

DATED 28<sup>th</sup> MARCH . 2008

**THE COUNCIL OF THE BOROUGH  
OF REIGATE AND BANSTEAD**

**The Borough of Reigate and Banstead (Off-Street Parking Places) Order 2008**



**THE BOROUGH OF REIGATE AND BANSTEAD**

**(OFF-STREET PARKING PLACES) ORDER 2008**

The Council of the Borough of Reigate and Banstead (hereinafter referred to as "the Council") in exercise of their powers under the Traffic Management Act 2004 and under sections 32, 33, 35 and 124 of the Road Traffic Regulation Act 1984 (as amended) and Part IV of the Schedule 9 thereto (which Act is hereinafter referred to as "the Act"), the Parking Act 1989, the Town Police Clauses Act 1847 and of all other enabling powers and with the consent of the County Council of Surrey given under section 39 (3) of the Act and after consulting the Chief Officer of Police in accordance with Part III of Schedule 9 to the Act hereby make the following Order:-

**PART 1**

**GENERAL**

**COMMENCEMENT AND CITATION**

1. (1) This order shall come into operation on the thirtieth Day of March 2008 and may be cited as "The Borough of Reigate and Banstead (Off-Street Parking Places) Order 2008 .

(2) The Borough of Reigate and Banstead (Off-Street Parking Places) Order 2004 (as amended) is hereby revoked.

**INTERPRETATION**

2. (1) Any reference in this Order to a numbered Article is a reference to the Article bearing that number in this Order, and any reference in this Order to the "Schedule" is a reference to the Schedule to this Order.

(2) In this Order, except where the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them:-

(a) "Driver", in relation to a vehicle waiting in a parking place, means the person driving the vehicle at the time it was left in the parking place;

(b) "Owner", means the person by whom such vehicle is kept or used;

(c)(i) "Parking Place", means any area of land specified by name in Column 1 of the Schedule together with any access thereto or egress therefrom; and

- (ii) "Parking Bay", means any part of a parking place which is provided for the leaving of a vehicle and which is indicated by markings on the surface of the parking place;
- (d) "Civil Enforcement Officer ", means a person authorised by or on behalf of the Council to supervise any parking place;
- (e) "Charging Hours", means any period specified as such in column 5 of the schedule in respect of which a charge is specified in Article 4.
- (f) "Ticket Machine", means an apparatus of a type and design approved by the Secretary of State for the Environment for the purpose of this Order, being apparatus designed to issue parking tickets indicating the payment of a charge and the date and time at which the charge was paid;
- (g) "Motor Car", "Motor Cycle" and "Trailer" have respectively the same meanings as in section 136 of the Act;
- (h) "Solo Motor Cycle", means a motor cycle with two wheels and not being attached to a side-car;
- (i) "Goods Vehicle", means a motor vehicle constructed or adapted for use for the carriage or haulage of goods;
- (j) "Disabled Person's Vehicle", has the same meaning as in the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England and Wales) Regulations 1986;
- (k) "Parking Adjudicator", has the same meaning as in Section 81 of the Traffic Management Act 2004 .
- (l) "Penalty Charge", means an amount of money payable in the circumstances set out in schedule 2 ;
- (m) Penalty Charge Notice (PCN)
- (n) "Disabled Person's Badge", has the same meaning as in the Local Authorities Traffic Orders (Exemptions for Disabled Persons) (England and Wales) Regulations 1986 and any re-enactment thereof;
- (o) "In the relevant position" in relation to a disabled person's vehicle means that:-
  - (i) in the case of a vehicle fitted with a front windscreen, the badge is exhibited thereon with the obverse side facing forwards on the near side of and immediately behind the windscreen;

(ii) in the case of a vehicle not fitted with a front windscreen, the badge is exhibited in a conspicuous position on the front or near side of the vehicle.

