

THE SOUTHEND-ON-SEA BOROUGH COUNCIL

**ROAD TRAFFIC REGULATION ACT 1984
TRAFFIC REGULATION ORDER**

SBC 2016 No. 1

**THE SOUTHEND-ON-SEA BOROUGH COUNCIL (VARIOUS ROADS) (STOPPING,
WAITING, LOADING AND UNLOADING PROHIBITIONS AND RESTRICTIONS,
PARKING PLACES AND PERMIT PARKING ZONES)
(CONSOLIDATION) ORDER 2016**

MADE: 26TH October 2016

COMING INTO OPERATION: 26th October 2016

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The Southend-on-Sea Borough Council, in exercise of its powers conferred by Sections 1, 2, 4, 32, 35, 45, 46, 47, 49, 53 and 124 and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984, as amended and Part 6 of the Traffic Management Act 2004 and of all other enabling powers, and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the Act of 1984, hereby makes the following Order:

PART 1 – GENERAL

Citation and Commencement

1. The Order shall come into operation on 26th October 2016 and may be cited as The Southend-on-Sea Borough Council (Various Roads) (Stopping, Waiting, Loading and Unloading Prohibitions and Restrictions, Parking Places and Permit Parking Zones) (Consolidation) Order 2016.

Interpretation

2. (1) In this Order, except where the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them:

“the Act of 1984” means the Road Traffic Regulation Act 1984;

“the Regulations” means The Traffic Signs Regulations and General Directions 2016;

“the 2004 Act” means the Traffic Management Act 2004;

“appropriate remittance” in relation to parking permits is the sum referred to in Column 3 of Schedule 4;

“ambulance” means a motor vehicle which is constructed or adapted, and is primarily used for the carriage of persons to a place where they will receive, or from a place where they have received, medical or dental treatment, and which by reason of design, marking or equipment, is readily identifiable as a vehicle so constructed or adapted;

“authorised taxi rank” or “taxi stand” means any area of carriageway which is comprised within and indicated by a road marking complying with the Regulations;

“bicycle” means a pedal cycle with two wheels.

“bus lane” means an area of road that may be used only by buses (or a particular description of bus), or only by buses (or a particular description of bus) and some other class or classes of vehicular traffic as provided for in this Order;

“bus stand” means a length of highway prescribed by Order to be used by public service vehicles to wait to adhere to the published bus timetable;

“bus stop clearway” means an area of carriageway intended for stopping by buses which is comprised within and indicated by road markings complying with the Regulations;

“bus” has the same meaning as in Schedule 1 of the Regulations and “buses” shall be construed accordingly;

"business permit" means a permit issued by the Council under the provisions of this Order to any person with a registered business within a parking zone area and living outside of that area;

"carer's permit" means a permit issued by the Council under the provisions of this Order to a registered address within a parking zone area to allow for carers visiting a property within the parking zone area to park within the zone;

"charging device" means an installation adjacent to a parking place for the purposes of recharging the battery of an electric vehicle by way of a connecting lead;

"civil enforcement officer" means a person authorised by the Council for the enforcement of road traffic contraventions;

"controlled parking zone" means an area in which, during specified controlled times, every length of street is subject to either a restriction on waiting or is a permitted parking place and there is at each entry point to the area vehicular traffic signs indicating the boundary of the area and the times of control;

"Council" means the Southend-on-Sea Borough Council;

"cycle lane" means any length of road reserved during specified hours for bicycles and pedal cycles;

"cyclist" means a person who rides a pedal cycle;

"designated parking place" means a parking place designated by an Order made under Section 32 of the Act of 1984;

"disabled persons badge", "disabled persons vehicle", "disabled person's parking disk" and "relevant position" has the same meaning as in the Local Authorities' Traffic Orders (Exemptions for Disabled Persons)(England) Regulations 2000;

"disabled persons parking place" or "disabled bay" means a length of road authorised to be used as a parking place for a disabled person's vehicle displaying a disabled person's badge;

"dispensation certificate" means a certificate issued by or on behalf of the Council for the purpose of this Order permitting a specified vehicle to wait in specified circumstances on a length or lengths of road where waiting of that vehicle would otherwise be prohibited or restricted;

"driver" in relation to a vehicle waiting in a restricted area, parking place or parking area, means the person driving the vehicle at the time it was left in the restricted waiting area, parking place or parking area;

"electric vehicle" means a vehicle in which the electrical motive power is derived from an electrical storage battery which is not connected to any source of power when the vehicle is in motion;

"eligible address" means any postal address which is listed in Schedule 5 in relation to a parking zone listed in Schedule 3, which indicates that the resident of that address may apply for a parking permit and/or visitor permits for use within the parking zone in relation to which that address is listed;

"goods" includes cash or other valuable securities, and the collection and delivery in relation to any goods, includes the checking of the goods for the purpose of delivery and collection;

"goods vehicle" means a motor vehicle constructed or adapted for use for the carriage of goods, or a trailer so constructed or adapted;

"hand held device" means a hand held computer used by a civil enforcement officer whilst carrying out his/her duties; including the issue of a penalty charge notice, logging of parked cars and holding data from a telephone or mobile phone payment operator;

"heavy commercial vehicle" has the same meaning given to that expression by Section 138 of the Act of 1984, that is any vehicle, whether mechanically propelled or not, which is constructed or adapted for the carriage of goods and has a maximum gross weight exceeding 7.5 tonnes;

"household" means any domestic establishment having an individual postal address within the residents' parking area and maintained as the usual place of abode for any number of residents;

"lay by" in relation to a main carriageway of a road means any area intended for use for the waiting of vehicles, lying to the side of the road and not forming any part of the main carriageway;

"loading bay" means any length of highway prescribed by Order to be used for the loading and unloading of goods by any class of motor vehicle;

"main carriageway" in relation to a road means any carriageway of that road used primarily by through traffic and excludes any laybys;

"Map Schedule" means a collection of Map Tiles attached to this Order and listed in Schedule 2, which depict the stopping, waiting and loading prohibitions and restrictions and parking places, loading places and parking areas designated by this Order, and in conjunction with the Map Schedule Legend and/or Map Tile label, identifies the type of each particular type of prohibition, restriction, parking place, loading place or parking area and certain of its governing provisions:

Provided that the Council does not accept responsibility for inaccuracies contained in the Ordnance Survey data relied upon to create the Map Schedule and where a prohibition, restriction, parking place, loading place or parking area is depicted on the Map Schedule, that provision continue to apply irrespective of any subsequent changes that have been made to the underlying Ordnance Survey data;

"Map Schedule Legend" means the Map Schedule Legend to this Order which, when used in conjunction with a Map Tile as listed in Schedule 2, identifies the specific type of prohibition, restriction, parking place, loading place or parking area designated by this Order and, where appropriate, certain of their governing provisions;

"Map Tile" means an individual map with a specific tile reference, being part of the Map Schedule as listed in Schedule 2 to this Order;

"Map Tile label", where shown on a Map Tile forming part of the Map Schedule in relation to a prohibition, restriction, parking place, loading place or parking area, means a label which indicates the type of provision and, if appropriate, certain of its governing conditions;

"motor car/vehicle" has the same meaning as Section 136 (2) of the Act of 1984;

"owner" in relation to a vehicle, means the person by whom such vehicle is kept and used;

"parking area" means any area on a highway designated as a parking area by this Order, which includes solo motorcycle parking areas, restricted zone parking areas and permit parking areas, and which are identified as to the type of parking area on the Map Tile relating to that parking area, by reference to the Map Schedule Legend and/or the Map Tile label in the Map Schedule;

"parking charge" means the amount specified in Article 21 which is payable, subject to the provisions of this Order, in respect of a vehicle left in a payment parking place;

"parking disc" has the same meaning as given in Regulation 8(5) of the Local Authorities Traffic Orders (Exemptions for Disabled Persons) (England) Regulation 2000;

"parking period" means a period of time for which payment of the parking charge has been made in respect of a vehicle and during which, subject to the provisions of this Order, that vehicle may be left in a payment parking place;

"parking place" means an area of highway designated by this Order for the waiting of vehicles of specific classes and indicated on the carriageway by markings in accordance with the Regulations;

"parking ticket machine" means an apparatus designed to issue a ticket indicating the payment of a charge by way of cash or a payment card, for the leaving of a vehicle in a payment parking place and the period in respect of which that charge has been paid;

"payment parking place" means any charged-for parking place where a charge applies on leaving a vehicle in that parking place designated as such by this Order and where payment of the parking charge is made by means of a parking ticket machine, a telephone or mobile phone payment parking system or by the advance purchase of a season ticket;

"passenger vehicle" means a motor vehicle (other than a solo motor cycle) constructed or adapted solely for the carriage of not more than twelve passengers (exclusive of the driver) and their effects and not drawing a trailer;

"payment" means:

(a) in the case of a payment of a parking charge in respect of a payment parking place, a payment by coins, payment card or by use of the telephone or mobile phone payment parking system; and

(b) in relation to a valid permit or season ticket the method used for the purchase of permits and season tickets and shall be in the form of a cheque, payment card, postal order or any other approved electronic means;

"payment card" means a debit/credit card, or any other accepted form of electronic payment system, that can be used by a person and accepted by a parking ticket machine, or as a means of making a payment for a valid permit or season ticket, for the purposes of paying a parking charge;

"payment parking ticket" means a ticket issued by a parking ticket machine located in the vicinity of the parking place in which a vehicle has been left and valid for a parking period or periods in relation to the payment for the periods of parking made, as advertised at that parking place and set out in Schedule 9;

"pedal cycle" means a vehicle not being a motorised vehicle which has two or more wheels;

"penalty charge" and "penalty charge notice" have the same meaning as in regulations 2(1) and 8(1) of the Civil Enforcement of Parking Contraventions (England) General Regulations 2007;

"permit" means a permit issued by the Council under the provisions of this Order;

"permit identifier" is an alpha and or alpha/numeric identifier specified in Column 1 of Schedule 3 applicable to the permit parking places or areas specified in Column 2 of that Schedule and used:

- a. on permits;
- b. on signs at relevant permit parking places or parking areas; and
- c. in the Map Tile labels of such permit parking places and areas in the Map Schedule;

to identify the permits that are valid for use in such permit parking places and areas to which that permit identifier relates;

"permit holder" means a person to whom a permit has been issued under the provisions of this Order;

"permit parking place" means an area on a highway designated as a parking place for use by permit holders by Article 13 of this Order;

"permit zone" or "permit parking area" means an area introduced by the Council for the administration of permits, identified in Column 3 of Schedule 3 where the permit identifier associated with that permit zone or permit parking area is specified in Column 1 of that Schedule and indicates that permits bearing the same permit identifier are valid permits for use in a permit parking place, or permit parking area, where that permit identifier is displayed on the sign in the vicinity of the permit parking place, or on the signs at the entrance to that permit parking area, and in both cases by the inclusion of the same permit identifier in the Map Tile label related to that permit parking place, or permit parking area, in the Map Schedule;

"permitted hours", in relation to a parking place or parking area, means the period specified in the Map Tile related to that parking place or parking area, by reference to the Map Schedule Legend and/or the Map Tile label in the Map Schedule;

"postal packet" has the same meaning as in the Postal Services Act 2000;

"public service vehicle" has the same meaning as in the Public Passenger Vehicles Act 1981;

"relevant parking place" means any parking place or parking area designated as such by the provisions of this Order in which a valid permit is required to be displayed during permitted hours and shall include any permit parking place, shared use parking place or permit parking area identified as such in the Map Schedule;

"relevant position" has the same meaning as in the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000;

"resident" means a person whose usual place of abode is listed in:

- (a) Schedule 5 with respect to the issue of permits; and
- (b) Schedule 12 with respect to the issue of season tickets;

"resident parking area" means the roads or parts of roads which are specified in Schedule 5 as being either:

- (a) within the area identified as being the boundary of the permit zone within which households can apply for a permit, including any property with its main access within the said boundary and may also include the roads or parts of roads which are indicated as private roads on the plans within the said boundary in cases where an individual address has no access to either a dedicated parking space or a communal parking space or spaces associated with that household; or
- (b) the specific households eligible for specific permit parking places if not within a permit zone area.

