

**"Relevant Parking Place"** means any Permit Parking Place in which a valid Permit is required to be displayed during Permitted Hours and shall include any Permit Parking Place or Shared Use Parking Place identified as such in the Plans;

**"Relevant Position"** in respect of a Disabled Persons Badge and Parking Disc has the same meaning as in The Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000 and in relation to a Permit means exhibited behind the windscreen on the dashboard or fascia of the vehicle and where the vehicle does not have a windscreen dashboard or fascia, in a conspicuous position on the vehicle so that the whole of the information on the front of the permit is clearly legible from the outside of the vehicle;

**"Resident"** means a person whose usual place of abode is at premises the postal address of which is listed in Column 3 of Schedule 4 to this Order for the purposes of issuing residents' Permits;

**"Road"** means any road or thoroughfare (or parts thereof) shown on a Plan;

**"Shared Use Parking Place"** means any Parking Place designated as such by the provisions of this Order for the leaving of vehicles that comply with the provisions of that Parking Place as indicated on the corresponding Plan ;

**"Solo Motor Cycle"** has the same meaning as Section 136 (4) of the Act of 1984;

**"Street"** includes any part of a street;

**"Telecommunications System"** has the same meaning as in the Telecommunications Act 1984;

**"The 2004 Act"** means the Traffic Management Act 2004;



**"Traffic Sign" or "Sign"** means a sign of any size, colour and type prescribed or authorised under or having effect as though prescribed or authorised under Section 64 of the 1984 Act and in compliance with the Regulations;

**"Unauthorised Vehicle"** means any vehicle not displaying a Valid Permit;

**"Valid Permit"** means any Permit issued and used in accordance with the provisions of this Order;

3. Except where otherwise stated, any reference in this Order to a numbered Article or Schedule shall, unless the context otherwise requires, be construed as a reference to the Article or Schedule bearing that number in this Order and any reference to a Plan is a reference to a Plan incorporated into this Order.
4. The prohibitions and restrictions imposed by this Order shall be in addition to and not in derogation of any restriction, prohibition or requirement imposed by any Regulations or Orders made or having effect as if made under the Act of 1984, or by or under any other enactment.
5. Save where the contrary is indicated, any reference in this Order to:
  - (a) this Order or another Order shall be construed as such a reference to this Order or, as the case may be, such other Order, as the same may have been or may from time to time be amended, varied or supplemented;
  - (b) a Statute or Regulation shall be construed as reference to such Statute or Regulations as the same may have been, or may from time to time be amended or re-enacted.
6. The Interpretation Act 1978 shall apply to the interpretation of this Order as it applies to the interpretation of an Act of Parliament and as if for the purposes of section 21 of that Act this Order were an Act of Parliament and the Orders revoked by this Order were Acts of Parliament thereby repealed.

## **PART II**

### **PROHIBITION AND RESTRICTION OF WAITING**

7. Save as provided within Article 10 no person shall, except in the case of an emergency upon the direction or with the permission of a Civil Enforcement Officer or a Police Officer in uniform, cause or permit a vehicle to wait:
  - (a) in the lengths of Road identified on the Plans as "no waiting" during the corresponding periods identified on the Plans; or
  - (b) in the case of a length of Road identified on the Plans as "limited waiting", for longer than the maximum period specified on the Plans in relation to the corresponding length of road AND PROVIDED that the number of hours specified on the plans for returning to wait in that length of road has elapsed since the termination of the last period of waiting (if any) by that vehicle on that length of road.

8. Save as provided within Articles 10 (1) (c), (d), (e), (f), (g) and (h) no person shall, except with the permission or at the direction of a Civil Enforcement Officer or a police officer in uniform, or when the person in control of the vehicle is required by law to stop or is obliged to stop to avoid an accident or is prevented from proceeding by circumstances outside of their control, cause or permit a vehicle to wait for the purpose of loading in the lengths of Road identified on the Plans as "no loading".
9. Save as provided within Articles 10 (1) (c), (d), (e), (g), and (h) no person shall, except in the case of an emergency upon the direction or with the permission of a Civil Enforcement Officer or a Police Officer in uniform, or when the person in control of the vehicle is required by law to stop or is obliged to stop to avoid an accident or is prevented from proceeding by circumstances outside of their control, cause or permit a vehicle to stop in the lengths of Road identified on the Plans as
  - (a) a Bus Stop Clearway during the hours specified on a traffic sign adjacent to the Bus Stop Clearway, or
  - (b) a Clearway, at any time.
  - (c) an Entrance Marking, during times specified on the plans.
10. (1) Nothing in Article 7, 8 or 9 shall render it unlawful to cause or permit any vehicle to wait in any of the roads, lengths of roads or on the sides of Road for so long as may be necessary to enable:
  - (a) a person to board or alight from the vehicle;
  - (b) goods to be loaded on to or unloaded from the vehicle
  - (c) the vehicle, if it cannot conveniently be used for such purpose in any other road, to be used in connection with any of the following operations, namely:-
    - (i) building, industrial or demolition operations;
    - (ii) the removal of any obstruction to traffic;
    - (iii) the maintenance, improvement or reconstruction of the said lengths or sides of road; and
    - (iv) the laying, erection, alteration or repair in, or in land adjacent to the said lengths or sides of road of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any telecommunications apparatus as defined in the Telecommunications Act 1984;
  - (d) the vehicle, if it cannot be conveniently be used for such purposes in any other road, to be used in the service of a local authority, or water authority in pursuance of statutory powers or duties;
  - (e) the vehicle of a universal service provider (as defined in Section 4(3) and (4) of the Postal Services Act 2000) to be used for the purposes of delivering and/or collecting mail;
  - (f) the vehicle to wait at or near to any premises situated on or adjacent to the said lengths or sides of road for so long as such waiting by that vehicle is reasonably necessary in connection with any wedding or funeral; or
  - (g) to enable the vehicle to be used for fire brigade, ambulance or police purposes;
  - (h) a vehicle to wait as long as it may be necessary to enable it to be used in the provision of a local service within the meaning of the Transport Act 1985;



(2) Nothing in Article 7 shall render it unlawful to cause or permit a Disabled Person's Vehicle which displays in the Relevant Position a Disabled Person's Badge and a Parking Disc, on which the driver or other person in charge of the vehicle has marked the time at which the period of waiting began, to wait in any of the lengths of Road where waiting is prohibited for a period not exceeding 3 hours (not being a period separated by an interval of less than 1 hour from a previous period of waiting by the same vehicle in the same length of Road or on the same side of Road on the same day) PROVIDED THAT in respect of any Roads where loading is prohibited at all times or limited to certain times, such period lies entirely within the period during which loading is permitted.