(3) The Interpretation Act 1978 shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament and as if for the purposes of section 17(2) of that Act this Order were an Act of Parliament and the Orders revoked by Article 1 (2) were Acts of Parliament thereby repealed.

## **PART II**

### **USE OF PARKING PLACES**

3. (1) Each area of land specified by name in Column 1 of Schedule 1 may be used, subject to the following provisions of this Order, as a parking place for such classes of vehicles, in such positions, on such days and during such hours as are specified in relation to that area in the Schedule 1.

(2) Where in the Schedule a parking place is described as available for vehicles of a specified class or in a specified position, the driver of a vehicle shall not permit it to wait in that parking place unless it is of the class and in the position so specified.

(3) Insofar as a vehicle is left in a parking place during the charging hours, the driver thereof shall pay such charge or charges as are specified in the following provisions of this Order.

4. (1) This Article applies to the parking places specified by name in Column 1 of the Schedule.

(2) The initial charge for a vehicle left in a parking place to which this Article refers shall be the amount specified in Column 6 of Schedule 1 appertaining to that parking place.

(3) The charge referred to in paragraph (2) of this Article shall be payable by the insertion of an appropriate coin or coins into the apparatus or device provided, being an apparatus for device approved in accordance with section 35(3) of the Act, and the provisions of section 47(5) of the Act shall apply in respect of such apparatus.

(4) Any ticket issued in payment of the charge referred to in paragraph (2) of this Article shall be attached by the driver of the vehicle to that vehicle:-

(a) in the case of a vehicle which is fitted with a transparent windscreen, by affixing the ticket to the inside surface of the windscreen or placing it inside the windscreen so that it is facing forwards and can be easily seen from the front of the vehicle;

- (b) in the case of a vehicle which is not fitted with a transparent windscreen by affixing the ticket on the front of the vehicle facing forwards not more than 6ft. 6ins. And not less than 2ft. 6ins. above the surface of the parking place in the immediate vicinity.

(5) A ticket issued in payment of the charge referred to in paragraph (2) of this Article shall be displayed on only one vehicle and no person shall transfer the said ticket from one vehicle to another or receive from another such a ticket. A ticket issued as above shall be valid only if displayed in the car park from which it was issued.

(6) Persons wishing to use the parking places may on application to the Council purchase a season ticket in respect of a vehicle as specified in Part III of this Order.

5. (1) If a vehicle is left in a parking place during the charging hours:-
- (a) for longer than the initial period for which payment was made; or
  - (b) no ticket is displayed on the vehicle as provided by Article 4 (4); or
  - (c) outside, or partly outside, a designated parking bay; or
  - (d) in a parking bay reserved for disabled persons and the vehicle is not a disabled person's vehicle or does not exhibit a disabled person's badge;

then, a penalty charge as set out in schedule 2 shall be payable by the driver of the vehicle (which said sum shall hereinafter be known as the "Penalty Charge") within 28 days except that if payment is made within fourteen days the Council will accept a discounted amount of 50% of the Penalty Charge as provided for by article 27.

(2) A contravention will have been committed if the driver of the vehicle fails to pay the Penalty Charge Notice (PCN) within 28 days (as provided by Article 27).

(3) In the case of a vehicle in respect of which a Penalty Charge has been incurred, it shall be the duty of a civil enforcement officer to either attach to the vehicle in a conspicuous position or hand the PCN to the driver. In the event of a vehicle drive away or the civil enforcement officer being prevented from issuing a PCN, it may be sent by post to the registered keeper, its driver or owner. The notice shall include the following particulars:-

- (a) the registration mark of the vehicle or, where the vehicle is being used under a trade licence, the number of the trade plate carried by the vehicle;

- (b) the time at which he first observed that the period for which payment was made by the initial charge had expired; or that no ticket was exhibited on the vehicle in accordance with Article 4(4); or that the vehicle had been left outside or partly outside a designated parking bay; or that the vehicle having been parked in a parking bay reserved for disabled persons was not a disabled persons vehicle or was not exhibiting a disabled person's badge;
- (c) a statement that the penalty charge is required to be paid;
- (d) the manner in which, and the time within which, the penalty charge should be paid;
- (e) a statement that the said penalty charge shall be payable unless payment is made within fourteen days in which case the Council will instead accept the discounted sum.