"residents' permit means a permit issued under the provisions of Article 39 of this Order;

"restricted hours" in relation to waiting restrictions in a restricted street, means the times when a prohibition or restriction on waiting applies as identified as such in the Map Tile relating to that prohibition or restriction by the Map Schedule Legend and/or Map Tile label in the Map Schedule;

"restricted street" means any of the roads, lengths of road or sides of road where any prohibition or restriction of waiting is indicated as being present and is identified as such in the Map Tile relating to that prohibition or restriction by the Map Schedule Legend and/or Map Tile label in the Map Schedule;

"Schedule" or "Map Schedule" means a Schedule or Map Schedule to this Order;

"school entrance marking" means an area of carriageway identified as such in the Map Tile relating to that school entrance marking by the Map Schedule Legend and/or Map Tile label in the Map Schedule and which is contained within the road marking prescribed, and indicated by the sign prescribed in the Regulations;

"shared use parking place" means any parking place designated as such by the provisions of this Order for the leaving of vehicles that comply with the provisions of that parking place as indicated on the Map Tile related to that parking place by means of the Map Schedule Legend and/or the Map Tile label in the Map Schedule;

"solo motor cycle" has the same meaning as Section 136 (4) of the Act of 1984;

"street" includes any part of a street;

"tariff code" is a payment parking charge identifier specified in the Map Tile labels for such payment parking places in the Map Schedule to indicate the parking charge applicable at a payment parking place by determining the tariffs in Column 4 of Schedule 9 and the period of charge in Column 3 applicable to that tariff code in Column 1 of that Schedule;

"telephone or mobile phone payment" means a cashless payment made by telephone or mobile phone to allow the vehicle to be parked for the period of time for which payment has been made and available for use as a parking charge payment method where such facility is advertised and provided for in a parking place and use of which is specified by notice in the parking place;

"telecommunications system" has the same meaning as in the Telecommunications Act 1984;

"ticket" means a ticket issued by a parking ticket machine relating to a payment parking place so identified in the Map Tile related to that parking place, by reference to the Map Schedule Legend and/or the Map Tile label in the Map Schedule;

"time limited parking place" means a parking place in which vehicles may wait for a specified period;

"traffic sign" or "sign" means a sign of any size, colour and type prescribed or authorised under or having effect as though prescribed or authorised under Section 64 of the 1984 Act and in compliance with the Regulations;

"unauthorised vehicle" means a vehicle not displaying a valid permit or season ticket;

"valid permit" means any permit or voucher issued under the provisions of this Order and identified as such under Column 2 of Schedule 6 that is required to be displayed in a vehicle left in any parking place or parking area identified under Column 1 of that Schedule where that permit complies with the provisions of this Order and the conditions stated in Column 3 of that Schedule;

"valid permit holder" means a person to whom a valid permit has been issued under the provisions of this Order;

"valid season ticket" is a season ticket which has not expired and which may be used in any payment parking place where the identifier on the season ticket matches:

- (a) the season ticket identifier shown on signs in the vicinity of that payment parking place; and
- (b) the season ticket identifier in the Map Tile label related to that parking place in the Map Schedule;

"vehicles", "motor car", "motor vehicle" and "trailer" are as described in Section 185 of the Road Traffic Act 1988;

"virtual parking permit" means an electronic record of parking ticket permit issued and confirmed by Southend-on-Sea Borough Council to exempt a vehicle from a restriction under the terms and charges applicable at the time of issue.

"visitors parking permit" means a permit which can only be issued to a Resident in accordance with the provisions of this Order and which can only be used in respect of vehicles of persons who are visiting the dwelling of the resident; and

"zone identifier" is an alpha and or alpha/numeric identifier specified in Column 1 of Schedule 10 applicable to the payment parking zone specified in Column 3 of that Schedule and used:

- a. on season tickets; and
 - b. in the Map Tile labels in the Map Schedule;
- to identify the season tickets that are valid for use in the payment parking zone and the relevant parking places to which that season ticket zone identifier relates.

- (2) For the purposes of this Order a vehicle shall be deemed to wait:
 - (a) in a restricted street if any point in that street is below the vehicle or its load (if any) and the vehicle is stationary; or
 - (b) for more than a specified period in the same place in a restricted street if any one point in that street is below the vehicle or its load (if any) throughout a period exceeding the specified period whether or not the vehicle is moved during that period.
- (3) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent enactment.
- (4) Any reference in this Order to a length of street shall, unless otherwise specified, be construed as a reference to the whole width of that length of street.

- (5) The restrictions, prohibitions and requirements imposed by this Order are in addition to and not in derogation of any restriction, prohibition or requirement imposed by any other enactment and any exception or exemption from the provisions of this Order is without prejudice to the provisions of any other enactment.
- (6) The Interpretation Act 1978 shall apply for the interpretation of this Order as it applies to the interpretation of an Act of Parliament

Application of Order

3. The restrictions imposed by Part 2 of this Order are subject to the exceptions and exemptions set out in Part 3 of this Order and any such exceptions and exemptions are subject to the provisions of Part 4 of this Order.

PART 2 – RESTRICTIONS

Prohibition on waiting

4. Except as provided in Part 3, no person shall cause or permit any vehicle to wait contrary to the restrictions identified in the Map Schedule to this order which indicate, with reference to the Map Schedule Legend and/or Map Tile label, the roads or parts of roads where and the restricted hours when waiting or parking is prohibited.

Prohibition of loading and unloading

5. Except as provided in Part 3, no person shall, cause or permit any vehicle to wait for any purpose including the loading or unloading of goods contrary to the restrictions in any road or part of road identified in the Map Schedule to this order which indicate, with reference to the Map Schedule Legend and/or Map Tile label, where and when loading and unloading is prohibited.

Prohibition of stopping - clearways

6. Except as provided in Part 3, a vehicle is not permitted to stop contrary to the restrictions identified in the Map Schedule to this order which indicate, with reference to the Map Schedule Legend and/or Map Tile label, the roads and parts of roads where stopping is prohibited.

Contravention of restrictions

7. (1) Except as provided Part 3 of this Order, if a vehicle waits or stops in a road or part of a road contrary to any prohibition or restriction stated in Article 4, 5 or 6 of this Order, then a contravention shall have occurred and a penalty charge is payable.
(2) If a vehicle is left in a prohibited or restricted road or parking place without complying with the requirements of this Order, a contravention shall have occurred and a penalty charge is payable.

PART 3 – EXEMPTIONS FROM RESTRICTIONS

Exempted vehicles

8. The restrictions imposed by Part 2 of this Order shall not apply in relation to the following vehicles:-
 - (1) a bicycle propelled by mechanical power and not having a side-car attached thereto whilst waiting wholly within the limits of a parking area;

- (2) a bus whilst waiting at an authorised bus stop, bus stand, bus terminal or bus turning point;
- (3) an authorised taxi to call upon or wait at a taxi rank or taxi stand; or
- (4) a vehicle when used for emergency services e.g. those being used for fire brigade, ambulance, police or coastguard/RNLI purposes.

Exemptions for vehicles displaying disabled persons' badge

9. Waiting restrictions specified in Article 4 shall not apply to disabled persons' vehicles:
- (1) in a case where the period of the waiting restriction is for 3 hours duration or less, for the whole of that period; and
 - (2) in a case where the period of the waiting restriction is more than 3 hours duration, for a period of 3 hours (not being a period separated by an interval of less than 1 hour from a previous period of waiting by the same vehicle in the same road or part of a road on the same day),

and provided that the following requirements are satisfied, namely:

- (3) that in all cases a valid disabled person's badge is displayed in the relevant position on the vehicle, and
- (4) in the case mentioned at paragraph (2) of this Article, a parking disc is displayed in a relevant position on the vehicle, and the driver, or other person in charge of the vehicle, marks on the parking disc the time at which the period of waiting has begun.
- (5) Any Blue Badge holder can park in any disabled parking bay area. However, if a resident of a Parking Management Scheme Zone is also a Blue Badge Holder, they need to purchase a Resident's Parking Permit which allows them to park in a residents bay should a disabled parking bay not be available.

Miscellaneous exemptions

10. (1) Nothing in Article 4 of this Order shall render it unlawful to cause or permit a vehicle to wait or remain at rest in any restricted street for as long as stated or as may be necessary to enable:
- (a) a person to board or alight from a vehicle for as long as may be necessary;
 - (b) postal packets addressed to premises adjacent to any such street in which the vehicle is waiting to be unloaded from the vehicle or having been unloaded therefrom, to be delivered;
 - (c) postal packets to be collected for loading on the vehicle from premises or posting boxes in or adjacent to any street in which the vehicle is waiting or, having been so collected, to be loaded thereon;
 - (d) a vehicle, if it cannot conveniently be used for such purpose in any other street or outside of restricted hours, to be used in connection with any of the following operations:
 - (i) building, industrial or demolition operations;
 - (ii) the removal of any obstruction to traffic;
 - (iii) the maintenance, improvement, or reconstruction of the any part of the restricted street;
 - (iv) cleansing or lighting of any street; or
 - (v) the laying, erection, alteration or repair in or adjacent to any street of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity, or of any electronic communications network, or the placing, maintenance or removal of any traffic sign;
 - (e) a vehicle to take in petrol, oil water or air from any garage situate on or adjacent to the street or any length of street;

- (f) a vehicle being used as an official funeral or wedding vehicle in connection with a funeral or wedding to wait in any restricted street during restricted hours, if it cannot safely and conveniently do so elsewhere;
 - (g) any gate or other barrier at the entrance to premises, to which the vehicle requires access or from which it has emerged to be opened or closed; or
 - (h) with the written consent of the Council and such conditions and requirements as they may impose are being complied with.
- (2) Nothing in Article 5 of this Order shall render it unlawful to cause or permit any vehicle to wait or remain at rest in any restricted street during restricted hours for:
 - (a) as long as stated or as may be necessary to enable those actions specified in paragraph (1) (a), (c), (d), (e), (f) and (h) of this Article;
 - (3) Nothing in Article 6 of this Order shall render it unlawful to cause or permit any vehicle to wait or stop in any restricted street during restricted hours, if it cannot conveniently be use for such purpose in any other street or outside restricted hours for the actions set out in paragraph (1) (c), (d), (e), or (f).
 - (4) Nothing in Part 2 of this Order shall apply to anything done with the permission or at the direction of a police constable in uniform or a civil enforcement officer or where the person in control of the vehicle is required by law to stop or wait or remain at rest, or is obliged to do so in order to avoid an accident, or is prevented from proceeding by circumstances beyond their control.

