

CITY OF OXFORD
THE CITY OF OXFORD (NORHAM MANOR)
(CONTROLLED PARKING ZONE)

ORDER 1999

The Oxford City Council ("the Council") as agent for the Oxfordshire County Council in exercise of the powers of the said County Council under Sections 1(1), 2(1) and (2), 32(1), 35(1), 45(1) and (2) and 124(1)(c), (d) and (f) of the Road Traffic Regulation Act 1984 ("the Act of 1984") and of all other enabling powers makes the following Order:-

PART I
GENERAL

1. This Order shall come into operation on the 16th May 1999 and may be cited as "The City of Oxford (Norham Manor) (Controlled Parking Zone) Order 1999".
2. This Order is made for the purpose of a general scheme of traffic management and parking control in a stated area, being the area stated in Schedule 1 to this Order.
3. In this Order, except where the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them:-
 - "access way" means a length of road sufficient to enable a vehicle to have access to and egress from land or premises in or adjacent to the road;
 - "business" for the purposes of the provisions of Part V of this Order means any trade or profession conducted from premises wholly or principally used or adapted for use for those purposes, such premises being listed in either a local or central non-domestic rating list;
 - "business permit" means a permit issued by the Council to a business under the provisions of Part V of this Order to park a vehicle in the residents' parking places specified in Parts B and C of Schedule 4 to this Order;
 - "business permit holder" means a business to which a business permit has been issued under the provisions of Article 38 of this Order;
 - "disabled persons' badge" has the same meaning as in the Disabled Persons (Badges for Motor Vehicles) Regulations 1982;

"disabled persons' parking disc" means a disc issued by a local authority in accordance with the provisions of the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England and Wales) Regulations 1986;

"disabled persons parking place" means a length of road authorised to be used as a parking place for disabled persons vehicles by Article 55 of this Order;

"disabled persons' vehicle" has the same meaning as in the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England and Wales) Regulations 1986;

"doctors parking space" means a parking space reserved for the use of a qualified medical practitioner;

"driver" in relation to a vehicle waiting in a parking place, means the person driving the vehicle at the time it was left in the parking place;

"dual purpose vehicle" has the same meaning as in the Sixth Schedule to the Act of 1984;

"fully registered person" in relation to a doctors space has the same meaning as in Section 55 of the Medical Act 1983;

"goods" includes cash or other valuable securities; and "delivering" and "collecting" in relation to any goods includes checking the goods for the purpose of their delivery or collection;

"goods vehicle" means a motor vehicle with or without a trailer which is constructed or adapted for use for the carriage of goods of any description and which exceeds 2.25 tonnes gross metric weight;

"invalid carriage" has the same meaning as in Section 136 of the Act of 1984;

"light goods vehicle" means a motor vehicle with or without a trailer which is constructed or adapted for use for the carriage of goods of any description and which does not exceed 2.25 tonnes gross metric weight;

"motor cycle" has the same meaning as in Section 136 of the Act of 1984;

"parking attendant" means a person authorised by or on behalf of the Oxfordshire County Council under Section 63A of the Act of 1984 to supervise and enforce the restrictions imposed by this Order;

"parking place" means a length of road authorised to be used as a parking place by Part III of this Order;

"parking space" means a space in a parking place which is provided for the leaving of a vehicle of one of the classes specified in Article 7 of this Order;

"passenger vehicle" means a motor vehicle (other than a motor cycle or invalid carriage) constructed solely for the carriage of passengers and their effects and adapted to carry not more than twelve passengers exclusive of the driver, and not drawing a trailer;

"penalty charge" and "reduced penalty charge" means a charge set by the Oxfordshire County Council under the provisions of Section 74 of the Road Traffic Act 1991 in accordance with guidance given by the Secretary of State for Transport which is to be paid in the manner described in the penalty charge notice within twenty-eight days of the date of the notice or fourteen days of the date of the notice in the case of a reduced penalty charge;