6. (1) A driver of a vehicle shall not leave a vehicle in a parking place without paying the initial charge.

(2) The period for which a vehicle may be left in a parking place during the charging hours after the initial period for which payment was made has expired shall not exceed three hours.

#### **RESTRICTION ON REMOVAL OF NOTICES**

7. When a Penalty Charge has been attached to a vehicle in accordance with any of the foregoing provisions of this Order, no person other than a person authorised by the Council in that behalf or the driver or a person authorised by the driver in that behalf shall remove the notice from the vehicle.

#### **OTHER PROVISIONS**

8. The driver of a motor vehicle using a parking place shall stop the engine as soon as the vehicle is in position in a parking bay, and shall not start the engine except when about to change the position of the vehicle in or to depart from the parking place.

9. No person shall use any part of a parking place or any vehicle left in a parking place:-

- (a) for sleeping, camping, eating or cooking; or
- (b) for the purpose of servicing, washing, cleaning, constructing, maintaining or repairing any vehicle or part thereof other than

is reasonably necessary to enable that vehicle to depart from the parking place; or

- (c) for washing any part of his person.

10 No person shall, except with the permission of a person authorised by the council in that behalf, drive or permit to be driven any vehicle in a parking place for any purpose other than the purpose of leaving that vehicle in the parking place in accordance with the provisions of this Order or for the purpose of departing from the parking place.

11. No person shall use a vehicle, while it is in a parking place, in connection with the sale of any article (including the vehicle itself) or near the parking place in connection with the selling or offering for hire of his services.

- (a) In certain circumstances the Council may consider allowing the use of the car parks for charity events or commercial use, with the written consent of the Council.

12. No person shall transfer goods of any description (other than articles for personal use) from one vehicle to another while one or both of the vehicles are parked in a parking place.

13. The driver of a vehicle using a parking place shall not sound any horn or other similar instrument except in an emergency.

14. Where in a parking place signs are erected or surface markings are laid for the purpose of:-

- (a) indicating the entrance to or exit from the parking place; or  
(b) indicating that a vehicle using the parking place shall proceed in a specified direction within the parking place; or  
(c) indicating the parking bays within which a driver may leave a vehicle.

No driver shall drive a vehicle, (i) so that it enters the parking place otherwise than by an entrance, or leaves the parking place otherwise than by an exit so indicated, or (ii) in a direction other than so specified, or (iii) so that it is left outside or partly outside a parking bay.

15. (1) The driver of a vehicle shall not permit it to wait in a parking place for longer than the maximum period permitted for waiting specified in the Schedule 1 in relation to that parking place.

(2) When a vehicle has left a parking place after waiting therein the driver thereof shall not within one hour after its leaving permit it to wait again in that parking place.

16. No person shall in a parking place wantonly shout or otherwise make any loud noise to the disturbance or annoyance of users of the parking place or residents of premises in the neighbourhood.

17. No person shall in a parking place use any threatening, abusive or insulting language, gesture or conduct with intent to put any person in fear or so as to occasion a breach of the peace or whereby a breach of the peace is likely to be occasioned.

18. No person shall use a parking place as a means of passage by motor vehicle proceeding from one road to another road.

19. In a parking place no person shall:-

(b) erect or cause or permit to be erected any tent, booth, stand, building or other structure without the written consent of the Council.

(c) Light or cause or permit to be lit any fire, stove or cooker.

20. The driver of a vehicle drawing a trailer shall not permit the vehicle or the trailer to wait in a parking place unless they have been disconnected, and for the purposes of this Order the vehicle and the trailer shall be deemed to be separate vehicles and the said driver shall be deemed to be the driver of each of the said vehicles.