PART 4 – ADDITIONAL PROVISIONS

Duty to move on

- 11. Notwithstanding any exception or exemption contained in this Order, the person in control of a vehicle waiting during the restricted hours in any restricted street shall move the vehicle on the instructions of a police officer in uniform or a civil enforcement officer whenever such moving may be reasonably necessary for the purpose of preventing or removing obstruction.

Restriction on Street Trading

- 12. No person shall sell, offer or expose for sale goods from a vehicle which is in any restricted street unless:
 - (1) that person is licensed by the Council to sell goods from a stationary vehicle on a pitch in that street and sells goods from that pitch; or
 - (2) the goods are immediately delivered at or taken into premises adjacent to the vehicle from which the sale is affected.

PART 5 – DESIGNATION AND USE OF PARKING PLACES

Designation of parking places and loading places

- 13. (1) Each area on a highway identified:
 - (a) on the Map Schedule by way of a Map Tile label and/or the Map Schedule Legend as a parking place, loading place or parking area; and
 - (b) as an area marked out and signed for the use therein of specified classes of vehicles following the conditions specified in this Order in relation to that parking place, loading place or parking area, is designated as a parking place by this Order.

- (2) Unless otherwise so identified, a designated parking place shall be bounded on one side of its length by the edge of the carriageway and be an area marked out to a road marking and depicted by a regulatory sign, either in accordance with the Regulations or, if applicable, by virtue of any special authorisation given by the Secretary of State.

Vehicles for which parking places and loading places are designated

14. (1) Each parking place identified as such in the Map Tile relating to that parking place, by reference to the Map Schedule Legend and/or the Map Tile label in the Map Schedule may be used, subject to the provisions of this Order, for the leaving during the permitted hours of passenger vehicles, goods carrying vehicles, solo motor cycles or disabled persons vehicles.
- (2) Where the parking place or parking area identified in Article 13 is a relevant parking place for valid permit holders it may be used, subject to the provisions of this Order, for the leaving during the permitted hours of such vehicles as are described in Article 14(1) which either:
- (a) display a valid permit in the manner specified in Article 20 (1); or
 - (b) display a disabled persons badge in the relevant position.
- (3) A valid permit applicable to a parking place or parking area, to be displayed in accordance with paragraph (2)(a) of this Article, shall be determined by the type of permit identified in Column 2 of Schedule 6 for each type of parking place or parking area identified in Column 1 of that Schedule, subject to the conditions identified in Column 3 of that Schedule and the provisions of this Order.
- (4) Where the parking place or parking area identified in Article 13 is a "free" limited waiting parking place it may be used, subject to the provisions of this Order, for the leaving during the permitted hours of such vehicles as are described in Article 14(1) provided that:
- (a) the vehicles displaying a disabled person's badge also display a parking disc in the relevant position; or
 - (b) no person, except on the direction of, or with the permission of a police officer in uniform or civil enforcement officer, shall cause or permit any vehicle to wait for more than the maximum stay time stated in the Map Tile related to that parking place as identified in the Map Schedule and indicated, with reference to the Map Schedule Legend and/or Map Tile label.
- (5) Where the parking place or parking area identified in Article 13 is a "free" limited waiting and permit parking place (shared use parking place) it may be used, subject to the provisions of this Order, for the leaving during the permitted hours of such vehicles as are described in Article 14 (1); provided that:
- (a) a valid permit is displayed in the manner specified in Article 20(1); or
 - (b) a disabled persons badge is displayed in the relevant position; or
 - (c) no person shall, except on the direction of or with the permission of a police constable in uniform or civil enforcement officer, cause or permit any vehicle to wait for more than the maximum stay time stated in the Map Tile related to that parking place as identified in the Map Schedule and indicated, with reference to the Map Schedule Legend and/or Map Tile label.

- (6) Where the parking place identified in Article 13 is a payment parking place or a shared use parking place in which a parking payment applies, it may be used, subject to the provisions of this Order, for the leaving during the permitted hours of such vehicles as are described in Article 14(1) which either:
- (a) displayed in the manner specified in Article 20(2)(a) a valid parking ticket machine ticket;
 - (b) indicates on a hand held device a payment having been made, using the telephone or mobile phone payment parking system;
 - (c) displays a disabled person's badge in the relevant position; or
 - (d) displays a valid season ticket for the parking place.
 - (e) Or registered for a virtual parking permit
- (7) Subject to the provisions of this Order, the following parking places or parking areas identified in Article 13 may only be used by the class of vehicle specified as follows:
- (a) a disabled persons' badge parking place may be used, for the leaving during the permitted hours of such vehicles as display in the relevant position a disabled persons' badge;
 - (b) a police vehicle parking place may be used for the leaving at all times of such vehicles as are being used for police purposes;
 - (c) a solo motor cycle parking areas may be used for the leaving during the permitted hours of such vehicles as are solo motor cycles;
 - (d) an ambulance parking place may be used for the leaving during the permitted hours of such vehicles as are ambulances;
 - (e) a coach parking place may be used for the leaving during permitted hours of a public service vehicle licenced to operate from the parking place in question;
 - (f) authorised taxi bays and taxi stands may be used for the leaving during permitted hours of taxis which are licenced under the Local Government Miscellaneous Provisions Act 1976;
 - (g) a loading place may be used for the leaving during the permitted hours of any class of vehicle for the sole purpose of loading or unloading the vehicle for the delivering or collection of goods; and
 - (h) an electric vehicle parking place may be used for the leaving during permitted hours of an electric vehicle which throughout the period of waiting is connected to the charging device. No person shall, except on the direction of or with the permission of a police constable in uniform or civil enforcement officer, cause or permit any vehicle to wait for more than the maximum stay time stated in the Map Tile related to that electric vehicle parking place as identified in the Map Schedule and indicated, with reference to the Map Schedule Legend and/or Map Tile label.

Restriction on waiting

15. No person shall, except upon the direction or with the permission of a police constable in uniform or civil enforcement officer, cause or permit any vehicle to wait during the permitted hours on any restricted parking place specified in Article 14 and as specified in the Map Tile related to that parking place as identified in the Map Schedule Legend and/or Map Tile label in the Map Schedule:
- (1) for a period longer than that specified; or
 - (2) if a period of less than that specified as being a period during which the vehicle must not be left again in that parking place has elapsed since the termination during the permitted hours of the last period of waiting (if any) of that vehicle.

PART 6 - GENERAL CONDITIONS IN RESPECT OF PARKING PLACES

Alteration of position of a vehicle in a parking place

16. Where any vehicle is standing in a parking place in contravention of the provisions of this Order, a police officer in uniform or civil enforcement officer may alter, or cause to be altered, the position of the vehicle in order that its position shall comply with those provisions.

Movement of a vehicle in parking place or parking area in an emergency

17. A police officer in uniform or a civil enforcement officer, may move or cause to be moved, in case of emergency, to any place he thinks fit, any vehicle left in a parking place or a parking area.

Exemptions for a solo motor cycle

18. (1) Notwithstanding any provision of this Order, a solo motor cycle may be left in any part of a parking place without time limit, provided that the parking place in which the vehicle is left has not been suspended.
- (2) No charge shall be incurred or payable in respect of any vehicle left in a parking place in accordance with the foregoing provisions of this Article.
- (3) Without prejudice to the generality of this Article, a vehicle to which this Article applies shall stand in a parking place in accordance with the provisions of this Order.

Contraventions in a parking place

19. If a vehicle is left in a parking place at any time during the permitted hours, without complying with the provisions of this Order, then a contravention of this Order and a parking contravention within Paragraph 2 of Schedule 7 to the Traffic Management Act 2004 shall be deemed to have occurred.

PART 7 –PERMIT AND PAYMENT PARKING PLACES

Tickets, permits and season tickets to be displayed

20. (1) At all times during which a vehicle is left during the permitted hours in a relevant parking place in accordance with the provisions of Article 14 (2), (5) and (6), the driver thereof shall cause to be displayed on the front windscreen of the vehicle a valid permit issued in respect of that vehicle so that all the particulars referred to in Article 52 for that permit are readily visible from the front or near-side window of the vehicle.
- (2) At all times during which a vehicle is left during the permitted hours in a payment parking place, or a shared use parking place where payment parking is permitted, in accordance with the provisions of Article 14 (6), the driver thereof shall cause to be displayed on the front or nearside thereof, either:
- (a) a valid parking ticket machine ticket issued in respect of that vehicle by a parking ticket machine in accordance with the provisions of Article 22 (7) so that all the particulars on that side of the ticket which bears the indications that it has been issued in respect of that vehicle and the time by which the charge period for which it is permitted to be left in that parking place will expire are readily visible from the front or nearside of the vehicle; or
- (b) a valid season ticket so that all the particulars on that side of the season ticket which bears the indications that it has been issued in respect of that vehicle and the date of expiry are readily visible from the front or nearside of the vehicle.
- (c) In the case where the vehicle is registered for a virtual parking permit details are checked on the hand held device by the CEO

- (3) If at any time while a vehicle is parked in a payment parking place and no parking payment ticket is displayed on that vehicle in the relevant position in accordance with paragraph (2)(a) of this Article, it shall be deemed that the charge has not been paid.

Provided that, the requirement for that vehicle to clearly display a valid parking ticket machine ticket in paragraph (2) (a) of this Article and the provision of the foregoing paragraph shall not apply if the driver of that vehicle, or a person authorised by the driver to act on their behalf, has paid the parking charge using the telephone or mobile phone, electronic payment system, or virtual permit system or a valid season ticket has been displayed in accordance with paragraph (2) (b) of this Article.

Amount of the charge at payment parking places

21. The charge payable for the leaving of a vehicle in accordance with the provisions of this Order in a parking place identified as a payment parking place, or a shared use parking place in which payment parking is permitted, as indicated in the Map Tile relating to that parking place, by reference to the Map Schedule Legend and/or the Map Tile label in the Map Schedule, shall be the tariffs indicated by:
- (1) a sign on the parking ticket machine in the vicinity of the parking place;
 - (2) the tariff code included in the Map Tile label in relation to that parking place in which the vehicle is left by reference to the tariffs associated with that tariff code in Column 1 of Schedule 9 with respect to the rate of parking charge set out in Column 4 of Schedule 9 and the period of charge as set out in Column 3 of that Schedule; and
 - (3) in the case of a valid season ticket the charge will be payable in advance at the rates indicated for each of the season ticket tariff zones in Column 3 of Schedule 11.

Payment of the charge in respect of payment parking places

22. Subject to the provisions of Articles 18 (2) and 24 (1):
- (1) The charge shall be payable, subject to paragraph (8) of this Article, on the leaving of the vehicle in a payment parking place by:
 - (a) the insertion of appropriate coins or a credit / debit card in a parking ticket payment machine; or
 - (b) payment being made using the telephone or electronic payment system;at the level of charge and for the period required in accordance with the scale of charges specified by notice on each pay and display machine and in Schedule 9, the appropriate tariff being identified by the tariff code indicated in the Map Tile label identified in the Map Tile related to that parking place, by reference to the Map Schedule Legend and/or the Map Tile label in the Map Schedule.
 - (2) Where payment has resulted in the issue of a parking payment ticket this will indicate the charge paid, the date and time of expiry and by the display of that ticket on the vehicle in the manner specified in Article 20 (2) (a). The ticket shall be valid from the time and date of issue up to the time and date of expiry indicated on the ticket.
 - (3) No person shall after obtaining a parking payment ticket alter the indication given by that ticket whilst the vehicle to which the ticket relates remains in the parking place, or knowingly exhibit on a vehicle a parking payment ticket which has been altered, defaced, mutilated, or added to or upon which the figures or particulars have become illegible, except where such mutilation or illegibility has been produced by the parking ticket payment machine.