"penalty charge notice" means a notice issued by a parking attendant pursuant to the provisions of Section 66 of the Road Traffic Act 1991;

"permit" means a permit issued to a resident under the provisions of Article 21 of this Order;

"permit holder" means a person to whom a permit has been issued under the provisions of Article 21 of this Order;

"permit holders parking place" means a length of road authorised to be used in a parking place by the holders of valid permits, visitors parking permits or business permits issued under the provisions of Parts IV and V of this Order respectively;

"postal packets" has the same meaning as in Section 87 of the Post Office Act 1953;

"prescribed hours" means :-

- in relation to any length of road specified in Schedules 5 and 6 the whole twenty-four hours of every day;
- in relation to any length of road specified in Schedule 3 the period between 8.00 am and 6.30 p.m. on Mondays to Saturdays inclusive, any such day not being a Christmas Day, Good Friday or a Bank Holiday being a public holiday;
- in relation to any length of road specified in Part B of Schedule 4 the period between 8.00 a.m. and 6.30 p.m. on Mondays to Fridays and between 8.00 a.m. and 1.00 p.m. on Saturdays;

- in relation to any length of road specified in Part C of Schedule 4 the period between 8.00 a.m. and 10.00 p.m. on every day of the week;

"public telecommunications operator" has the same meaning as in Section 9 of the Telecommunications Act 1984;

"registered keeper" means -

- (i) the person whose name appears in the vehicle registration document or book of the vehicle and in whose name the vehicle is registered,
- (ii) a person who has the permanent use of a vehicle registered in the name of his employer;

"relevant position" means a position where a disabled persons' badge, residents parking permit, business permit or visitors permit is readily visible and legible from the front or nearside of the vehicle;

"resident" means a person whose usual place of abode is a dwelling the postal address of which is within the list of addresses in Part A of Schedule 4 to this Order;

"restricted hours" means in relation to any restricted road or part of a restricted road specified in Schedule 2 to this Order the whole twenty-four hours of every day;

"restricted road" means any road or length of road specified in Schedule 2 to this Order,

Provided that the expression "restricted road" shall not for the purposes of the provisions of Article 5 of this Order include any length of road authorised to be used as a parking place by Part III of this Order or a permit parking place by Part IV of this Order or a doctors parking space by Part VII of this Order or a disabled persons parking place by Part VIII of this Order other than any access way therein or any area of highway designated as a parking place by virtue of The City of Oxford (Pay-and-Display Parking) Order for the time being in force during the operative hours of that parking place as defined in that Order;

"road" means a highway and any other road to which the public has access;

"roundsman" means a person employed by a tradesman to visit customers to take orders and to deliver goods;

"statutory undertaker" has the same meaning as in Section 329 of the Highways Act 1990;

"taxi" has the same meaning as in Regulation 4 of The Traffic Signs Regulations and General Directions 1994;

"telecommunications apparatus" has the same meaning as in the Telecommunications Act 1984;

"traffic sign" means a sign or marking of any size, colour and type prescribed or authorised under, or having effect as though prescribed or authorised under, Section 64 of the Act of 1984;

"visitor's permit" means a permit or block of permits:-

- (i) issued to a resident for use by a resident's visitor in a residents' parking place;
- (ii) issued to a hotel or guest house under the provisions of Part VI of this Order;

"visitor's permit holder" means:-

- (i) a person to whom a visitors permit has been issued in accordance with the provisions of Article 29 of this Order;
- (ii) a hotel or guest house to which a visitors permit has been issued under the provisions of Part VI of this Order;

"year" for the purpose of the issue of visitors permits means the 12 month period of validity of visitors permits issued in accordance with Article 29 of this Order.

4. (1) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended by any subsequent enactment.
- (2) The restrictions imposed by this Order shall be in addition to and not in derogation from any restriction or requirement imposed by any other regulations or enactment.