(3) Nothing in Article 7 shall render it unlawful to cause or permit a Disabled Person's Vehicle which displays in the Relevant Position a Disabled Person's Badge to wait in the lengths of road identified on the Plans as "limited waiting", for so long as may be necessary.

### **PART III**

#### **AUTHORISATION AND USE OF PARKING PLACES**

11. (1) Subject to the provisions of Articles 12 to 17, the parts of Roads identified on the Plans as Parking Places for Resident Permit Holders are authorised to be used as Parking Places in such positions, on such days and during such hours as identified on the Plans, for vehicles displaying in the Relevant Position a Valid Permit for that Parking Place issued under the provisions of Article 25.  
(2) Subject to the provisions of Articles 12 to 17, the parts of the Roads identified on the Plans as Parking Places for vehicles (not being a Parking Place for Resident Permit Holders) are authorised to be used as Parking Places for vehicles in such positions, on such days and during such hours as identified on the Plans  
(3) Subject to the provisions of Articles 12 to 17, the parts of Roads identified on the corresponding Plans as "loading only" are authorised to be used as Parking Places for Goods Vehicles delivering or collecting Goods, in such positions, on such days and during such hours as identified on the Plans.
12. Every vehicle left in a Parking Place in accordance with this Order shall stand so that every part of the vehicle is wholly within the limits of the marked parking space.
13. (1) Save as provided in paragraph (3), a driver of a vehicle shall not permit it to wait in a Shared Use Parking Place for longer than the maximum period permitted for waiting specified on the corresponding Plans in relation to that Parking Place.  
(2) Save as provided in paragraph (3), where a vehicle has been left in a Shared Use Parking Place, after waiting thereon the driver shall not permit the vehicle to wait upon that Parking Place, or upon any other Parking Place in the same street, until the number of hours specified on the corresponding Plan for not returning to wait in that



Parking Place have elapsed following the termination of the last period of waiting (if any) by that vehicle on that Parking Place.

(3) A vehicle displaying in the Relevant Position a Valid Permit for that Parking Place issued under the provisions of Article 25 may wait in a Shared Use Parking Place for as long as may be necessary.

14. A driver of a motor vehicle shall not use a Parking Place so as to unreasonably prevent access to or egress from any premises adjoining the Parking Place, or so as to unreasonably prevent the use of the Road by any other persons, or so as to be a nuisance.
15. The driver of a motor vehicle using a Parking Place shall stop the engine as soon as the vehicle is in a position in the Parking Place, and shall not start the engine except when about to change the position of the vehicle or to depart from the Parking Place.
16. (i) No person shall not use a vehicle while it is in a Parking Place, in connection with the sale of any Article to persons in or near the Parking Place or in connection with the selling or offering for hire of his skills or services. (Unless authorised by the Council);  
(ii) A Disabled Person's Vehicle displaying in the relevant position a Disabled Person's Badge may wait in a Shared Use Parking Place for as long as may be necessary.
17. (1) Without prejudice to the provisions of Articles 11 to 16, any vehicle may wait anywhere on the Carriageway in a Parking Place (unless the use of the Parking Place or part thereof has been suspended under Article 24 of this Order) for so long as may be necessary:
  - (i) to enable a person to board or alight from the vehicle;
  - (ii) if the vehicle is waiting owing to the driver being prevented from proceeding by circumstances outside of their control or to such waiting being necessary in order to avoid an accident;
  - (iii) if the vehicle is a vehicle used for police, fire brigade or ambulance purposes, or a vehicle to be used in the service of a local authority, or water authority which in pursuance of statutory powers or duties;
  - (iv) to enable it to be used in connection with the removal of any obstruction to traffic;
  - (v) for the vehicle of a universal services provider mail to be used for the purpose of delivering and/or collecting as defined in Section 4(3) and (4) of the Postal Services Act 2000;
  - (vi) to enable it to be used in connection with the maintenance improvement or reconstruction of the road of which the Parking Place forms a part
  - (vii) to enable goods to be loaded on to or unloaded from the vehicle;
  - (viii) if the vehicle is being used by a legally qualified general medical practitioner, a health visitor or a midwife when visiting premises near to the Parking Place to attend to a patient;
  - (ix) if the vehicle is being used by a Carer when visiting premises near to the Parking Place to provide care in the home for a resident provided that the vehicle is left in a Parking Place identified on the Plans as a Parking Place for

residents Permit Holders and a Carer's Permit is displayed on the vehicle in the relevant position;

(x) in connection with a wedding or funeral at or near premises situated near or adjacent to the Parking Place.

(xi) in connection with the laying, erection, alteration or repair in, or in land adjacent or near to the Parking Place, or any sewer or of any main, pipe or apparatus for the supply of gas, water, or electricity or of any Telecommunications System.

(2) Nothing in the foregoing provisions of this Article shall be taken as authorising anything which would be a contravention of any regulations made or having effect as if made under Section 25 of the Act in regard to pedestrian crossings.

#### **PART IV**

#### **AUTHORISATION AND USE OF PARKING PLACES FOR DISABLED PERSONS' VEHICLES**

18. Subject to the following provisions of Articles 19 to 23, the parts of Roads identified on the Plans as parking for Disabled Person's Vehicles are authorised to be used as Disabled Person's Parking Places in such positions, on such days and during such hours as identified on the corresponding Plans, for vehicles displaying in the Relevant Position a Disabled Person's Badge.
19. Save as provided in Article 23, the Driver of a vehicle shall not permit it to wait in a Disabled Person's Parking Place unless it is a Disabled Person's Vehicle which displays in the Relevant Position a Disabled Person's Badge.
20. (1) Save as provided in Article 23, the Driver of a vehicle shall not permit it to wait in a Disabled Person's Parking Place for longer than the maximum period permitted for waiting specified on the corresponding Plans in relation to that Parking Place.  
(2) Save as provided in Article 23, where a vehicle has been left in a Disabled Person's Parking Place, after waiting thereon the Driver shall not permit the vehicle to wait upon that Disabled Person's Parking Place, or upon any other Disabled Person's Parking Place in the same street, until the number of hours specified on the corresponding Plan for not returning to wait in that Disabled Person's Parking Place have elapsed following the termination of the last period of waiting (if any) by that vehicle in that Disabled Person's Parking Place.
21. (1) The Driver of a motor vehicle using a Disabled Person's Parking Place shall stop the engine as soon as the vehicle is in position and shall not start the engine except when about to change position of the vehicle or depart.  
(2) Every vehicle left in a Disabled Person's Parking Place in accordance with this Order shall stand so that every part of the vehicle is wholly within the limits of a parking space.  
(3) The Driver of a motor vehicle shall not use a Disabled Persons Parking Place so as to unreasonably prevent access to or egress from any premises adjoining the



Disabled Persons Parking Place, or so as to unreasonably prevent the use of the Road by any other persons, or so as to be a nuisance.