- (4) If at any time when a vehicle is parked during the charging hours in a payment parking place and the nearest parking ticket payment machine to that payment parking place is out of order, then a ticket shall be obtained from another parking ticket payment machine within the same zone area.
- (5) In the event that one of the methods of payment specified under paragraph (1) above is unavailable, then the alternative method of payment must be used on leaving a vehicle in a payment parking place.
- (6) Upon payment of the charge for a vehicle left in a payment parking place:
 - (a) the driver thereof shall display or cause to be displayed on the vehicle, in accordance with the provisions of the next following paragraph, the ticket issued by the parking ticket machine on payment of the charge in accordance with the provisions of the last foregoing paragraph; or
 - (b) cause an indication that payment has been made using the telephone or mobile phone payment parking system and the parking period for which payment has been made to appear on a hand held device.
- (7) The ticket referred to in the last preceding paragraph shall be displayed on the front or nearside of the vehicle in respect of which it was issued at all times during which the vehicle is left during the permitted hours in the parking place so that all the particulars on that side of the ticket which bears the indication that a charge has been paid are readily visible from the front or nearside of the vehicle, as the case maybe.
- (8) No charge shall be payable on the leaving of the vehicle in a payment parking place if a valid parking season ticket is displayed at that time in accordance with Article 20 (2) (b).
- (9) A vehicle left in a payment parking place displaying in the relevant position a valid disabled person's badge shall be exempt from the payment of any parking charge and in addition shall be exempt from any limitation of time as identified in the Map Tile related to that parking place, by reference to the Map Schedule Legend and/or the Map Tile label in the Map Schedule.
- (10) If at any time when a vehicle is left in a payment parking place, or a shared use parking place where payment parking applies, and no parking ticket machine ticket and no season ticket is displayed and no indication appears on a CEO's hand held device that a payment of the parking charge has been made using the telephone payment parking system, or registered for a virtual parking permit, or the parking period for which payment was made has expired, it shall be presumed, unless the contrary is proved, that either:
 - (a) the parking charge has not been duly paid in respect of that vehicle; or
 - (b) the parking period for which payment was made has already expired.

Validity of payment parking tickets

23. (1) A parking payment ticket is not transferable from one vehicle to another.
- (2) A parking payment ticket is valid in any payment parking place within the parking payment zone in which it was purchased.

PART 8 – PAYMENT PARKING SEASON TICKETS

Payment parking zone and area season tickets

24. (1) For the purposes of administering season tickets or virtual permits, the Council shall define, by name and/or unique reference code as a season ticket identifier, such payment parking zones and areas as the Council at its absolute discretion may deem necessary. The payment parking zones and areas are named in Column 3 of Schedule 10 and the related season ticket zone identifier for each payment parking zone or area is listed in Column 1 of that Schedule.
- (2) The names of roads and properties within each road in relation to each payment parking zone or area listed in Schedule 10, which are eligible to apply for season tickets are detailed in each respective part of Schedule 12 for each named payment parking zone or area.

Eligibility and application for season tickets

25. Any eligible person, as identified in Column 4 of Schedule 10, who is the owner of a vehicle of the class specified in Article 45 may apply to the Council for the issue of a season ticket and in respect of that vehicle and, in the case of residents, the payment parking zone or area of which they are resident, and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.

Verification of season tickets

26. The Council may require a resident applicant for a season ticket or resident season ticket holder to produce such evidence in respect of the application as may reasonably be required to verify any particulars or information given to them or in respect of any residents season ticket issued by them as may reasonably be required to verify that the details of the application are valid or that the season ticket is valid.

Issue of season tickets

27. (1) The Council, upon being satisfied that an applicant is the keeper of a vehicle of a class specified and on receipt of the appropriate fee, as detailed in Column 3 of Schedule 11 may issue to that applicant a season ticket, for the leaving on that vehicle at any time in a payment parking place to which such season ticket relates by the owner or by any person using such vehicle with the consent of the owner.
- (2) All applicants must display a valid season ticket in their vehicle when left in a payment parking place within the zone or area to which the season ticket relates on the days and during the prescribed hours of operation, as identified by the sign in the vicinity of the parking place and as shown on the Map Tile related to that parking place by the Map Tile Label and/or the Map Schedule Legend in the Map Schedule to this Order for the zone to which such season ticket relates, and must at all such times use it in accordance with the conditions of issue.

Validity of season tickets

28. A season ticket or virtual permit shall only be valid for the use in a payment parking place on a road within a payment parking zone or area identified on the season ticket by the zone identifier shown in Column 1 of Schedule 10 in relation to the payment parking zone or area named in Column 3 of that Schedule and must be used in accordance with the conditions of issue within the period of validity specified on the face of the season ticket, and in Column 4 of Schedule 11, subject to Article 30.

Surrender of season tickets

29. (1) A season ticket holder may surrender a season ticket to the Council at any time and shall surrender a season ticket to the Council on the occurrence of any of the events as set out in Article 30.
- (2) A season ticket holder who surrenders a season ticket:
- (a) before the season ticket becomes valid shall be entitled to a refund of the fee paid in respect thereof;
 - (b) after the season ticket has become valid the applicant shall be entitled to a refund of part of the fee paid in respect thereof as identified in Schedule 13 to this provided that no refund is payable if the permit is surrendered as a consequence of any of the events specified in Article 30(2) (d) or (e).

Withdrawal of season tickets

30. (1) The Council, may by notice in writing served on the season ticket holder of a residence at the address shown by that person on the application for the season ticket or at any other address believed to be that person's residence, withdraw a season ticket if it appears to the Council that any of the events set out in paragraph (2) of this Article has occurred. The season ticket holder shall surrender the season ticket to the Council within 48 hours of the receipt of the said notice.
- (2) The events referred to in the foregoing paragraph are:-
- (a) In the case of a season ticket held by a resident, the season ticket holder ceases to be a resident;
 - (b) the permit holder ceasing to be the keeper of the vehicle in respect of which a season ticket was issued;
 - (c) the vehicle in respect of which such season ticket was issued being adapted or used in such manner that it is not a vehicle of a class specified in Article 45;
 - (d) the issue of a duplicate season ticket by the Council; and
 - (e) a breach of any condition which may from time to time be determined by the Council and is specified on the season ticket and / or any application form.
- (3) A season ticket shall cease to be valid on the occurrence of any of the events set out in this Article.

Duplicate season tickets

31. (1) If a season ticket is mutilated or defaced or the figures or particulars on it have become illegible or the colour of the season ticket has become altered by fading or otherwise, the season ticket holder shall surrender it to the Council and may then apply to the Council for the issue of a duplicate season ticket.
- (2) If a season ticket is lost or destroyed, the season ticket holder may apply to the Council for the issue of a duplicate season ticket.
- (3) The provisions of this Order shall apply to a duplicate season ticket and an application for such a season ticket as if it were a season ticket or, as the case may be, an application for a season ticket.
- (4) Any season ticket issued by virtue of the provisions of paragraphs (1) or (2) above shall be marked as a duplicate, and upon the issue of a duplicate season ticket the season ticket which it duplicates shall become invalid.

Form of season tickets

32. A season ticket shall include the following particulars:-
- (1) the registration mark of the vehicle in respect of which the season ticket has been issued;
 - (2) the payment parking zone or area in respect of which the season ticket is valid;

- (3) the period during which, subject to the provisions of this Order, the season ticket shall remain valid;
- (4) any condition imposed by virtue of Article 31; and
- (5) an authentication that the season ticket has been issued on behalf of the Council.

Renewal of season tickets

33. Not more than one month before a season ticket expires; the season ticket holder may apply to have it renewed, by either;
- (1) applying for a season ticket in the manner specified in Articles 25 and fulfilling the requirements specified in that Article; or
 - (2) the season ticket holder is able to apply for the season ticket via the following methods;
 - (a) by internet, on the form provided on the Council's website. The form must be completed with all required information and the season ticket charge paid in full;
 - (b) by telephone or mobile phone , providing the details required by the Council and paying the appropriate season ticket charge in full; or
 - (c) by post using the hard-copy form that accompanies the letter issued by the Council in accordance with the Articles referred to in sub-paragraph (a) above, with all required information and paying the appropriate season ticket charge in full.
 - (d) Apply on line for a renewal of the virtual parking permit

Charges for season tickets

34. The charges for season tickets or virtual parking permits are as set out in Column 3 of Schedule 11.

Payment of season ticket or virtual permit charges

35. The charge shall be paid to the Council in the manner specified within the application form or as detailed on line in the case of virtual permits.

Refund of season ticket charges

36. Refunds in respect of season tickets or virtual permits are calculated by the number of complete months remaining less an administration charge and Schedule 13 sets out the refunds available for the number of full months remaining.

PART 9 – DISPENSATION CERTIFICATE

Dispensation certificate

37. (1) The Council may issue a dispensation certificate on receipt of an application and may impose such terms and conditions as it deems appropriate.
- (2) A dispensation certificate may be cancelled at any time at the sole discretion of the Council and shall thereupon immediately cease to be valid. Notification of such cancellation shall be in writing to the holder of the certificate at any address that the Council believes to be that person's address and the certificate shall forthwith be surrendered to the Council.
 - (3) A dispensation certificate with the Council's permission and terms of use on view, must be displayed in the relevant position within the vehicle when waiting in a restricted street in restricted hours or in a parking place or parking area during permitted hours.

PART 10 – PERMITS

Permit zones and areas

38. (1) For the purposes of administering permits the Council shall define, by name and/or unique reference code as a permit identifier, such permit zones and areas as the Council at its absolute discretion may deem necessary. The permit zones and areas are named in Column 3 of Schedule 3 and the related permit identifier for each permit zone or area is listed in Column 1 of that Schedule.
- (2) The names of roads and properties within each road in relation to each permit zone or area listed in Schedule 3, which are eligible to apply for permits are detailed in each respective part of Schedule 5 for each named permit zone or area.

Eligibility and application for residents permits

39. Any resident who is the owner of a vehicle of the class specified in Article 45 may apply to the Council for the issue of a residents permit in respect of that vehicle and the permit zone of which they are resident and any such application shall be made on a form issued by and obtainable from the Council or for a virtual permit on line and shall include the particulars and information required by such form to be supplied.

Visitor permit

40. Any resident may apply to the Council for the issue of a visitor permits for the leaving of a vehicle by any visitor to that resident, or any other person resident at the same address, during the permitted hours in a residents parking place within the permit zone of which they are resident and any such application shall be made on a form issued by, or on behalf of, the Council or on line and shall include the particulars and information required by such form to be supplied.