PART II
WAITING OF VEHICLES

5. Subject to the provisions of Article 6 of this Order, no person shall, except upon the direction or with the permission of a parking attendant or a police officer in uniform cause or permit any vehicle to wait in any restricted road during the restricted hours.
6. Nothing in Article 5 of this Order shall apply :-
 - (a) so as to prevent any person from causing or permitting any vehicle to wait for the purpose of loading or unloading the vehicle at premises situated on or adjacent to that road;
 - (b) so as to prevent any person from causing or permitting a vehicle to wait for so long as may be necessary to enable a person to board or alight from the vehicle;
 - (c) so as to restrict the use of any vehicle in connection with any funeral, or any vehicle reasonably required in connection with any building operation, demolition or excavation in or adjacent to any restricted road, the removal of any obstruction to traffic in any restricted road, the maintenance, improvement or reconstruction of any restricted road or the laying, erection, alteration, removal, repair or servicing in or adjacent to any restricted road of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity, or of any telecommunications apparatus;
 - (d) to an ambulance or a vehicle in the service of the fire brigade, a local authority, water authority, statutory undertaker or police force, in each case being used in pursuance of statutory powers or duties;
 - (e) to any taxi waiting upon any taxi stand;
 - (f) to any vehicle in the service of or employed by the Post Office while in use for the purpose of loading, unloading, delivering or collecting postal packets at premises or posting boxes adjacent to the restricted road;
 - (g) to any vehicle in the service or employed by a public telecommunications operator waiting in any restricted road in connection with the servicing of telephone kiosks or telecommunications apparatus adjacent to that restricted road;

- (h) to a vehicle waiting while any gate or other barrier at the entrance to premises to which the vehicle requires access or from which it has emerged is being opened or closed, if it is not reasonably practicable for the vehicle to wait otherwise than in the restricted road while such gate or other barrier is being opened or closed;
- (i) to any vehicle waiting in any case where the person in control of the vehicle is required by law to stop, or is obliged to do so in order to avoid an accident or is prevented from proceeding by circumstances outside his control;
- (j) to a disabled person's vehicle which displays in the relevant position a disabled person's badge waiting for a period not exceeding 3 hours (not being a period separated by an interval of less than one hour from a previous period of waiting by the same vehicle in the same length of road in the same day) in any restricted road except where there is a loading ban in operation, provided that the vehicle displays in the relevant position a disabled person's parking disc on which the driver or other person in charge of the vehicle marks the time at which a period of waiting has begun,

Provided in each of the cases mentioned above that the person in control of the vehicle shall move it on the instruction of a police officer in uniform wherever such moving shall be necessary for the purpose of preventing obstruction.

PART III

AUTHORISATION AND USE OF PARKING PLACES

7. Each of the lengths of road specified in Schedule 3 to this Order is authorised to be used, subject to the provisions of this Part of this Order, as a parking place for passenger vehicles, dual purpose vehicles, light goods vehicles, motor cycles and invalid carriages, and, except in the case of motor cycles, in position in single line with the whole nearside or offside of the vehicle (subject during hours of darkness to the provisions of the law on vehicle lighting) adjacent to the kerb in those parking places so indicated in Schedule 3, provided that no vehicle may by virtue of this Article wait in any part of a parking place which is an access way.
8. Save as provided for in Articles 11 and 16 of this Order, no person shall, except upon the direction or with the permission of a parking attendant or a police

officer in uniform, cause or permit any vehicle to wait during the prescribed hours in any parking place specified in Schedule 3 to this Order:-