22. No person shall use a vehicle while it is in a Disabled Person's Parking Place, in connection with the sale of any Article to persons in or near the Disabled Person's Parking Place or in connection with the selling or offering for hire of his skills or services.
23. Without prejudice to the provisions of Articles 19 to 22, any vehicle may wait anywhere on the carriageway in a Disabled Person's Parking Place (unless the use of Disabled Person's Parking Place or any part thereof has been suspended under Article 24) for so long as may be necessary for any of the reasons identified in Article 17.

## **PART V**

### **SUSPENSION OF PARKING PLACES**

In Part V reference to a "parking place" refers to a Parking Place or Disabled Person's Parking Place or.

24. (1) Any person authorised by the Council may suspend the use of a Parking Place, or any part thereof whenever he considers such suspension reasonably necessary for the purpose of facilitating the movement of traffic or promoting its safety.  
(2) A Civil Enforcement Officer may suspend for not longer than twenty-four hours the use of a Parking Place, or any part thereof whenever he considers such suspension reasonably necessary for the purpose of facilitating the movement of traffic or promoting its safety.  
(3) Any person may apply to the Council for the suspension of a Parking Place, or any part thereof for the purpose of:-
  - (a) facilitating any building operation, demolition or excavation in or adjacent to the Parking Place, Disabled Person's Parking Place or doctor's parking place, or the laying, erection, alteration, removal or repair in or adjacent to the parking place, of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any telecommunications apparatus, telephone kiosk or traffic sign;
  - (b) the convenience of occupiers of premises adjacent to the Parking Place, on any occasion of the removal of furniture from one office or dwelling house to another or the removal of furniture from such premises to a depository or to such premises from a depository;
  - (c) any occasion on which it is likely by reason of some special attraction that any street will be thronged or obstructed; or
  - (d) the convenience of occupiers of premises adjacent to the Parking Place, at times of weddings or funerals, or any other special occasions.

Provided always the suspension of such a Parking Place shall be at the Council's discretion and any such application shall be made on a form obtainable from the



Council and shall be submitted to the Council together with the administration fee for the Council's written approval.

(4) Any person suspending the use of a Parking Place, or any part thereof in accordance with the provisions of paragraphs (1), (2) or (3) of this Article shall thereupon place or cause to be placed in or adjacent to that parking place, or the part thereof a Traffic Sign indicating that waiting by vehicles is prohibited.

(5) No person shall cause or permit a vehicle to be left in any Parking Place, during such period as there is in or adjacent to that Parking Place a Traffic Sign placed in pursuance of paragraph (4) of this Article

Provided that nothing in this paragraph shall render it unlawful to cause or permit any vehicle being used for fire brigade, ambulance or police purposes or any vehicle being used for any purpose specified in Articles 17 (1) (ii), (iv), (vi) or (xi) to be left in the Parking Place, during any such period, or for any other vehicle so left if that vehicle is left with the permission of the person suspending the use of the Parking Place, or of a Police Officer in uniform.

## **PART VI**

### **PERMITS**

25. (1) Any Resident who is the keeper of a Motor Car, may apply to the Council for a Permit for the parking of that vehicle in a Permit Parking Zone specified in the Plans and in Column 4 of Schedule 3 and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form and shall pay a Permit Charge as specified in column 8 of Schedule 3;
- (2) The Council may require an applicant for a permit to produce to an officer of the Council such evidence in respect of the application as they may reasonably require to verify any particulars or information given to them;
- (3) Upon being satisfied that an applicant is a Resident of an eligible address listed in column 3 of Schedule 4, the Council may issue for the duration of up to one year a Permit for parking during the Permitted Hours in a corresponding Permit Parking Zone for the vehicle specified on the Permit for use by the keeper or by any person using such vehicle with the consent of the keeper (other than person to whom such vehicle has been let for hire or reward);
- (4) Where a Resident is over 60 or registered disabled and does not own or have the regular use of a vehicle and the Council is satisfied that such a Resident is dependent upon a visitor making frequent visits, a Carer's Permit may be issued to the Resident for the particular vehicle used by that visitor and to whom the application relates upon application in accordance with sub-paragraph (1) of this Article and upon payment of a charge as specified in Schedule 3.
26. Upon receiving an application for a Permit as detailed in Article 25 the Council shall also be entitled to seek information as to the availability of alternative private parking facilities that are available for use by the applicant. In accordance with the details specified in column 5 of Schedule 3, there shall be a restriction on the number of Permits that the Council shall be obliged to issue to an Eligible Address depending

upon the availability of alternative private parking facilities, and subject always to the maximum number of permits allowed as specified in column 6 of Schedule 3.

27. (1) A Permit Holder may surrender such Permit to the Council at any time and shall surrender such Permit to the Council on the occurrence of any of the events set out in paragraph (3);
- (2) The Council may, by notice in writing, served on the Permit Holder at the address shown by that person on the application for the permit, or at any other address believed to be that person's residence, withdraw a Permit if it appears to the Council that any of the events set out in paragraph (3) have occurred, and the Permit Holder shall surrender the Permit to the Council within 48 hours of the receipt of the said notice;
- (3) The events referred to in the foregoing provisions of this Article are –
- (a) the Permit Holder ceasing to be a Resident; or
  - (b) the Permit Holder ceasing to be the keeper of the vehicle in respect of which the Permit was issued; or
  - (c) the vehicle in respect of which such Permit was issued being adapted or used in such a manner that it is not a vehicle of a class specified in Article 25
  - (d) the issue of a replacement Permit by the Council under the provisions of Article 29; or
  - (e) the expiry of the period for which the Permit was issued.
- (4) No refund shall be payable on the withdrawal of a Permit. A pro-rata refund shall be made for unused whole calendar months remaining on a Permit where it is surrendered.
28. Without prejudice to the foregoing provisions of Article 27 a Permit shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in sub-paragraph (3) of Article 27 whichever is the earlier.
29. (1) If a Permit:
- (a) is mutilated or defaced or the figures or particulars thereon have become illegible or the colour of the permit has been altered by fading or otherwise, the Permit Holder shall surrender it to the Council and apply to the Council for the issue of a replacement Permit, whereupon the Council shall issue a replacement Permit so marked and the original Permit shall forthwith become invalid; or
  - (b) is lost or destroyed, the Permit Holder may apply to the Council for the issue of a replacement Permit and the Council, upon being satisfied as to such loss or destruction, shall issue a replacement Permit so marked and the original Permit shall forthwith become invalid;
- (2) All provisions of this Order shall apply to a replacement Permit to the same extent as they applied to the original Permit;
- (3) A Permit Charge of £15 shall be payable for the issue of a replacement Permit under this Article.
30. A Permit shall be in writing and shall include the following particulars-