Issue of visitor permits

41. The Council, upon being satisfied that an applicant is a resident of the permit zone for which application is being made and on receipt of the appropriate fee as shown in Column 3 of Schedule 4 may issue to that applicant a visitor permit or virtual permit agreed by the Council for the leaving of a vehicle of a class specified in Article 45 at any time in any residents parking place within the permit zone specified on the visitor permit. All applicants must either have registered a vehicle for the virtual visitor permit or display a valid permit in their vehicle when left in a permit parking place within the zone or area to which the permit relates on the days and during the prescribed hours of operation, as identified by the sign in the vicinity of the parking place and as shown on the Map Tile related to that parking place by the Map Tile Label and/or the Map Schedule Legend in the Map Schedule to this Order and must at all such times use it in accordance with the conditions of issue.

Carers Permit

42. Any resident may apply to the Council or on line in the case of a virtual carers permit for the issue of a carers permit for the leaving of a vehicle by a carer to that resident in a residents parking place within the permit zone of the resident for whom they care, as specified in Schedule 7, and on such days and during such hours as are the prescribed hours for that permit zone.

Business Permit

43. (1) Any person, whether having a business within or living outside the permit zone area, will be eligible to purchase a business parking permit or virtual business permit for the cost listed in Column 3 of Schedule 4 for a business permit. Details of the applicant's vehicle's V5C (log book), insurance and proof of employment will be required.
- (2) Businesses with addresses in the permit zone area can also apply for a permit to allow their business vehicles temporary parking in a designated business bay, whilst visiting the respective business. These will be available on written application only. During the permit zone hours of operation, business vehicles displaying a valid business parking permit will be authorised to park in designated 'Business Permit Holders Only' parking places.

Maximum number of permits

44. The maximum number of residents', visitor, carers and business permits is as specified in Column 5 of Schedule 4.

Classes of vehicles for which permits or season tickets are applicable

45. Subject to the provisions of this Order, permits or season tickets may be issued to classes of vehicles being passenger vehicles, goods vehicles and solo motor cycles.

Verification of permits

46. The Council may require an applicant for a permit or permit holder to produce such evidence in respect of the application as may be reasonably be required to verify any particulars or information given to them or in respect of any residents or visitor permit issued by them as may reasonably be required to verify that the details of the application are valid or that the permit is valid.

Issue of permits

47. (1) The Council, upon being satisfied that an applicant is the keeper of a vehicle of a class specified and on receipt of the appropriate fee, as detailed in Column 3 of Schedule 4 may issue to that applicant a permit, for the leaving on that vehicle at any time in a parking place to which such permit relates by the owner or by any person using such vehicle with the consent of the owner in the case of a virtual permit this will be stored electronically by the Council or its contractors.

Validity of permits

47. A permit shall only be valid for the use in a parking place on a road within a permit zone or area identified on the permit by the permit identifier shown in Column 1 of Schedule 3 in relation to the permit zone or area named in Column 3 of that Schedule and must be used in accordance with the conditions of issue and within the period of validity specified on the face of the permit or as registered on line and in Column 4 of Schedule 4, subject to Article 50.

Surrender of permits

48. (1) A resident or business permit holder may surrender a permit to the Council at any time and shall surrender a permit to the Council on the occurrence of any of the events as set out in Article 50.

- (2) A permit holder who surrenders a permit:
 - (a) before the permit becomes valid shall be entitled to a refund of the fee paid in respect thereof;
 - (b) after the permit has become valid the applicant shall be entitled to a refund of part of the fee paid in respect thereof calculated in accordance with the Council policy as detailed in Schedule 8 provided that no refund is payable if the permit is surrendered as a consequence of any of the events specified in Article 50 (2) (d) or (e).

Withdrawal of permits

49. (1) The Council, may by notice by email or in writing served on the permit holder of a residence or business at the address shown by that person on the application for the permit or at any other address believed to be that person's residence, withdraw a permit if it appears to the Council that any of the events set out in paragraph (2) of this Article has occurred. The permit holder shall contact the Council or its contractor or surrender the permit to the Council within 48 hours of the receipt of the said notice in writing.
- (2) The events referred to in the foregoing paragraph are:-
 - (a) the permit holder ceases to be a resident;
 - (b) the permit holder ceasing to be the keeper of the vehicle in respect of which a permit was issued;
 - (c) the vehicle in respect of which such permit was issued being adapted or used in such manner that it is not a vehicle of a class specified in Article 45;
 - (d) the issue of a duplicate permit by the Council; and
 - (e) a breach of any condition which may from time to time be determined by the Council and is specified on the permit and / or any application form.
- (3) A permit shall cease to be valid on the occurrence of any of the events set out in this Article.

Duplicate permits

50. (1) If a permit is mutilated or defaced or the figures or particulars on it have become illegible or the colour of the permit has become altered by fading or otherwise, the permit holder shall surrender it to the Council and may then apply to the Council for the issue of a duplicate permit.
- (2) If a permit is lost or destroyed, the permit holder may apply to the Council for the issue of a duplicate permit.
- (3) The provisions of this Order shall apply to a duplicate permit and an application for such a permit as if it were a permit or, as the case may be, an application for a permit.
- (4) Any permit issued by virtue of the provisions of paragraphs (1) or (2) above shall be marked as a duplicate, and upon the issue of a duplicate permit the permit which it duplicates shall become invalid.

Form of permits

51. (1) A resident or business permit shall include the following particulars:-
 - (a) the registration mark of the vehicle in respect of which the permit has been issued;
 - (b) the parking zone in respect of the permit is valid;
 - (c) the period during which, subject to the provisions of this Order, the permit shall remain valid;
 - (d) any condition imposed by virtue of Article 50; and
 - (e) an authentication that the permit has been issued on behalf of the Council.
- (2) A resident carer's permit shall include the particulars set out in sub-paragraph (b), (c), (d) and (e) in paragraph (1) of this Article.

- (3) A visitors permit shall have included before being displayed in the vehicle the following particulars:-
- (a) the registration mark of the vehicle in which the permit will be displayed; and
 - (b) the date.
 - (c) Provide details of the vehicle registration mark and date on line in the case of a virtual visitor permit

Renewal of permits

52. Not more than one month before a permit expires; the permit holder may apply to have it renewed, by either;
- (1) applying for a residents, carers or business permit in the manner specified in Articles 39, 42 and 43 and fulfilling the requirements specified in those Articles; or
 - (2) the permit holder is able to apply for the permit via the following methods;
 - (a) by internet, on the form provided on the Council's website. The form must be completed with all required information and the permit charge paid in full;
 - (b) by telephone or mobile phone, providing the details required by the Council and paying the appropriate permit charge in full; or
 - (c) by post using the hard-copy form that accompanies the letter issued by the Council in accordance with the Articles referred to in sub-paragraph (a) above, with all required information and paying the appropriate permit charge in full.
 - (d) on line in the case of a virtual permit

Charges for permits

53. The permit charges for residents, visitor, carers and business permits are as set out in Column 3 of Schedule 4.

Payment of permit charges

54. The permit charge shall be paid to the Council in the manner specified within the application form or on line.

Refund of permit charges

55. (1) Refunds in respect of residents, business and carers permits are calculated by the number of complete months remaining less an administration charge as specified in Schedule 8.
- (2) A holder of a residents' visitors permit shall be entitled to surrender to the Council the permit at any time after issue. There is no refund available for residents visitors permit books.

Appeal against a decision not to issue a permit

56. (1) Where an application for a permit or virtual permit is declined by the Council or an authorised agent, the applicant may, subject to paragraph (2) of this Article, appeal against this decision. Such an appeal must be in writing and be sent to the Council within 28 days of the application being declined.
- (2) Appeals will be considered by the Permit Appeals Panel. This Panel shall comprise a minimum of two senior designated officers of the Council who have not been initially involved in the decision to reject the application. The Permit Appeals Panel shall provide a written decision to the appellant within 28 days of receipt of the appeal. There is no right of appeal against the decision of the Permit Appeals Panel.

PART 11 – SUPPLEMENTARY PROVISIONS

Manner of standing in a parking place

57. Every vehicle left in a parking place in accordance with the foregoing provisions of this Order shall stand;

- (1) so that every part of the vehicle is within the limits of that parking place;
- (2) if the vehicle is a solo motor cycle, so that its rear wheel is nearest to and at an angle of 90° to the nearest edge of the carriageway; and
- (3) So that no part of the vehicle obstructs any vehicular means of ingress to or egress from any premises adjacent to the side of the road on which the vehicle is waiting:

Provided that in this sub-paragraph the expression “premises” shall not include any premises to or from which any furniture is being delivered or removed.

Power to suspend the use of a parking place

58. (1) The Council may suspend the use of a parking place or any part thereof for a period not exceeding twenty-eight days, whenever they consider such suspension is necessary for the purposes of maintaining the safety of any person or premises in the vicinity of that parking place.
- (2) At the expiration of the period of twenty-eight days specified in paragraph (1) of this Article, the suspension of the parking place or any part thereof, as the case may be, shall be reviewed by the person who suspended its use and any continuation of the suspension that they consider necessary shall be notified to the Council and shall not exceed a further period of twenty-eight days without similar review.
- (3) Any person duly authorised by the Council, may suspend the use of a parking place or any part thereof whenever they consider such suspension reasonably necessary:
- (a) On any occasion on which it is likely, to be appropriate by reason of some special attraction or occurrence, on any street.
 - (b) for the purpose of any building operation, demolition or excavation adjacent to the parking place, the maintenance, improvement or reconstruction of the highway or the cleansing of gullies in or adjacent to the parking place, the laying, erection, alteration or repair in or adjacent to the parking place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any electronic communications network or the placing, maintenance or removal of any traffic sign.
 - (c) to facilitate the removal of furniture to or from one office or dwelling-house adjacent to the parking place from or to a depository, another office or dwelling-house;
 - (d) for the purpose of facilitating filming on or near a road;
 - (e) to facilitate occupiers of premises adjacent to the parking place at all times when the essential vehicles of weddings or funerals, are reasonably expected or on any other occasion when it is authorised by the Council in writing and any conditions or requirements they may impose are being complied with;
- (4) On the suspension of the use of a parking place or any part of a parking place, in accordance with the provisions of this Article, the person authorised by the Council carrying out the suspension shall place or cause to be placed in or adjacent to that parking place or part of a parking place a traffic sign indicating that waiting by vehicles is prohibited.
- (5) No vehicle shall wait in any parking place or any part of a parking place at any time during which there is displayed in or adjacent to that parking place or part of that parking place, a traffic sign placed in pursuance of paragraph (4) of this Article.

Provided that nothing in this paragraph shall apply-

- (a) in respect of any vehicle being used for police, fire brigade or ambulance purposes or any vehicle which is waiting for any reason specified in Article 60; or
- (b) to anything done with the permission of the person suspending the use of the parking place or part of a parking place, in pursuance of paragraph (1) and (3) of this Article or by a police officer in uniform or a civil enforcement officer.