- (a) for a period longer than one hour, or
 - (b) if a period of less than one hour has elapsed since the termination during the said hours of the last period of parking (if any) of the vehicle in the same parking place.
9. The driver of a vehicle shall not permit it to wait in a parking place -
- (a) unless it is a vehicle of a class specified in Article 7 of this Order, and
 - (b) unless it is in a position specified in Article 7 of this Order.
10. The limits of each parking place and the limits of any access way in a parking place shall be indicated by the Council on the carriageway by the appropriate traffic signs and any vehicle standing in a parking place shall stand wholly within the limits so marked.
11. The provisions of this Part of this Order which prohibit the waiting of vehicles in any of the said parking places either:-
- (a) beyond the specified period of waiting, or
 - (b) if less than the specified period has elapsed since a previous period of waiting by that vehicle in the same parking place,
- shall not apply to any disabled persons' vehicle or invalid carriage which displays in the relevant position a disabled persons' badge.
12. The driver of a vehicle using a parking place shall stop the engine as soon as the vehicle is in position in the parking place, and shall not start the engine except when about to change the position of the vehicle in or to depart from the parking place.
13. (1) Where a parking attendant or a police officer in uniform is of the opinion that any of the provisions contained in this Part of this Order have been contravened or not complied with in respect of a vehicle left in a parking place he may remove or cause to be removed the vehicle from the parking place and, where it is so removed, he shall make such arrangements as may be reasonably necessary for the safe custody of the vehicle, provided that when a vehicle is waiting in a parking place in a position contravening the provisions of this Part of this Order a parking attendant or a police officer in uniform may alter or cause to be altered the

position of the vehicle in order that its position shall comply with the provisions.

- (2) A police officer in uniform may, in case of emergency, move or cause to be moved to any place he thinks fit, any vehicle left in a parking place.
 - (3) Any person authorised to remove a vehicle or alter its position by virtue of parts (1) and (2) of this Article may do so by towing or driving the vehicle or in such other manner as he may think necessary and may take such measures in relation to the vehicle as he may think necessary to enable him to remove it or alter its position as the case may be.
14. (1) A parking attendant, police officer in uniform or person authorised by the Council may suspend the use of a parking place or any part thereof whenever he considers such suspension reasonably necessary:-
- (a) for the purpose of facilitating the movement of traffic or promoting its safety;
 - (b) for the purpose of any building operation, demolition or excavation in or adjacent to the parking place or the maintenance, improvement or reconstruction of the parking place or the laying, erection, alteration, removal, repair or servicing in or adjacent to the parking place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any telecommunications apparatus or traffic sign;
 - (c) for the convenience of occupiers of premises adjacent to the parking place on any occasion of the removal of furniture or household effects to or from one shop, office, or dwellinghouse;
 - (d) on any occasion on which it is likely by reason of some special attraction that any road will be thronged or obstructed, or
 - (e) for the convenience of occupiers of premises adjacent to the parking place at times of weddings or funerals, or on other special occasions.
- (2) A police officer in uniform may suspend for not longer than twenty-four hours the use of a parking place or any part thereof whenever he considers such suspension reasonably necessary for the purpose of facilitating the movement of traffic or promoting its safety.
 - (3) Any person suspending the use of a parking place or any part thereof in accordance with the provisions of parts (1) or (2) of this Article shall

thereupon place or cause to be placed in or adjacent to that parking place or the part thereof the use of which is suspended a traffic sign indicating that waiting by vehicles is prohibited.