21. If at any time in a parking bay or bays there is displayed a notice that a particular bay or bays is/are reserved for use by disabled drivers or for the leaving of solo motor cycles, no person shall leave a vehicle in any such parking bay other than for the purpose so specified.

22. (1) If a vehicle is left in a parking place in a position other than in accordance with the provisions of Article 3, a person authorised by the Council in that behalf may later or cause to be altered the position of the vehicle so that its position is in accordance with the said provisions.

(2) If a vehicle is left in a parking place in contravention of any of the foregoing provisions of this Order a person authorised by the Council in that behalf may remove the vehicle from that parking place or arrange for such removal.

(3) For the purpose of meeting the requirements of an emergency a person authorised in that behalf of the Council or a Police Constable in uniform may alter or cause to be altered the position of a vehicle in a parking place or remove or arrange for the removal of a vehicle from a parking place.

(4) Any person altering, or causing the alteration of, the position of a vehicle by virtue of paragraph (1) of this Article, or removing, or causing the removal of, a vehicle by virtue of paragraphs (2) or (3) of this Article, may do so by towing or driving the vehicle or in such other manner as he may think reasonably necessary to enable the position of the vehicle to be altered or the vehicle to be removed.

(5) Any person removing or arranging for the removal of a vehicle by virtue of paragraphs (2) or (3) of this Article shall make such arrangements as he considers to be reasonably necessary for the safety of the vehicle in the place to which it is removed.

23. Notwithstanding the provisions of this Order the Council may by notice displayed at or near a parking place immediately close such a parking place or part thereof for any period and no driver of any vehicle shall use such parking place or part thereof when it is so closed.

24. The Council shall not be responsible for any loss of or damage to any vehicle or any of the contents thereof nor for any injury to or death of any person which may occur while the vehicle has been left in a parking place or while it is being driven within a parking place or while the position of the vehicle is being altered in accordance with Article 23.

### **EXEMPTIONS**

25. (1) The driver of a vehicle which displays in the relevant position a disabled person's badge shall be exempt from any limitations of time specified in Article 3 and from any payment specified in Articles 4 and 5.

(2) The driver of a solo motor cycle which is left in a parking place shall be exempt from any limitation of time specified in Article 3 and from any payment specified in Articles 4 and 5.

(4) On the occasion of Race Days on Epsom Downs the provisions of this Order (other than this sub-clause) shall not apply in respect of the car park at Tattenham Corner, Epsom.

### **MANNER OF PAYMENT OF PENALTY CHARGE OR PAYMENT OF SUCH LESSER SUM AS THE COUNCIL MAY ACCEPT**

26. (1) The driver shall pay the Penalty charge to the Council either by cheque, postal order or in cash in person or by messenger which shall be delivered to any of the Council's cash receiving offices within the Borough of Reigate and Banstead or sent by post addressed to the Finance Department, Town Hall, Castlefield Road, Reigate, RH2 OSH, so as to reach them not later than 4.00 p.m. on the twenty-eighth day following the day on which the Penalty charge was incurred PROVIDED THAT if the said twenty-eighth day falls on a day in which the said offices are closed, the period within which payment of the said charge shall be made to the Council shall be extended until 4.00 p.m. on the next full day on which the said offices are open.

(2) Upon making payment in any manner provided by this Article the driver shall supply the following information: the date the Penalty charge was incurred, the name of the parking place, the registration number of the vehicle and the number of the Penalty charge notice in respect of which payment is tendered.

27. (1) If the driver of a vehicle pays the penalty charge notice within fourteen days from the date of issue of the penalty charge notice the Council will accept the discounted amount.

(2) Where the penalty charge notice is served by post the Council will accept the discounted amount if payment is received within 21 days.