- (a) the registration number of the vehicle in respect of which the Permit has been issued or an identification code provided by the Council;
  - (b) the period during which the Permit shall remain valid;
  - (c) an authentication that the Permit has been issued by the Council;
  - (d) the Permit Identifier for which Permit Parking Zone the Permit is valid, as specified in Column 1 of Schedule 3.
31. At all times during which a vehicle is left in a Parking Place during the permitted hours there shall be displayed in the Relevant Position a Valid Permit issued in respect of that vehicle, so that all the particulars referred to in Article 30 are readily visible from outside the vehicle.
32. When a Permit has been displayed on a vehicle in accordance with the provisions of Article 31 no person shall remove the Permit from the vehicle unless authorised to do so by the driver of the vehicle or an officer of the Council.
33. (1) (a) A Permit Holder may at any time apply to the Council for a Permit issued to them to be amended so as to relate to any other vehicle;  
(b) Upon receipt of an application pursuant to paragraph (1)(a) of this Article, the Council may amend the Permit accordingly, or at their discretion issue a revised Permit, and if a revised Permit is so issued, the original permit shall become invalid. and shall be surrendered immediately to the Council by the applicant.
34. Where a Permit is issued to any person upon receipt of a cheque and the cheque is subsequently dishonoured, the Permit shall cease to be valid and the council shall be entitled to cancel the Permit.
35. A resident who is the holder of a Disabled Person's Badge, or is in receipt of the state pension, shall be subject to the permit charge specified in column 8 of Schedule 3 and in this respect, the Council may require an applicant for a Permit to produce to an officer of the Council such evidence in respect of their Disabled Person's Badge, or eligibility for state pension, as they may reasonably require to verify any particulars or information given to them.
36. When a Permit has been displayed in accordance with the provisions of this Order, or where a penalty charge notice has been attached to the vehicle in accordance with this Order no person other than a Civil Enforcement Officer shall remove such Permit or notice from the vehicle unless authorised to do so by the driver of that vehicle.
37. Notwithstanding the foregoing provisions of this Order the Council shall not issue a residents parking Permit to the owner or resident of any property which has been divided into multiple dwellings.

## **PART VII**

### **CONTRAVENTION OF ORDER**



38. (1) If a vehicle is left in a Parking Place or a Disabled Person's Parking Place, or waiting in a road or length of road in contravention of the provisions of this Order, a Penalty Charge Notice shall be payable and at the Council's discretion the vehicle may be removed from that location provided that when a vehicle is waiting and is not wholly within the limits of a Parking Space, a Civil Enforcement Officer may alter or cause to be altered the position of the vehicle in order that it is wholly within the limits of a Parking Space.
- (2) In the case of a vehicle in respect of which a Penalty Charge Notice is payable, a Penalty Charge Notice may then be issued by a Civil Enforcement Officer in accordance with the 2006 Act and a separate penalty shall become chargeable in respect of each new calendar day. (3) Save as provided in paragraph (4) of this Article, where a Civil Enforcement Officer has removed or caused to be removed a vehicle in accordance with paragraph (1) of this Article:
- (a) he shall provide for the safe custody of the vehicle;
  - (b) the Council shall be entitled to recover from the vehicle's Owner such charges in respect of the removal, storage, and disposal of the vehicle as it might prescribe from time to time;
  - (c) the provisions of the Act (as amended) shall apply to the disposal of any such vehicle removed by or on behalf of the Council pursuant to this Article.
- (4) Nothing in paragraphs (2) and (3) of this Article shall apply in respect of a vehicle displaying in the relevant position a valid Disabled Person's Badge issued by any Local Authority.

#### PART VIII REVOCATION

#### OF ORDER

39. The Wokingham Borough Council (Various Roads, Wokingham Borough) (Stopping, Waiting, Loading and Unloading Prohibitions and Restrictions, Parking Places and Resident Permit Parking Places) (Map-based) Order 2017 shall be hereby revoked.

THE COMMON SEAL of the  
WOKINGHAM BOROUGH COUNCIL

was hereunto affixed  
on 2<sup>nd</sup> October 2017

in the presence of:- )

*E. A. Pratt*  
Solicitor



## SCHEDULE 1

### INDEX TO MAP SCHEDULE TILES

U100	Version 1
V100	Version 1
W100	Version 1
W101	Version 1
W102	Version 1
W103	Version 1
X99	Version 1
X100	Version 1
X101	Version 1
Y100	Version 1
Y101	Version 1
Z101	Version 1
AC106	Version 1
AJ103	Version 1
AJ104	Version 1
AJ105	Version 1
AK103	Version 1
AK104	Version 1
AK105	Version 1
AN103	Version 1
AN104	Version 1
AP104	Version 1
AP105	Version 1
AQ104	Version 1
AQ105	Version 1
AR101	Version 1
AR104	Version 1
AR105	Version 1
AS98	Version 1
AS101	Version 1
AS102	Version 1
AS104	Version 1
AS105	Version 1
AT98	Version 1
AT102	Version 1
AT104	Version 1
AT105	Version 1
AT106	Version 1
AU98	Version 1
AU99	Version 1
AU102	Version 1