Restriction on the use of a parking place

59. During the permitted hours, no person shall use any parking place or any vehicle while it is in a parking place in connection with the sale or offering or exposing for sale of goods to any person in or near the parking place or the selling or offering for sale of his skill or services in any capacity:

Exemption on waiting by a vehicle in a parking place

60. (1) Notwithstanding the foregoing provisions of this Order, any vehicle may wait during the permitted hours in any part of a parking place if the use of that part has not been suspended and whenever the following circumstances apply:
- (a) a vehicle may wait for as long as may be reasonably necessary to enable a passenger to board or alight from the vehicle;
 - (b) the vehicle is waiting owing to the driver being prevented from proceeding by circumstances beyond their control or to such waiting necessary in order to avoid an accident;
 - (c) the vehicle is being used for emergency services e.g. fire brigade, ambulance, police or coastguard/RNLI purposes;
 - (d) the vehicle, is being used in the service of a local authority in pursuance of statutory powers or duties provided that in all the circumstances it is reasonably necessary in the exercise of such powers or in the performance of such duties for the vehicle to wait in the place in which it is waiting;
 - (e) the vehicle is waiting only for so long as may be necessary to enable it to be used in connection with the removal of obstruction to traffic;
 - (f) the vehicle is waiting-
 - (i) while postal packets addressed to premises adjacent to the parking place are being unloaded and delivered; or
 - (ii) while postal packets are being collected for delivery from premises or post boxes adjacent to the parking place;
 - (g) any vehicle that is authorised by the Council to be able to offer and sell goods from a stationary vehicle on a pitch situated in the parking place;
 - (h) any vehicle which is waiting with the written consent of the Council and such conditions and requirements as they may impose are being complied with.
- (2) a vehicle waiting in a parking place by virtue of the provisions of paragraph (1) of this Article shall stand in accordance with the provisions of Article 57.
- (3) no charge specified in the provisions of this Order shall be payable in respect of any vehicle waiting in a parking place in accordance with the provisions of paragraph (1) of this Article.

PART 12 - PAY BY PHONE PARKING PLACES & VIRTUAL PERMIT PARKING

Pay by Phone Parking Places

61. The driver of a vehicle using a pay by phone in a pay and display parking place, shall upon parking the vehicle in a parking pay, and prior to leaving a parking place, shall use the telephone payment system to pay for the said parking charge at the level of charge and for the period required in accordance with the scale of charges specified by notice on each pay and display machine.

Indication of payment of parking charges using the pay by phone system

62. Where a vehicle has been left in a pay and display parking place and payment of the parking charge has been made using the telephone payment parking system, an indication that the payment has been made and the parking period for which payment has been made shall appear on the CEO's hand-held device.

Virtual Permit Parking

63. Virtual Permits are electronic forms of parking tickets or permits. To be valid the virtual permit must be registered on line and paid for through an account held with Southend-on-Sea Borough Council or its contractors.
64. Once a virtual permit has been purchased there will be no requirement to display a parking ticket or permit in the vehicle. Civil Enforcement Officers download the information regarding which vehicles have paid onto the hand held computers they carry for enforcement purposes. The account holder will have the ability to manage their account online and are able to make changes instantaneously, such as the registration numbers permitted to park, without the need to contact the Council

PART 13 – VALIDITY

Validity

65. If a Court, or the Department for Transport, the Traffic Penalty Tribunal or the Traffic Enforcement Centre declares any part of this Order to be invalid or unenforceable; such declaration shall not invalidate the remainder of the Order.

No waiting on grass verges

66. Nothing in this Order shall prejudice or affect the operation of any of the relevant statutory provisions, or Regulations made under, the Essex Act 1987 Part III Section 6.

Revocations

67. Without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the coming into operation of this Order, the Orders specified in Schedule 1 and any variations or amendments to the Orders in so far as they are consolidated by this Order are hereby revoked.

THE COMMON SEAL of the **SOUTHEND-ON-SEA**

BOROUGH COUNCIL was pursuant to a resolution

of the Council hereunto affixed this 26th day

of October Two Thousand and Sixteen

in the presence of:-



Proper Officer of the Council



235/16

SCHEDULE 1

The list of Traffic Orders Revoked by this Order:

1. THE SOUTHEND-ON-SEA BOROUGH COUNCIL (VARIOUS ROADS) (CONSOLIDATION OF WAITING RESTRICTIONS) ORDER 2006
2. THE BOROUGH OF SOUTHEND-ON-SEA (CENTRAL AREA AND SEAFRONT METER ZONE) (CONSOLIDATION) ORDER 2005
3. THE SOUTHEND-ON-SEA BOROUGH COUNCIL (COLCHESTER ROAD PARKING MANAGEMENT SCHEME) (PARKING PLACES) ORDER 2011
4. THE SOUTHEND-ON-SEA BOROUGH COUNCIL (COLCHESTER ROAD PARKING MANAGEMENT SCHEME) (WAITING AND LOADING RESTRICTIONS) ORDER 2011
5. THE SOUTHEND-ON-SEA BOROUGH COUNCIL (BERESFORD AREA PARKING MANAGEMENT SCHEME (ZONE D)) (WAITING RESTRICTIONS, PARKING PLACES AND PERMIT PARKING ZONE) ORDER 2012
6. THE SOUTHEND-ON-SEA BOROUGH COUNCIL (VICTORIA STATION PARKING MANAGEMENT SCHEME (ZONE V)) (WAITING RESTRICTIONS, PARKING BAYS AND PERMIT PARKING ZONE) ORDER 2012
7. THE SOUTHEND-ON-SEA BOROUGH COUNCIL (MILTON AREA PARKING MANAGEMENT SCHEME (ZONE M)) (WAITING RESTRICTIONS, PARKING PLACES AND PERMIT PARKING ZONE) ORDER 2012
8. THE SOUTHEND-ON-SEA BOROUGH COUNCIL (THE HOSPITAL AREA PARKING MANAGEMENT SCHEME (ZONE H) (CONSOLIDATION OF WAITING RESTRICTIONS, PARKING PLACES & PERMIT PARKING ZONE) ORDER 2014
9. THE SOUTHEND-ON-SEA BOROUGH COUNCIL (QUEENSWAY EAST AREA) (PROHIBITION OF WAITING AND PERMIT PARKING PLACES) (ZONE QE) ORDER 2016
10. THE SOUTHEND-ON-SEA BOROUGH COUNCIL EAST STREET FLATS PARKING AREA ZONE (ES) (RESIDENTS PERMIT PARKING PLACES) & QUANTOCK FLATS PARKING AREA ZONE (QF) (RESIDENTS PERMIT PARKING PLACES & PROHIBITION OF WAITING) ORDER 2016

SCHEDULE 2

The list of Map Tiles, that together with the Map Schedule Legend, comprise the Map Schedule to this Order:

Map Tile Ref	Revision
H7	10
I7	10
I8	10
I9	10
I11	10
I12	10
J6	10
J7	10
J8	10
J9	10
J10	10
J11	10
J12	10
J13	10
J16	10
K7	10
K8	10
K9	10
K10	10
K11	10
K12	10
K13	10
K15	10
K16	10
K17	10
L7	10
L8	10
L9	10
L10	10
L11	10
L12	10
L13	10
L14	10
L15	10
L16	10
L17	10
L18	10
M8	10
M9	10
M10	10
M11	10
M12	10
M13	10
M14	10

Map Tile Ref	Revision
M15	10
M16	10
M17	10
M18	10
M19	10
N8	10
N9	10
N10	10
N11	10
N12	10
N13	10
N14	10
N15	10
N16	10
N17	10
N18	10
N19	10
N20	10
N21	10
O7	10
O8	10
O9	10
O10	10
O11	10
O12	10
O13	10
O14	10
O15	10
O16	10
O17	10
O18	10
O19	10
O20	10
O21	10
P6	10
P7	10
P9	10
P10	10
P11	10
P12	10
P13	10
P14	10
P15	10
P16	10

Map Tile Ref	Revision
P17	10
P18	10
P19	10
P20	10
P21	10
P22	10
Q6	10
Q7	10
Q8	10
Q9	10
Q10	10
Q11	10
Q12	10
Q13	10
Q14	10
Q15	10
Q16	10
Q17	10
Q18	10
Q19	10
Q20	10
Q21	10
Q22	10
Q23	10
R6	10
R7	10
R8	10
R9	10
R10	10
R11	10
R12	10
R13	10
R14	10
R15	10
R16	10
R17	10
R18	10
R19	10
R20	10
R21	10
R22	10
R23	10
R24	10
R26	10

SCHEDULE 2

Map Tile Ref	Revision
R27	10
S6	10
S7	10
S8	10
S9	10
S10	10
S11	10
S12	10
S13	10
S14	10
S15	10
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S23	10
S24	10
S25	10
S26	10
S27	10
S28	10
T6	10
T7	10
T8	10
T9	10
T10	10
T11	10
T12	10
T13	10
T14	10
T15	10
T16	10

Map Tile Ref	Revision
T17	10
T18	10
T19	10
T20	10
T21	10
T22	10
T23	10
T24	10
T25	10
T26	10
T27	10
T28	10
T29	10
U12	10
U13	10
U14	10
U15	10
U16	10
U17	10
U18	10
U19	10
U20	10
U21	10
U22	10
U23	10
U24	10
U25	10
U26	10
U27	10
U28	10
U29	10
U30	10
V13	10
V14	10
V15	10

Map Tile Ref	Revision
V16	10
V17	10
V18	10
V19	10
V20	10
V21	10
V22	10
V23	10
V24	10
V25	10
V26	10
V27	10
V28	10
V29	10
W19	10
W20	10
W21	10
W22	10
W23	10
W24	10
W25	10
W26	10
W27	10
W28	10
W29	10
X24	10
X25	10
X26	10
X27	10
Y25	10
Y26	10
Y27	10

SCHEDULE 3

Permit identifiers, types of parking control, names and days and hours of operation:

Column 1	Column 2	Column 3	Column 4	Column 5
Permit Identifier	Type of Parking Control	Name	Days of Operation	Prescribed Hours of Operation
V	Permit zone	Victoria Station	Monday – Friday inclusive.	Between 9.30 am and 4.30 pm
M	Permit zone	Milton	Monday – Saturday inclusive Sunday	Between 9.00 am and 6.00 pm Between 11.00 am and 5.00 pm
H	Permit zone	Hospital	Monday – Friday inclusive.	Between 9.30 am and 4.30 pm
D	Permit zone	Beresford Road	All days	Between 9.00 am and 9.00 pm
C	Permit zone	Colchester Road	Monday – Saturday inclusive.	Between 8.30 am and 6.30 pm
P	Permit parking place	Pantile Avenue	All days	All hours
QE	Permit zone	Queensway East	All days	Between 9.00 am and 9.00 pm

SCHEDULE 4

Permit charges:

Column 1	Column 2	Column 3	Column 4	Column 5
Permit type	Permit Category	Permit charges	Period of validity (1)	Maximum number of permits
Resident	Resident	1st Permit £15, 2nd Permit £15, 3rd Permit £30, 4th Permit £50 (Annual)	1 year from date of issue	Each household situated within the Parking Management Scheme Zone can purchase a maximum of 4 resident parking permits per year.
Resident	Visitor	£5 Per book of 20 daily vouchers	Remain valid for use indefinitely but expire immediately after first use.	No Limit
Resident	Carer	1st Permit £15 (Annual)	1 year from date of issue	A Carer's Permit can be issued to a property (address) within the zone. One permit can be issued subject to the criteria being met (as detailed in Schedule 7).
Business	Business	£250 (Annual)	1 year from date of issue	Permits provided to the total number of business bays available in a Parking Management Scheme area plus 20%.
Resident and Business	Resident and Business	Replacement of permit due to vehicle change £5.00 each	n/a	n/a
Resident and Business	Resident, Carer and Business	Replacement of lost permit £25.00 each	n/a	n/a

(1) Subject to the provisions of this Order.