28. (1) The owner of any vehicle issued with a Penalty Charge may be required to give such information as to the identity of the driver of the vehicle on the date that the notice was issued as he is required to give in accordance with section 112(2)(a) of the Road Traffic Regulation Act 1984.

(2) The Traffic Management Act 2004 shall apply to this Order with regard to the procedures for processing appeals to the Council and to a Parking Adjudicator appointed by the Joint Committee and the collection of valid Penalty Charge Notices.

29. Sub-sections (4), (5) and (6) of section 47 of the Road Traffic Regulation Act 1984 shall apply to the parking places mentioned in Column 1 of the Schedule as if they were parking places provided on a highway.

### PART III

#### SEASON TICKETS

30. (1) Persons wishing to use the parking places may apply to the Council for the issue to him or her of a season ticket and any such application shall be made on a form issued by and obtainable from the Director of Finance of the Council and shall include the particulars required by such form to be supplied.

(2) On receipt of an application duly made under the foregoing provisions of this Article the Council, upon receipt of the appropriate fee hereinafter specified, may issue to the applicant therefore one season ticket in a form prescribed by them.

(3) The driver of a vehicle in respect of which a season ticket has been issued in accordance with the foregoing regulations shall only be exempt from the payment of a Penalty charge if the season ticket is clearly visible through the vehicle windscreen and the clock has been correctly set or (if the vehicle is not fitted with a transparent windscreen) is in such a position as is prescribed in Article 4(4)(b) in which said provision the word "season ticket" is to be substituted for the word "ticket".

31. The fee payable to the Council shall be:- as set out in schedule 1.

32. (1) A season ticket holder may surrender a season ticket to the Council at any time and shall surrender a season ticket to the Council on the occurrence of any one of the events set out in paragraph (2) of this Article.

- (2) The events referred to in the foregoing provisions of this Article are:-
- (a) the withdrawal by the Council of a season ticket;
  - (b) the said season ticket ceasing to be valid;
  - (c) the issue of a duplicate season ticket by the Council under the provisions of Article 36(1) of this Order.

(3) Without prejudice to the foregoing provisions of this Article and to the provisions of the next following paragraph, a season ticket shall cease to be valid at the expiration of the period specified thereon, that is to say, the appropriate period referred to in Article 33 or on the occurrence of any of the events set out in paragraph (2)(a), or (2)(c) of this Article, whichever is the earlier.

(4) Where a season ticket is issued to any person upon receipt of a cheque and the cheque is subsequently dishonoured, the season ticket shall cease to be valid and the Council shall by notice in writing by the recorded delivery service of the Post Office to the season ticket holder at the address shown by that person on the application for the season ticket or at any other address believed to be that person's place of abode, require that person to surrender the season ticket to the Council within forty-eight hours of the receipt of the aforementioned notice.

33. (1) A season ticket holder who surrenders a season ticket to the Council before the season ticket take effect shall be entitled to a refund of the fee paid in respect thereof.

(2) A season ticket holder who surrenders a season ticket to the Council after the season ticket has taken effect shall be entitled to a refund or part of the fee paid in respect thereof the calculation of such refund to be at the Council's absolute discretion.

34. (1) If a season ticket is mutilated or accidentally defaced or the figures or particulars thereon have become illegible or the colour of the permit has become altered by fading or otherwise, the season ticket holder shall surrender it to the Council and apply to the Council for the issue to him of a duplicate season ticket and the Council upon receipt of the season ticket shall issue a duplicate season ticket so marked and upon such issue the original season ticket shall become invalid.

(2) If a season ticket is lost or destroyed, the season ticket holder shall notify the Council of such loss not later than forty-eight hours after the loss is first discovered and may apply to the council for the issue to him of a duplicate season ticket and the Council, upon being satisfied as to such loss or destruction, shall issue a duplicate season ticket so marked and upon such issue the original season ticket shall become invalid.

(3) Any season ticket holder who applies for a duplicate season ticket under the terms of paragraphs (1) and (2) of this Article may be charged a fee at the Council's absolute discretion for the issue of such duplicate season ticket.