AU105	Version 1
AV98	Version 1
AV99	Version 1
AV105	Version 1
AW99	Version 1
AW101	Version 1
AX94	Version 1
AX95	Version 1
AX99	Version 1
AX100	Version 1
AY94	Version 1
AY95	Version 1
AY96	Version 1
AY97	Version 1
AY98	Version 1
AY99	Version 1
AY100	Version 1
AY101	Version 1
AY102	Version 1
AY106	Version 1
AZ94	Version 1
AZ95	Version 1
AZ96	Version 1
AZ97	Version 1
AZ98	Version 1
AZ99	Version 1
AZ100	Version 1
AZ101	Version 1
AZ102	Version 1
AZ106	Version 1
BA95	Version 1
BA97	Version 1
BA98	Version 1
BA99	Version 1
BA100	Version 1
BA101	Version 1
BA102	Version 1
BB95	Version 1
BB96	Version 1
BB97	Version 1
BB98	Version 1
BB99	Version 1
BB100	Version 1
BB101	Version 1
BB102	Version 1

BC96	Version 1
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BC99	Version 1
BC100	Version 1
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BH102	Version 1
BH103	Version 1
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BI98	Version 1
BI99	Version 1
BI100	Version 1
BI102	Version 1



BI103	Version 1
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BM109	Version 1
BM110	Version 1
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BN106	Version 1
BN107	Version 1
BN108	Version 1
BN109	Version 1
BN110	Version 1

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BN113	Version 1
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BO108	Version 1
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BR108	Version 1
BR110	Version 1
BS89	Version 1























BS91	Version 1
BS93	Version 1
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BS107	Version 1
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BX107	Version 1
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BY100	Version 1
BY101	Version 1
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BZ111	Version 1
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CA113	Version 1
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CB106	Version 1
CB113	Version 1
CC97	Version 1
CC98	Version 1
CC113	Version 1
CC114	Version 1
CE107	Version 1

CE108	Version 1
CF108	Version 1
CF109	Version 1
CG105	Version 1



# SCHEDULE 2 MAP SCHEDULE LEGEND

## Map Schedule Legend

IBO Restriction Types	Non-IBO Information
 Cleanway  Disabled Badge Holders Only  Limited Waiting Parking Place  Loading Bay  Motorcycle Parking Place  No Loading  No Loading At Any Time  No Stopping On Entrance Markings  No Waiting  No Waiting At Any Time  No Waiting HGV's  Other Bay  Resident Permit Holders Parking Place  Shared Use Parking Place  Taxi Rank	 Advisory Disabled Bay  Bus Stop Cleanway  Pedestrian Crossing  Area outside of borough boundary
<p><b>Label Abbreviations</b></p> <p>excl = excluding              hr = hour              hrs = hours              max = maximum              mins = minutes              12pm = Noon</p>	
	<p><b>ORDER TITLE:</b></p> <p>WORKINGHAM BOROUGH COUNCIL (VARIOUS ROADS, WORKINGHAM BOROUGH) (STOPPING, WAITING, LOADING AND UNLOADING PROHIBITIONS AND RESTRICTIONS, PARKING PLACES AND RESIDENT PERMIT PARKING PLACES) (MAP-BASED) ORDER 200X</p>





### SCHEDULE 3

#### RESIDENT PERMIT ZONES, RESTRICTIONS ON PERMIT ISSUE, PERMIT CHARGES

Column 1 Permit Identifier	Column 2 Type of Parking Control	Column 3 Hours of Operation	Column 4 Permit Parking Zone	Column 5 Restriction on permit issue	Column 6 Maximum Permits Allowed	Column 7 Type of Valid Permit	Column 8 Permit Charge (1)
E1	Resident Permit Holder Parking	At Any Time	Station Road, Earley	None	1	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.
R1	Resident Permit Holder Parking	At Any Time	Wargrave Road, Remenham	Must have no alternative parking.	1	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.
T1	Resident Permit Holder Parking	At Any Time	London Road, Twyford	If private parking is available for 1 vehicle, only 1 permit may be issued. If there is private parking for 2 vehicles, no permits may be issued.	1	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.
T2	Resident Permit Holder Parking	Mon-Sat 8am-6pm	Station Road, Twyford	None	2	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.
T3	Resident Permit Holder Parking	Mon-Sat 8am-10pm	The Grove, Twyford	If private parking is available for 1 vehicle, only 1 permit may be issued. If there is private parking for 2 vehicles, no permits may be issued.	1	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.
T4	Resident Permit Holder Parking	At Any Time	Waltham Road, Twyford	If private parking is available for 1 vehicle, only 1 permit may be issued. If there is private parking for 2 vehicles, no permits may be issued.	1	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.
W1	Resident Permit Holder Parking	At Any Time	Barkham Road, Wokingham	If private parking is available for 1 vehicle, only 1 permit may be issued. If there is private parking for 2 vehicles, no permits may be issued.	1	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
Permit Identifier	Type of Parking Control	Hours of Operation	Permit Parking Zone	Restriction on permit issue	Maximum Permits Allowed	Type of Valid Permit	Permit Charge (1)
W2	Resident Permit Holder Parking	Mon-Sat 8am-8pm	Elms Road and Ellison Way, Wokingham	None	1	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.
W3	Resident Permit Holder Parking	Mon-Sat 8am-6pm	Havelock Road, Havelock Street and Oxford Road, Wokingham	If private parking is available for 1 vehicle, only 1 permit may be issued. If there is private parking for 2 vehicles, no permits may be issued.	2	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.
W4	Resident Permit Holder Parking	8am-8pm	Howard Road, Wokingham	None	2	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.
W5	Resident Permit Holder Parking	At Any Time	Milton Road, Wokingham	Must have no alternative parking.	1	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.
W6	Resident Permit Holder Parking	Mon-Fri 8am-10pm	Ormonde Road, Wokingham	If private parking is available for 1 vehicle, only 1 permit may be issued. If there is private parking for 2 vehicles, no permits may be issued.	2	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.
W7	Resident Permit Holder Parking	At Any Time	Rose Street, Wokingham	None	2	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.
W8	Resident Permit Holder Parking	At Any Time	The Terrace, Wokingham	None	2	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.
W9	Resident Permit	Mon-Sat 8am-6pm	Wescott Road,	If private parking is available for 1 vehicle, only 1 permit may be issued. If	2	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a. £30 each p.a. Free

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
Permit Identifier	Type of Parking Control	Hours of Operation	Permit Parking Zone	Restriction on permit issue	Maximum Permits Allowed	Type of Valid Permit	Permit Charge (1)
	Holder Parking		Wokingham	there is private parking for 2 vehicles, no permits may be issued.		Resident Registered Disabled Resident Care Visitor	Free £5 each p.a.
W10	Resident Permit Holder Parking	At Any Time	Corfield Green, Wokingham	If private parking is available for 1 vehicle, only 1 permit may be issued. If there is private parking for 2 vehicles, no permits may be issued	1	Resident Resident Pensioners Resident Registered Disabled Resident Care Visitor	£30 each p.a. Free Free £5 each p.a.