- (4) No person shall cause or permit a vehicle to be left in any parking place or part of a parking place during any period when there is in or adjacent to that parking place or part thereof a traffic sign placed in pursuance of part (3) of this Article.
 - (5) Subject to the overriding requirement that the person in control of the vehicle shall move it on the instruction of a police officer in uniform whenever such moving shall be necessary for the purpose of preventing obstruction, nothing in the foregoing parts of this Article shall render it unlawful to cause or permit any vehicle being used for fire brigade, ambulance or police purposes or any vehicle being used for any purpose or eventuality specified in part (1) of this Article or parts (b), (f), (h) and (i) of Article 6 of this Order to be left in the parking place or part thereof during any such period when the use thereof has been suspended, or to any other vehicle so left if that vehicle is left with the permission of,
 - (a) the person suspending the use of the parking place or the part thereof in pursuance of part (l) of this Article,
 - (b) a police officer in uniform, or
 - (c) a parking attendant.
15. No person shall use any vehicle while it is in a parking place, in connection with the sale of any article to any person in or near the parking place or in connection with the selling or offering for hire of his skill or services, provided that nothing in this Article shall prevent the sale of goods from a vehicle if the vehicle is of a class specified in Article 7 or a goods vehicle, and if the goods are immediately delivered at or taken into premises adjacent to the vehicle from which the sale is effected.
 16. Nothing in the foregoing provisions of this Part of the Order shall apply to a vehicle waiting in a parking place, other than a parking place the use of which has been suspended, if:-
 - (a) the vehicle is being used for any purpose or eventuality specified in parts (a), (b), (c), (d), (f), (g) (h) and (i) of Article 6 of this Order (which said

parts shall be construed as if "parking place" was substituted for "restricted road" wherever the latter expression occurs);

- (b) the vehicle is waiting only for so long as is necessary to enable it to be used in connection with the posting or removing of advertising material in the form of posters, or cleaning windows or chimneys in premises adjacent to the parking place on which the vehicle is waiting.
17. Where a vehicle, having been left in a parking place, remains there at the beginning of the prescribed hours, then the vehicle shall be treated, for the purposes of this Part of this Order, as if it had arrived in the parking place at the beginning of those hours.

PART IV

RESIDENTS' AND RESIDENTS' VISITORS' PARKING SCHEME

18. Each of the lengths of road specified in Parts B and C of Schedule 4 to this Order is authorised to be used, subject to the following provisions of this Part of this Order, during the prescribed hours as a permit holders parking place for such vehicles as are passenger vehicles, dual purpose vehicles or light goods vehicles and which display in the manner specified in Article 25 of this Order a valid permit issued by the Council in respect of that vehicle and which park in position in single line with the whole nearside or offside of the vehicle (subject during hours of darkness to the provisions of the law on vehicle lighting), adjacent to the kerb in those permit holders parking places so indicated in Parts B and C of Schedule 4 and wholly within the limits so marked,
Provided that no such vehicle may by virtue of this Article park in any part of a parking place which is an access way.
19. (1) The requirement in Article 18 of this Order to display a permit and to park in position in single line with the whole nearside or offside of the vehicle adjacent to the kerb when parked in a permit holders parking place shall not apply to motorcycles.
- (2) Subject to the provisions of part (1) of this Article and Articles 15, 16 and 27 of this Order (which said Articles shall be construed as if "permit holders parking place" was substituted for "parking place" wherever the latter expression occurs) no vehicle other than of a class specified in and displaying a valid permit in accordance with Article 18 of this Order shall

park at any time in any permit holders parking place specified in Parts B and C of Schedule 4 to this Order.

20. The Council shall indicate the presence in a length of road of a residents' parking place and the limits of any access way in a permit holders parking place by placing and maintaining in the vicinity the appropriate traffic signs, and shall carry out such work as is reasonably required for the purpose of the satisfactory operation of a permit holders parking place.
21.
 - (1) Any resident who is the registered keeper of a vehicle of a class specified in Article 18 of this Order may apply to the Council for the issue of a permit for the leaving of that vehicle in a permit holders parking place and any such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by such form to be supplied.
 - (2) The Council may at any time require an applicant for a permit or a permit holder to produce to an officer of the Council such evidence in respect of an application for a permit made to it as it may reasonably require to verify any particulars or information given to it or in respect of any permit issued by it as it may reasonably require to verify that the permit is valid.
 - (3) On receipt of an application duly made under the foregoing provisions of this Article, the Council, upon being satisfied that the applicant is a resident and is the registered keeper of a vehicle of a class specified in Article 18 shall issue to the applicant therefor one permit for the leaving by the registered keeper during the prescribed hours of the vehicle to which such permit relates in a residents' parking space in any permit holders parking place specified in Parts B and C of Schedule 4, provided that, subject to the provisions of Article 23 of this Order, the Council shall not issue a permit to any resident which would be valid for any period during which any other permit issued to that resident is or would be valid.
22.
 - (1) A permit holder may surrender a permit to the Council at any time and shall surrender a permit to the Council on the occurrence of any one of the events set out in part (3) of this Article.
 - (2) The Council may, by notice in writing by first class post served on the permit holder at the address shown by that person on the application for the permit or at any other address believed to be that person's place of