(5) The provisions of this Order shall apply to a duplicate season ticket and an application therefore as if it were a season ticket or, as the case may be, an application therefore.

35. A season ticket shall be transferable between vehicles and may be used in any of the car parks mentioned in this Order.

36. All season tickets are issued subject to:-

- (a) the season ticket holder's compliance with the terms and conditions of this Order;
- (b) no guarantee being given that a season ticket holder will be able to find an unoccupied space in any particular parking place at any particular time;
- (c) a season ticket holder being permitted to park for a continuous period of twenty-three hours in any twenty-four in any parking place.

37. Any abuse of the regulations governing the use of the parking places or the issue of season tickets as specified in this Order may result in the season ticket holder being required to surrender the season ticket and it shall cease to be of effect.

38. (1) The driver of a vehicle in respect of which a season ticket has been issued is liable in respect of any breach of any provision in this Order in the same way as drivers of other vehicles and the relevant Articles shall be construed accordingly.

(2) A driver of a vehicle must set the time of arrival on the clock provided with the season ticket and display the same in such a position as is prescribed in Article 4(4)(b) in which said provision the words "season ticket" are to be substituted for the word "ticket".

(3) A driver of a vehicle shall be liable if he indicates a false time of arrival on the clock or subsequently alters it.

39. No season ticket shall be issued in respect of any commercial vehicle with an unladen weight in excess of 30 cwt.

**SCHEDULE 1 TO THE REIGATE AND BANSTEAD BOROUGH COUNCIL (OFF STREET PARKING PLACES) ORDER 2008**

<b>Situation of parking place No. on plan annexed hereto.</b>	<b>Position in which vehicles may wait.</b>	<b>Class of vehicle permitted.</b>	<b>Days and hours of operation of parking places.</b>	<b>Charging hours and maximum period for which vehicles may wait, subject to the exemptions in this Order.</b>	<b>Charges to be paid during charging hours, subject to the exemptions in this Order (inclusive of VAT).</b>
High Street car park, Horley.	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Monday to Friday inclusive 08:00 to 18:00 hours. Saturday 08:00 to 16:00. Maximum period of waiting 10 hours.	£0.20 : Up to 20 minutes. £0.60 : Up to 1 hour. £1.00 : Up to 2 hours. £1.50 : Up to 3 hours. £2.00 : Up to 4 hours. £2.50 : Up to 5 hours. £4.00 : Over 5 hours & up to 10 hours max (in any 24 hour period).
Central car park, Horley.	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Monday to Friday inclusive 08:00 to 18:00 hours. Saturday 08:00 to 16:00. Maximum period of waiting 10 hours.	£0.20 : Up to 20 minutes. £0.60 : Up to 1 hour. £1.00 : Up to 2 hours. £1.50 : Up to 3 hours. £2.00 : Up to 4 hours. £2.50 : Up to 5 hours. £4.00 : Over 5 hours & up to 10 hours max (in any 24 hour period).
Library car park, Horley.	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Maximum period of waiting 3 hours.	£0.20 : Up to 20 minutes. £0.60 : Up to 1 hour. £1.00 : Up to 2 hours. £1.50 : Up to 3 hours.