Notes:

(1) The cost for a replacement permit is £15 - even if the original permit was issued free.



#### SCHEDULE 4

##### RESIDENTIAL PROPERTY ADDRESSES THAT ARE ELIGIBLE TO APPLY FOR RESIDENTS PERMITS:

Column 1	Column 2	Column 3
Permit Identifier	Name	Addresses
E1	Station Road, Earley	Residents of property Nos. 1-3 Station Road, Earley
R1	Wargrave Road, Remenham	Residents of property Nos. 1, 1a, 2, and 3 Wargrave Road, Remenham
T1	London Road, Twyford	Residents of property Nos. 53-67 (odds only) London Road, Twyford
T2	Station Road, Twyford	Residents of Station Road, Station Terrace and Montreal Terrace, Twyford
T3	The Grove, Twyford	Residents of The Grove (including Lansdowne Terrace) and 'Almshouse' property Nos. 1-6 London Road, Twyford
T4	Waltham Road, Twyford	Residents of property Nos. 2 to 22 Waltham Road (evens only), Twyford
W1	Barkham Road, Wokingham	Residents of property Nos. 45, 47, 49 and 51 Barkham Road, Wokingham
W2	Elms Road and Ellison Way, Wokingham	Residents of Elms Road and Ellison Way, Wokingham
W3	Havelock and Oxford Road, Wokingham	Residents of Havelock Road (excluding Lily Court) and Havelock Street, Oxford Road (Nos. 2-18 evens), Barkham Road (Nos. 1-39 odds, Nos. 2-34 evens) and Latimer Road (Nos. 2-8), Wokingham
W4	Howard Road, Wokingham	Residents of Howard Road, Wokingham
W5	Milton Road, Wokingham	Residents of Milton Road and Shute End (Nos. 2a, 4, 6a and 8), Wokingham
W6	Ormonde Road, Wokingham	Residents of Ormonde Road, Wokingham
W7	Rose Street, Wokingham	Residents of Rose Street (including Silk Court), Wokingham
W8	The Terrace, Wokingham	Residents of The Terrace, Wokingham
W9	Wescott Road, Wokingham,	Residents of Wescott Road, Seaford Road, School Road, Goodchild Road, and Easthampstead Road (Nos. 31-63 odds and 42-58 evens), Wokingham
W10	Corfield Green, Wokingham	Residents of Corfield Green, Wokingham

(see also following plans)

Station

CW

Boro Const Bdy  
Co Const & Ward Bdy

Audley House

1

3

55.8m

11696

*CU-Pratt*

e  
llows







LONDON ROAD, TWYFORD (Zone T1)



40.8m

LB

A 3032

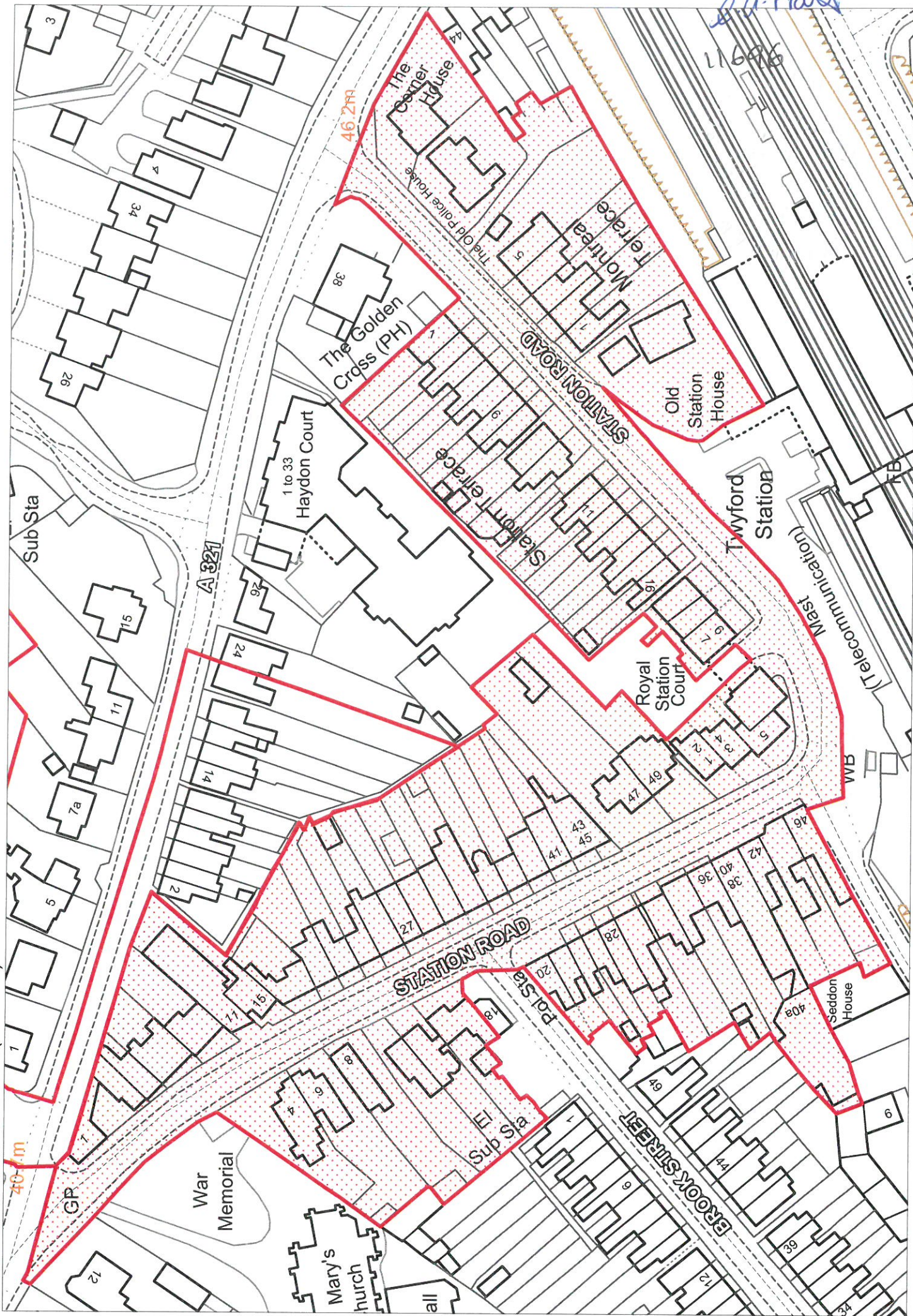
P. A. Ratt  
11696

Surgery

ESS



STATION ROAD, TWYFORD (Zone T2)