SCHEDULE 5

Residential property addresses that are eligible to apply for residents and visitors parking permits:

Permit Identifier			C
Parking Management Scheme name			Colchester Road
Permit road	Odd numbers	Even numbers	Flats Included
Alexandra Court	1 to 11, 15 to 41	2 to 10, 16 to 24, 28 to 38	Catherine Lodge (even numbers 2 to 56 and odd numbers 1 to 55), Rosemary Lodge (even numbers 2 to 6 and odd numbers 1 to 5)
Baxter Avenue	57 to 111	24 to 28, 70 to 76, 80, 86 to 92, 104, 110 to 114	
Boston Avenue	23 to 107	72 to 136	
Chelmsford Avenue	5 to 57	2 to 48	
Colchester Close	1 to 27	2 to 28	
Colchester Road	1 to 81	2 to 68	
Harcourt Avenue	5 to 39	4 to 54	
Sweyne Avenue	1 to 31	2 to 30	Victoria Court (even numbers 2 to 10 and odd numbers 1 to 9), Boston Lofts (even numbers 2 to 18 and odd numbers 1 to 7)
Victoria Avenue	147 to 153	148-152	
Wallis Avenue	1 to 23	2 to 18	
West Street			Reynolds House Flats (even numbers 2, 4, 6, 8 and odd numbers 1,3,5,7,9) West Street (odd numbers 3a, 5a, 7a, 9a, 11a, 13a, 15a, 17a, 19a, 21a, 23a)

Permit Identifier			D
Parking Management Scheme name			Beresford Road
Permit road	Odd numbers	Even numbers	Flats Included
Arnold Avenue	1 to 17	2 to 18	
Beach Road			1, 2 Albert Place, Ash Villas, Oak Villas, Elm Villas
Beresford Road	1 to 39	2 to 40	Beresford Mansions 1 to 17 and 2 to 18, Ivy Villa, May Villa
Burdett Road	1a	8	
Burnaby Road	1 to 3	2 to 66	1 to 9 Burnaby Court
Eastern Esplanade	7 to 31	8 to 32	

SCHEDULE 5

Permit Identifier			H
Parking Management Scheme name			Hospital
Permit road	Odd Numbers	Even Numbers	Flats Included
Cardigan Avenue	3 to 33	2 to 28	
Carlingford Drive	11 to 229	14 to 230	
Carlton Avenue	3 to 289	2 to 274	
Colemans Avenue	5 to 79	6 to 84	
Commercial Road	5 to 39	6 to 20	
Fairview Drive	1 to 29	2 to 36	
Fairfax Drive	507 to 579		535, 573
Hillborough Road		30 to 56	Hillborough Mansions 1 to 8 Inclusive
Lavender Grove	1 to 11	6 to 16	
Lavender Mews	1 to 7	2 to 6	
Northville Drive	3 to 69	4 to 54	
Prince Avenue		230 to 268, 290, 300 to 322, 362	
Prittlewell Chase	159 to 179, 209 to 297	156 to 222, 260 to 294	
Queen Anne's Drive	5 to 59	6 to 80	
Queen Anne's Mews	1 to 3	2 to 4	
Richmond Drive	1 to 49	2 to 44	
Rochester Drive	5 to 91	6 to 82	
Rochester Mews	1 to 5		
Southbourne Gardens	1 to 15	2 to 14	
Southbourne Grove	161 to 317	164 to 326	Ramsey Court 1 to 16 inclusive, Grove court 191, Southbourne Gardens No's 1 to 25
Thear Close	1 to 13	2 to 14	
Westbourne Grove	213 to 361	212 to 350	Oak Tree Gardens Off Westbourne Road

Permit Identifier			P
Permit Parking Places			Pantile Avenue
Permit road	Odd Numbers	Even Numbers	Flats Included
Pantile Avenue	1 to 11	2 to 14	

SCHEDULE 5

Permit Identifier			QE
Parking Management Scheme name			Queensway East
Permit road	Odd Numbers	Even Numbers	Flats Included
Albert Road	1 to 29	2 to 28	6A, 7A, 10A, 11 A,B, 12 Flats 1,2, 17A, 18A, 20A, 21A,
Cromer Road	3 to 19	2 to 20	2A, 3A, 12A, 13 A,B,C, 16A, 17A&B,19A, 20A, Willowdale Lodge, 22A, Cromer Lodge A, B,C, D, E
Forest Avenue	1 and 3	2	3A
Grange Gardens	1 to 7	10 to 36	5A,7A,18A,20A,22A,26A,28A,32A,34A,36A. Escot, Lynthorpe.
Hastings Road	1 to 43	2 to 18	30 Flats 1 to 6, 2A, 3A, 4A, 5A, 6 Flats 1 to 4, 7A, 11A, 11B, 11 Flats 1 & 2, 12 Flats 1 to 5, 15A, 15B, 15C, 19 Flats 1 & 2, 31A, 33A, 35A, 43A, Vancouver House.
Hillcrest Road	1 to 17	2 to 18	1A, 2A, 3A, 5Gnd Floor, 5 1 st Floor, 7A, 8A, 9A, 11A, 12A, 12B, 13A, 16A, 17A.
Horace Road	1, 3 and 5	2 and 4	1A, 2 Lower and upper flats, 3A, 4A, 5A.
Kilworth Avenue	1 to 45	2 to 46	1A,B,C,D, 2A,B,C,3A, 4A, 5A,B,C, 6A, 9Gnd,1 st , 2 nd ,11 Flats 1,2,3, 13 Flats 1,2,3,4, 17 Flats 1,2, 20A, 25A, 27A, 30A, 31 A,B,C,D, 32A, 34 Flats 1 to 5, 35 Flats 1 to 4, Lynton House, 40 Flats 1 to 4, 41 Flats 1 & 2, 42A, 42B, 43-45 Flats 1 to 8, 44A.
Lancaster Crescent	1 to 5	2 to 4	1A, 2A, 2B, 3A, 3B, 4A, 4B, 5A, 5B.
Lancaster Gardens	1 to 67	2 to 26	1A,3A,4A,5A,7A,Flats 1-3 8,9A,9B,10A-K,11A,11B,12A,12B,13A,13B,15A-C,17A,17B,19A,20A,Flat 1-3 23,25A-C,27A,29A,37A,39A, 41 1-3,45A,47A,49A,Oakwood, The Triangle.
Old Southend Road	35 to 61	18 to 48	18B, 24A, 30A, 32A, 36A, 38A, 41A, 43A, 44A, 45 A,B,C,D, 46A, 48A, 49A,
Quebec Avenue	25 to 33	26 to 34	27A
Southchurch Avenue	91 to 101		
Southchurch Road			220 Flats 1,2 & 3
Stanley Road	1 to 45	-	5A, 11A, 13A, 15A, 17A, 19A, 21A, 19A, 33A, 35A, 39A, 41A, 43A,
St. Leonard's Road	1 to 39	2 to 32	4A, 5 A,B, 6A, 8A, 11A, 16A, 18A, 21A, 23A, 24A, 26A, 27A, 32A, 33A, 35A,B,
Toledo Road	3 to 11	2 to 10	1A, 1B, 1C, 2A, 4A, 4B, 4C, 8A, 9A, 10A.
Tyrrel Drive	3 to 19	2 to 18	3a, 4A-D,6A,7A,8A,11A,12A,14A,17A.
	75 to 79	74 to 78	75A,76A,78A,79A.
Wesley Road	1 to 25	2 to 24	2A, 3A, 4A, 5A, 6A, 10A, 14A, 15A, 16A, 21A, 22A, 24 A,B,

SCHEDULE 5

York Road	91 to 159	108 to 184	91A, 93A, 101Gnd Fl, 101A, 103 to 107, 108 Flats 1 to 8, 109 Flats 1 to 6, 112A, 112B, 113 Flats 1 to 4, 115 Flats 1 to 8, 116A, 117 A,B,C,D, 118 A,B, 119 Flats 1 to 9, 120A, 121 Flats 1 to 5, 122 Flats 1 to 6, 123 A,B,C,D,E, 124A, lower flat and upper flat, 125 Flats 1 to 4, 126 Flats 1 to 5, 127A, Victoria Court Nursing Home, 128 A,B,C, 130 Flats 1 to 5, 131 Flats 1 to 5, 132 Flats 1 to 5, 134 Flats 1 to 5, Hamilton House, 138 Flats 1 to 5, 140 Flats 1 to 3, 142 Flats 1 to 4, 144 Flats 1 to 6, 146A, 148 Flats 1 to 5, 154A, 156 Flats 1 to 6, 166 Flats 1 to 7, 170A, 182 A,B,C, 184 Flats 1 to 4.
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SCHEDULE 5

Permit Identifier			M
Parking Management Scheme name			Milton
Permit road	Odd Numbers	Even Numbers	Flats Included
Ashburnham Road	1 to 75	2 to 74	
Elmer Avenue	All	All	
Gordon Place	All	All	
Gordon Road	All	All	
Hamlet Road		2 to 84	St Mark's Church, (Visitors books only)
London Road		76 to 130	
Napier Avenue	All	All	
Park Lane	7 to 15	8 to 16	
Park Road		12, 14, 56 to 60	
Park Street	3 to 119	6 to 116	1 to 4 Bakery Mews
Princes Street	1 to 95	8 to 100	1 to 8 Sarah House
Queens Road	75 to 111	54 to 96	To include 21-23 (above Townhouse)

SCHEDULE 5

Permit Identifier			V
Parking Management Scheme name			Victoria Station
Permit road	Odd Numbers	Even Numbers	Flats Included
Boscombe Road	63	68a, 70	
Bournemouth Park Road	3 to 81	2a to 60	1 to 6 Hampshire Villas
Coleman Street	1 to 73		1 to 24 Centre Reach
Guildford Road	1 to 103	4 to 40	1 to 15 Guildford Court, 1 to 18 Royal Court
Maldon Road	1 to 89	2 to 94	
Milton Close	1 to 7	2 to 8	
Milton Street	97 to 113	72 to 114	
Prittlewell Street	1 to 11		
St Ann's Road	1 to 91	2 to 100	1 to 5 Carlton Villas
Short Street		2 to 12	
Sutton Road	43 to 125	20 to 150	
Swanage Road	7 to 61	14 to 78	Church Hall
Wimborne Road	1 to 57	2 to 74	

SCHEDULE 6

Permit and payment parking place valid permits and season tickets:

Column 1	Column 2	Column 3
Parking places	Valid permits	Conditions for use in parking places
Resident permit holders only, Resident permit holder shared use and permit parking areas	Resident Visitor Carers	Where the permit identifier on the permit corresponds to the identifier shown on the sign adjacent to any parking place identified here in Column 1 and shown in the Map Tile label for those parking places in the Map Schedule.
Restricted parking zone permit parking places	Resident Visitor Carers	Where the permit identifier on the permit corresponds to the identifier shown on the sign adjacent to any parking place identified here in Column 1 and shown in the Map Tile label for those parking places in the Map Schedule.
Business permit holders only	Business	Where the permit identifier on the permit corresponds to the identifier shown on the sign adjacent to any parking place identified here in Column 1 and shown in the Map Tile label for those parking places in the Map Schedule.
Payment parking places (Payment Parking Zones only)	Season Tickets	Where the payment parking zone identifier on the season ticket corresponds to the identifier shown in the Map Tile label for those payment parking places in the Map Schedule.