abode, withdraw a permit if it appears to the Council that any one of the events set out in part (3) of this Article has occurred and the permit holder shall surrender the permit to the Council within 48 hours of the receipt of the aforementioned notice.

- (3) The events referred to in the foregoing provisions of this Article are:-
 - (a) the permit holder ceasing to be a resident;
 - (b) the permit holder ceasing to be the registered keeper of the vehicle in respect of which the permit was issued;
 - (c) the vehicle in respect of which such permit was issued being adapted or used in such a manner that it is not a vehicle of a class specified in Article 18 of this Order;
 - (d) the issue of a duplicate permit by the Council under the provisions of Article 23 of this Order;
 - (e) the permit ceasing to be valid pursuant to the provisions of part (4) of this Article.
 - (4) Without prejudice to the foregoing provisions of this Article a permit shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in sub-paragraphs (a), (b), (c) or (d) of part (3) of this Article, whichever is the earlier.
23. (1) If a permit is mutilated or accidentally defaced or the figures or particulars thereon have become illegible or the colour of the permit has become altered by fading or otherwise, the permit holder shall either surrender it to the Council or apply to the Council for the issue to him of a duplicate permit and the Council, upon receipt of the permit, shall issue a duplicate permit so marked and upon such issue the permit shall become invalid.
- (2) If a permit is lost or destroyed, the permit holder may apply to the Council for the issue to him of a duplicate permit and the Council, upon being satisfied as to such loss or destruction, shall issue a duplicate permit so marked and upon such issue the permit shall become invalid.
- (3) The provisions of this Part of this Order shall apply to a duplicate permit or an application therefor as if it were a permit or as the case may be an application therefor.
24. A permit shall be in writing and shall include the following particulars-

- (a) the registration mark of the vehicle in respect of which the permit has been issued;
 - (b) the period during which, subject to the provisions of Article 22 (4) of this Order, the permit shall remain valid;
 - (c) an indication that the permit has been issued by the Council.
25. At all times during which a vehicle is left in a permit holders parking place during the prescribed hours, there shall be displayed on the front or nearside of the vehicle a valid permit issued in respect of that vehicle so that all the particulars referred to in Article 24 of this Order are readily visible from the front or nearside of the vehicle.
26. Where a permit has been displayed on a vehicle in accordance with the provisions of Article 25 of this Order, no person, not being the driver of the vehicle, shall remove the permit from the vehicle unless authorised to do so by the driver of the vehicle.
27. Notwithstanding the provisions of Article 19(2) of this Order, the following vehicles may be left during the prescribed hours in a permit holders parking space:-
- (i) an invalid carriage;
 - (ii) a vehicle issued to a disabled person by the Department of Social Security in lieu of an invalid carriage;
 - (iii) a vehicle left by the driver thereof, being a vehicle which bears in the relevant position a disabled persons' badge;
 - (iv) a motorcycle.
28. The provisions of Articles 12 to 15 in Part III of this Order shall apply to this Part of this Order as if they were expressly repeated in this Part and as though "permit holders parking place" was substituted for "parking place" wherever the latter expression occurs.
29. (1) Any resident of the age of 18 years or over may apply to the Council for the issue of a visitor's permit for the leaving during the prescribed hours in a permit holders parking place specified in Parts B and C of Schedule 4 of a vehicle of a class specified in Article 18 belonging to or on hire or lease to a person visiting that resident.