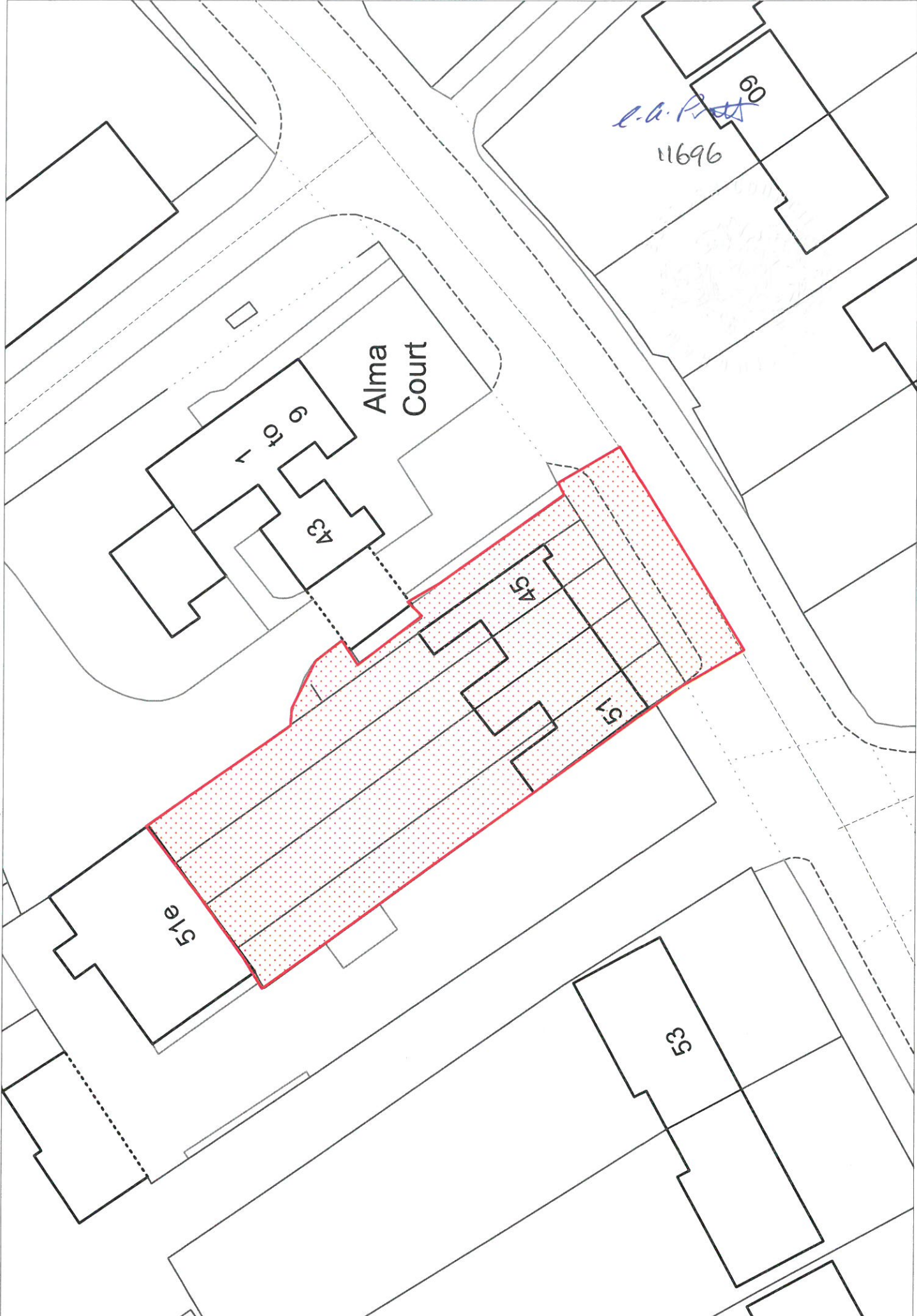


WALTHAM ROAD, TWYFORD (Zone T4)