SCHEDULE 7

PERMIT ELIGIBILITY

Residents Permit

Vehicles eligible for a resident parking permit must be registered to a resident at an address within the parking zone or area, as listed in Schedule 5 to this Order, for which the permit is applied for. Proof of resident's particulars will need to be provided on application.

Residents having company vehicles and lease vehicles will require proof from their company/agent supporting the requirement for the vehicle to be parked at their address.

Visitors Permit

During the permit parking places hours of operation, visitor's vehicles displaying a valid visitors parking permit will be authorised to park in designated resident parking bays and on single yellow lines extending across driveways with permission from the occupant of the property as long as this does not cause an obstruction to either traffic or pedestrians.

All residents within a permit parking zone or area are eligible to receive visitor permits even if they do not buy a residents permit.

Business Permit

Business permits are available to any person for use in designated business permit parking bays only.

Carers Permit

A carer's permit can be issued to a property (address) within a zone or area, but it must meet the following criteria.

The applicant must provide a letter from their doctor or care company, on their headed paper, stating that the applicant must receive either 24 hour care or continuous/daily care at their address due to their condition (the type of condition or disability need not be disclosed).

The letter replaces the need to provide a vehicle V5C (logbook) and insurance documents. The applicant must also send proof of residency, e.g. a utility or Council Tax bill etc, showing their name and address.

A carer's permit is not registered to a particular vehicle and may be used by different carers visiting the property concerned. Only one carer's permit can be issued to a property (address) and any property having a carer's permit is ineligible to apply for a resident's permit. A household having a carer's permit; can still apply for visitors permits.

Where multi-occupancy care homes are involved additional permits could be made available if considered appropriate by the Council.

Parking permits are only valid for the parking zone or permit parking places for which they have been issued and would not be eligible for use elsewhere within the Borough (Please see Schedule 5 of this Order)

All vehicles parked in a parking zone or permit parking place or area during the hours of operation must display a valid permit for that zone, place or area

SCHEDULE 8

Calculation of permit charge refund table, subject to the provisions of this Order:

Full Months Outstanding	Residents 1 st and 2 nd Permit	Residents 3 rd Permit	Residents 4 th Permit	Residents Visitors Permit	Resident Carers Permit	Business Permit
11	£8.75	£22.50	£40.83	No Refund	£8.75	£224.17
10	£7.50	£20.00	£36.67	No Refund	£7.50	£203.33
9	£6.25	£17.50	£32.50	No Refund	£6.25	£182.50
8	£5.00	£15.00	£28.33	No Refund	£5.00	£161.67
7	£3.75	£12.50	£24.17	No Refund	£3.75	£140.83
6	£2.50	£10.00	£20.00	No Refund	£2.50	£120.00
5	£1.25	£7.50	£15.83	No Refund	£1.25	£9.17
4	No Refund	£5.00	£11.67	No Refund	n/a	£78.33
3	No Refund	£2.50	£7.50	No Refund	n/a	£57.50
2	No Refund	No Refund	£3.33	No Refund	n/a	£36.67
1	No Refund	No Refund	No Refund	No Refund	n/a	£15.83

SCHEDULE 9

Charges for payment parking places:

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
Tariff Code	Tariff Area	Charge Period	Tariff	Maximum stay	No return within
1	Town Centre on Street	Up to 30 mins	£1.00		
		Up to 1 hour	£1.70		
		Up to 2 hours	£3.30		
		Up to 3 hours	£5.00		
		Up to 4 hours	£6.50		
		Up to 5 hours	£8.30		
		Up to 6 hours	£10.00		
		Up to 7 hours	£11.50		
		Up to 8 hours	£13.20		
		8 hours plus	£14.20		
2	Eastern Esplanade	Up to 1 hour	£1.20		
		Up to 2 hours	£2.30		
		Up to 3 hours	£3.90		
		Up to 4 hours	£4.60		
		Up to 5 hours	£5.70		
		Up to 6 hours	£7.00		
		Up to 7 hours and over	£11.00		
3	Chalkwell Esplanade and Thorpe Esplanade	Up to 1 hour	£1.00		
		Up to 2 hours	£2.10		
		Up to 3 hours	£3.40		
		Up to 4 hours	£4.30		
		Up to 5 hours	£5.40		
		Up to 6 hours	£6.50		
		Up to 7 hours and over	£12.00		

SCHEDULE 9

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
Tariff Code	Tariff Area	Charge Period	Tariff	Maximum stay	No return within
4	Belton Bridge	Up to 1 hour	£1.10		
		Up to 2 hours	£2.30		
		Up to 3 hours	£3.40		
		Up to 4 hours	£4.60		
		Up to 5 hours	£5.70		
		Up to 6 hours	£6.90		
		Up to 7 hours and over	£11.00		
5	Western Esplanade – Winter Tariffs 1 st November to 31 st March	Up to 1 hour	£1.20		
		Up to 2 hours	£2.20		
		Up to 3 hours	£3.20		
		Up to 4 hours	£5.00		
		Up to 5 hours	£6.30		
		Up to 6 hours	£7.70		
		Up to 7 hours and over	£9.60		
	Western Esplanade – Summer Tariffs 1st April to 31st October	Up to 1 hour	£1.60		
		Up to 2 hours	£2.90		
		Up to 3 hours	£4.20		
		Up to 4 hours	£6.60		
		Up to 5 hours	£8.30		
		Up to 6 hours	£10.20		
		Up to 7 hours and over	£12.70		

SCHEDULE 9

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
Tariff Code		Charge Period	Tariff	Maximum stay	No return within
5a	The Leas	Up to 1 hour	£1.20		
		Up to 2 hours	£2.20		
		Up to 3 hours	£3.20		
		Up to 4 hours	£5.00		
		Up to 5 hours	£6.30		
		Up to 6 hours	£7.70		
		Up to 7 hours and over	£9.60		
6	Ness Road	Up to 1 hour	£1.00		
		Up to 2 hours	£2.00		
		Up to 3 hours	£3.00		
		Up to 4 hours	£4.00		
		Up to 5 hours	£5.00		
		Up to 6 hours	£6.00		
		Up to 7 hours and over	£10.00		
7	Hospital PMS Payment Parking	Up to 2 hours	£2.10	Maximum stay 4 hours	
		Up to 4 hours	£2.80		
8	Belton Way (West and East) Two Tree Island / Leigh Marshes	Monday to Friday - Midnight until 08:00 hrs	Free		
		Monday to Friday - 08:00 hrs until 10:00 hrs	£4.00		
		Monday to Friday - 10:00 hrs until Midnight	Free		
		Weekends and Bank Holidays - 09:00 hrs until 21:00 hrs	£1.00		

SCHEDULE 10

Payment parking zones and areas where season ticket schemes operate:

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
Zone Identifier	Type of Parking Control	Name	Eligibility	Days of Operation (Note 1 below)	Prescribed Hours of Operation
TC	Payment parking zone	Town Centre	Residents and Non-residents	All days	Between 9.00 am and 6.00 pm
SF	Payment parking zone	Seafront	Residents only	All days	Between 9.00 am and 6.00 pm
CL	Payment parking zone	Clifftown	Residents only	All days	Between 9.00 am and 6.00 pm

Note 1 – On street parking bays are operational and charges apply on Bank Holidays, except Christmas Day and Good Friday

SCHEDULE 11

Payment parking zone season ticket charges:

Column 1	Column 2	Column 3	Column 4
Type	Category	Charges	Period of validity (1)
Seafront (SF) season ticket – Non-resident	Monthly	£ 50.00	1 month from date of issue
Seafront (SF) season ticket – Non-resident	Seasonal	£ 150.00	5 months 1 st May to 30 th September
Seafront (SF) season ticket – Non-resident	Annual	£ 200.00	1 year from date of issue
Seafront (SF) season ticket – Resident	Annual	£ 100.00	1 year from date of issue
Town Centre (TC) season ticket – Resident	Annual	£ 100.00	1 year from date of issue
Clifftown (CL) season ticket – Resident	Annual	£ 100.00	1 year from date of issue

(1) Subject to the provisions of this Order.

SCHEDULE 12

Residential property addresses that are eligible to apply for on-street payment parking place season tickets:

Payment Parking Zone Identifier	SF
Payment Parking Zone name	Seafront
Permit road	Eligible Premises
The High Street, Old Leigh	All numbers?
Chalkwell Esplanade	No's 1 to 111 (odd), 2 to 110 (even)
The Leas, between Crowstone Avenue and Grosvenor Road	Between Crowstone Avenue and Grosvenor Road
Eastern Esplanade	No's 1 to 63 (odd), 2 to 64 (even)

Payment Parking Zone Identifier	TC
Payment Parking Zone name	Town Centre
Permit road	Eligible Premises
Alexandra Street	All numbers
Clarence Road	All numbers
Clarence Street	All numbers
Clifftown Road	All numbers
Elmer Approach	All numbers
Gordon Place	All numbers
Gordon Road	All numbers
London Road	No's 1 to 61a (odd), 2 to 86d (even)
Marine Parade*	All numbers
Napier Avenue	All numbers
Nelson Street	All numbers
Queens Road	No's 1 to 67 (odd), 2 to 46 (even)
Royal Terrace	All numbers
Southchurch Road	No's 55 to 143 (odd), 18 to 114 (even)
Victoria Avenue Service Road	All numbers
Warrior Square (inc. Warrior Square North and Warrior Square East)	All numbers
Weston Road	All numbers
Whitegate Road	All numbers
York Road	No's 31 to 49 (odd), 28 to 60 (even)
*Residents of Marine Parade may alternatively apply for a Seaway season ticket	

SCHEDULE 12

Payment Parking Zone Identifier	CL
Payment Parking Zone name	Clifftown
Permit road	Eligible Premises
Cambridge Road	No's 1 to 49 (odd), 8 to 12a (even)
Alexandra Road	No's 59-67 (odd)
Clifftown Parade	No's 1 to 13 (odd), 2 to 12 (even)
Capel Terrace	All numbers
Devereux Road	All numbers
Clifton Terrace	All numbers
Cashiobury Terrace	All numbers
Prittlewell Square (East and West)	All numbers
Runwell Terrace	All numbers

SCHEDULE 13

Calculation of season ticket charge refund table, subject to the provisions of this Order:

Full Months Outstanding	Seafront Monthly	Seafront Seasonal	Seafront Annual Non-resident	Seafront, Town Centre & Clifftown Annual Resident
11	No Refund	No Refund	£158.00	£87.00
10	No Refund	No Refund	£141.00	£75.00
9	No Refund	No Refund	£125.00	£62.00
8	No Refund	No Refund	£108.00	£50.00
7	No Refund	No Refund	£91.00	£38.00
6	No Refund	No Refund	£75.00	£25.00
5	No Refund	No Refund	£58.00	No Refund
4	No Refund	No Refund	£41.00	No Refund
3	No Refund	No Refund	£25.00	No Refund
2	No Refund	No Refund	No Refund	No Refund
1	No Refund	No Refund	No Refund	No Refund