<b>Victoria Road car park, Horley.</b>	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Monday to Friday inclusive 08:00 to 18:00 hours. Saturday 08:00 to 16:00. Maximum period of waiting 10 hours..	£0.20 : Up to 20 minutes. £0.60 : Up to 1 hour. £1.00 : Up to 2 hours. £1.50 : Up to 3 hours. £2.00 : Up to 4 hours. £2.50 : Up to 5 hours. £4.00 : Over 5 hours & up to 10 hours max (in any 24 hour period).
<b>Linkfield Corner car park, Redhill.</b>	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Monday to Friday inclusive 08:00 to 18:00 hours. Saturday 08:00 to 16:00. Maximum period of waiting 10 hours.	£0.20 : Up to 20 minutes. £0.70 : Up to 1 hour. £1.40 : Up to 2 hours. £2.00 : Up to 3 hours. £2.60 : Up to 4 hours. £3.20 : Up to 5 hours. £5.00 : Over 5 hours & up to 10 hours max (in any 24 hour period)
<b>Mead Court Car Park Walton Street</b>	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Maximum period of waiting 2 hours.	FREE
<b>Gloucester Road car park, Redhill.</b>	Completely within a parking bay as marked on the surface of the parking place.	Motorcars, goods vehicles, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Monday to Friday inclusive 08:00 to 18:00 hours. Saturday 08:00 to 16:00. Maximum period of waiting 10 hours for vehicles up to 30 cwt unladen weight, 23 hours for vehicles over 30cwt unladen weight.	£0.20 : Up to 20 minutes. £0.70 : Up to 1 hour. £1.40 : Up to 2 hours. £2.00 : Up to 3 hours. £2.60 : Up to 4 hours. £3.20 : Up to 5 hours. £5.00 : Over 5 hours & up to 10 hours max (in any 24 hour period).

Clarendon Road multi storey car park, Redhill.	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Monday to Friday inclusive 08:00 to 18:00 hours. Saturday 08:00 to 16:00. Maximum period of waiting 10 hours.	£0.20 : Up to 20 minutes. £0.70 : Up to 1 hour. £1.40 : Up to 2 hours. £2.00 : Up to 3 hours. £2.60 : Up to 4 hours. £3.20 : Up to 5 hours. £5.00 : Over 5 hours & up to 10 hours max (in any 24 hour period).
Marketfield Road car park, Redhill.	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Maximum period of waiting 3 hours.	£0.20 : Up to 20 minutes. £0.70 : Up to 1 hour. £1.40 : Up to 2 hours. £2.00 : Up to 3 hours.
Town Hall car parks, Reigate.	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Monday to Friday 08:00 to 16:00 inclusive. Council staff and visitors to the Town Hall only displaying valid permits/tickets.	<b>Saturday Only</b> £0.20 : Up to 20 minutes. £0.70 : Up to 1 hour. £1.40 : Up to 2 hours. £2.00 : Up to 3 hours. £2.60 : Up to 4 hours. £3.20 : Up to 5 hours. £5.00 : Over 5 hours & up to 10 hours
Bancroft Road car park, Reigate.	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Monday to Friday inclusive 08:00 to 18:00 hours. Saturday 08:00 to 16:00. Floors 1 to 2, maximum period of waiting 3 hours. Floors 3 to 7, maximum period of waiting 10 hours.	£0.20 : Up to 20 minutes. £0.70 : Up to 1 hour. £1.40 : Up to 2 hours. £2.00 : Up to 3 hours. £2.60 : Up to 4 hours. £3.20 : Up to 5 hours. £5.00 : Over 5 hours & up to 10 hours max (in any 24 hour period).

Upper West Street car park, Reigate.	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Monday to Friday inclusive 08:00 to 18:00 hours. Saturday 08:00 to 16:00. Maximum period of waiting 10 hours.	£0.20 : Up to 20 minutes. £0.70 : Up to 1 hour. £1.40 : Up to 2 hours. £2.00 : Up to 3 hours. £2.60 : Up to 4 hours. £3.20 : Up to 5 hours. £5.00 : Over 5 hours & up to 10 hours max (in any 24 hour period).
Bell Street car park, Reigate.	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Monday to Friday inclusive 08:00 to 18:00 hours. Saturday 08:00 to 16:00. Maximum period of waiting 3 hours.	£0.20 : Up to 20 minutes. £0.70 : Up to 1 hour. £1.40 : Up to 2 hours. £2.00 : Up to 3 hours.
The Horseshoe car park, Banstead.	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Monday to Friday inclusive 08:00 to 18:00 hours. Saturday 08:00 to 16:00. Maximum period of waiting 10 hours.	£0.20 : Up to 20 minutes. £0.60 : Up to 1 hour. £1.00 : Up to 2 hours. £1.50 : Up to 3 hours. £2.00 : Up to 4 hours. £2.50 : Up to 5 hours. £4.00 : Over 5 hours & up to 10 hours max (in any 24 hour period).
The Mound car park, Tattenham Corner.	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Monday to Friday inclusive 08:00 to 18:00 hours. Saturday 08:00 to 16:00. Maximum period of waiting 10 hours.	Free up to 3 hours Then a flat fee of £1.00