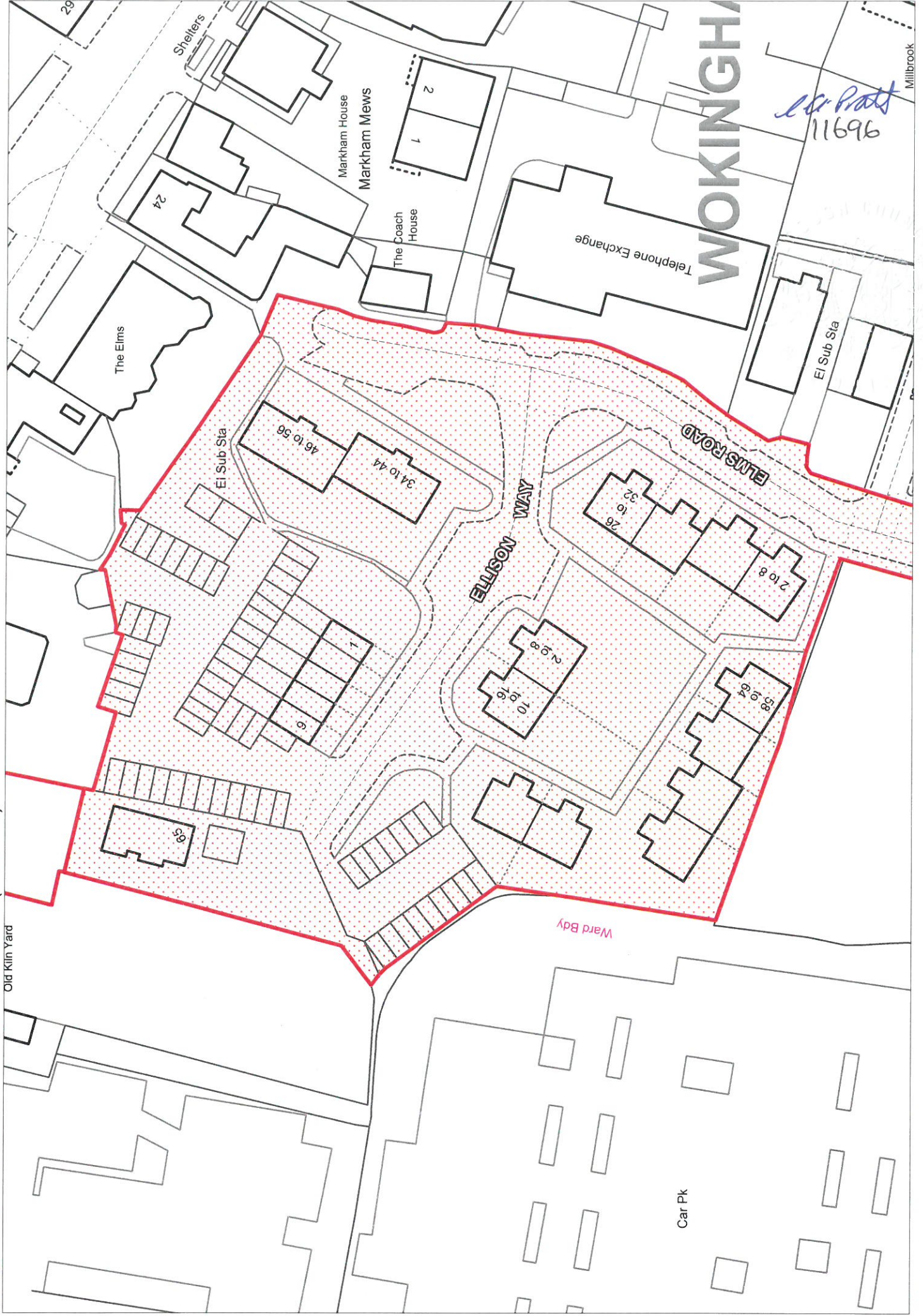
BARKHAM ROAD (Nos. 45-51), WOKINGHAM (Zone W1)





ELMS ROAD & ELLISON WAY, WOKINGHAM (Zone W2)

Old Kiln Yard





HAVELOCK/OXFORD, WOKINGHAM (Zone W3)













ORMONDE ROAD, WOKINGHAM (Zone W6)



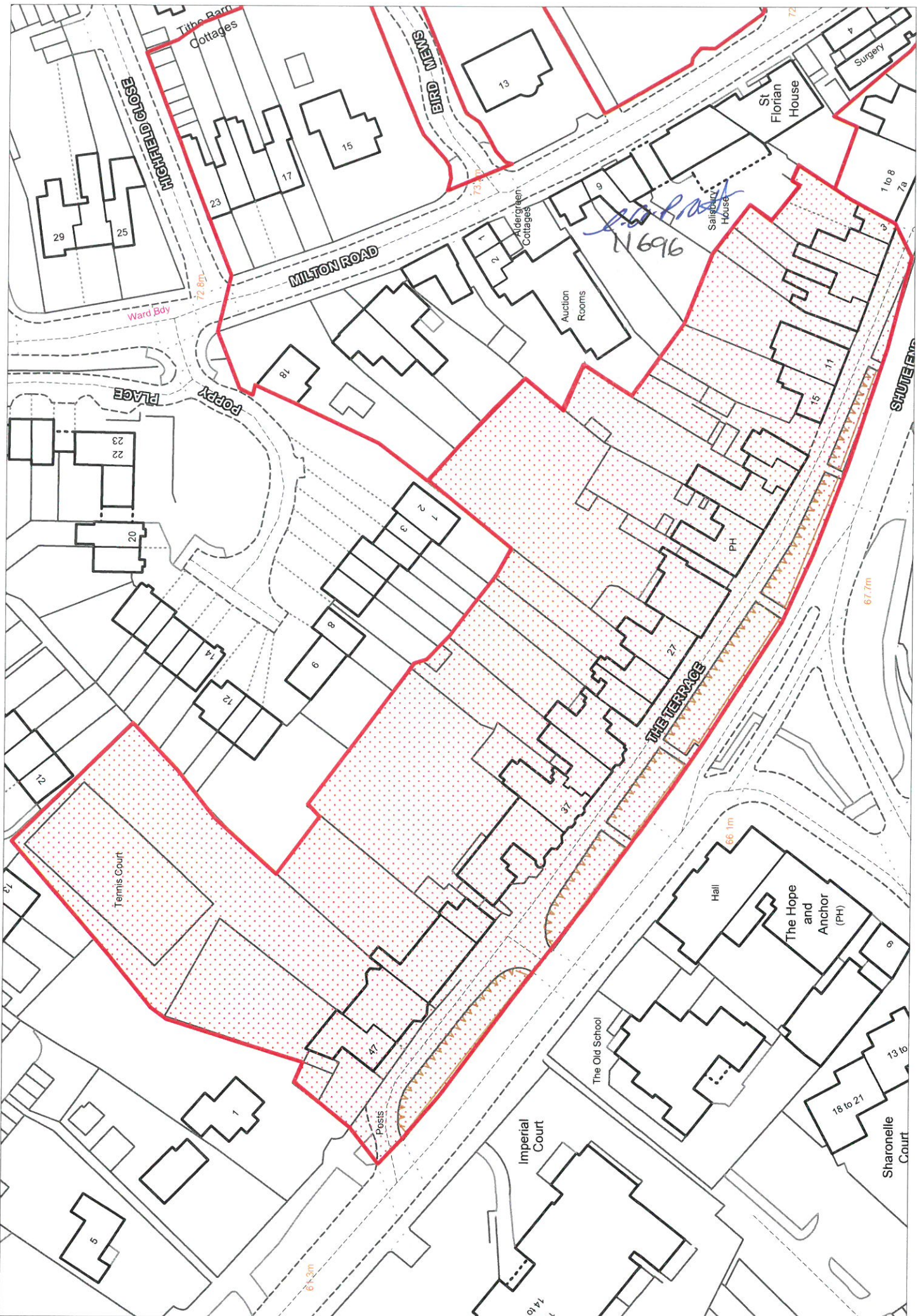


ROSE STREET, WOKINGHAM (Zone W7)





THE TERRACE, WOKINGHAM (Zone W8)





11696

L.C. Path

King George V Playing Field

King George V Playing Field