High Street car park, Banstead.	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and 6'6" in height, solo motorcycles, motorcycles with sidecars, disabled persons vehicles.	All day. All hours.	Maximum period of waiting 3 hours.	£0.20 : Up to 20 minutes. £0.60 : Up to 1 hour. £1.00 : Up to 2 hours. £1.50 : Up to 3 hours.
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Priory Way Car Park	Completely within a parking bay as marked on the surface of the parking place.	Motor vehicles licensed as private, goods vehicles not exceeding 30 cwt unladen weight and disabled persons vehicles.	All day. All hours	Monday to Friday inclusive 08:00 to 09:00 hours & 15.15 to 16.00 .maximum period of waiting 10 minutes.  Monday to Friday 09.00 to 15.14 and 16.01 to 18.00 maximum period of waiting 2 hours  Saturday 08:00 to 16:00. Maximum period of waiting 2 hours.  Disabled Parking Bays, maximum period of stay 3 hours Monday to Saturday inclusive	Free
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**SEASON TICKET CHARGES**

**MONTHLY**                      **£70.00**    **+VAT**

**QUARTERLY**                      **£175.00**    **+VAT**

**ANNUAL**                              **£620.00**    **+VAT**

**CONTRACT SPACE**

**QUARTERLY**                      **£200.00**    **+VAT**

**ANNUAL**                              **£720.00**    **+VAT**

Schedule 2

Penalty Charge ( Higher Band ) £70.00 discounted to £35.00

Penalty Charge ( Lower Band ) £50.00 discounted to £25.00

80	Parked for longer than the maximum period permitted	Lower	Off-street car parks
81	Parked in a restricted area in a car park	Higher	Off-street car parks
82	Parked after the expiry of paid for time	Lower	Off-street car parks
83	Parked in a car park without clearly displaying a valid pay & display ticket**Ⓢ	Lower	Off-street car parks
84	Parked with additional payment made to extend the stay beyond time first purchased	Lower	Off-street car parks
85	Parked in a permit bay without clearly displaying a valid permit	Higher	Off-street car parks
86	Parked beyond the bay markings	Lower	Off-street car parks
87	Parked in a disabled person's parking space without clearly displaying a valid disabled person's badge®	Higher	Off-street car parks
88		n/a	
89	Vehicle parked exceeds maximum weight and/or height and/or length permitted in the area	Higher	Off-street car parks
90	Re-parked within one hour* of leaving a bay or space in a car park	Lower	Off-street car parks
91	Parked in a car park or area not designated for that class of vehicle	Higher	Off-street car parks
92	Parked causing an obstruction	Higher	Off-street car parks
93	Parked in car park when closed	Lower	Off-street car parks
94	Parked in a pay & display car park without clearly displaying two**** valid pay and display tickets when required	Lower	Off-street car parks
95	Parked in a parking place for a purpose other than the designated purpose for the parking place	Lower	Off-street car parks
96	Parked with engine running where prohibited	Lower	Off-street car parks - this contravention may occur in certain coach bays.

THE COMMON SEAL of THE COUNCIL )  
 OF THE BOROUGH OF REIGATE AND )  
 BANSTEAD was hereunto affixed in )  
 the presence of )

*Signature*



29/08