- (2) Such application shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by the form to be supplied.
 - (3) An authorised officer of the Council may at any time require an applicant for a visitor's permit, or require the person to whom a blank block of visitor's permits has been issued, to produce such evidence in respect of any application for a visitor's permit as he may reasonably require to verify the particulars or information given to the Council or, in respect of any block of visitor's permits issued by the Council, as may reasonably be required to verify their validity.
 - (4) On receipt of an application made under part (2) of this Article the Council, upon being satisfied that the applicant is a resident shall issue to the applicant one or more blocks of blank visitor's permits as appropriate in the particular circumstances.
 - (5) No resident shall be entitled to more than the equivalent of 50 days' worth of visitors' permits in any year.
 - (6) The Director of Community Services for the time being of the Council, or his successor, may in his absolute discretion, where it appears justified on medical grounds, issue to a resident more than the equivalent of fifty days worth of visitors permits in any year where he is satisfied, upon consideration of such supporting evidence as he may require, that to do so would be appropriate in the circumstances.
 - (7) Where a resident has moved into the area stated in Schedule 1 to this Order at such a time that there is,
 - (a) 4 to 6 months, or
 - (b) less than 4 months,before the end of the period of validity of the visitors' permits currently being issued in respect of that year, then, subject to the provisions of part (6) of this Article that resident shall only be entitled respectively to the equivalent of a maximum of,
 - (a) 30 days' worth of visitors' permits, or
 - (b) 20 days' worth of visitors' permits.
30. A visitor's permit shall be valid for the full 24 hours of a particular day as if it were a permit issued by the Council pursuant to Article 21(3) of this

Order if, and only if, in the first available section on the face of the permit there is written in ink by the resident, or by a person authorised in that behalf by the resident, the registration mark of the vehicle in respect of which it is displayed, the day of the week and date on which it is valid and no other writing or marks appear in that section.

31. If it appears to the Council that any of the provisions contained in or applied to this Part of the Order are being abused or not being complied with in respect of the use of permits or visitor's permits, the Council may, in its absolute discretion, by notice in writing by first class post served on the permit holder or visitor's permit holder at the address shown by that person on the application for the permit or visitor's permit or at any other address believed to be that person's place of abode, withdraw the permit or the visitor's permit and the permit holder or the visitor's permit holder shall surrender the permit or the visitor's permit to the Council within 48 hours of the receipt of the aforementioned notice.
32. (1) The provisions of Articles 22(1), (2), (3) (with the exception of parts (b) and (c)) and (4), shall apply to Articles 29 and 30 of this Order as if they were expressly repeated in this Part and as though "visitor's permit holder" and "visitor's permit" was substituted for "permit holder" and "permit" wherever the latter expressions occur.
(2) A permit or visitor's permit which is subject to the provisions of part (1) of this Article shall cease to be valid at the end of two working days following the day of dispatch by the Council of the notice in writing referred to in part (1) of this Article.
33. No visitor's permit shall be required to be displayed in respect of any motor cycle belonging to a person visiting a resident.

PART V

AUTHORISATION AND USE OF BUSINESS PERMITS

34. Any business occupying premises within the area specified in Schedule 1 to this Order may apply to the Council for the issue of a business permit for the leaving during the prescribed hours in the permit holders parking places specified in Parts B and C of Schedule 4 to this Order of a vehicle of a class specified in Article 18 belonging to or on hire or lease to or otherwise associated with that

business and which is essentially needed in connection with the operation of the business.

35. (1) For a period of 3 months starting on the date of the coming into operation of this Order there shall be no restriction on the number of business permits issued to a business, nor shall there be a requirement that the vehicle to which the permit is issued is essentially needed in connection with the operation of that business.
- (2) For a period of 9 months starting with the expiry of the period referred to in part (1) of this Article:-
- (a) a business which has during the period referred to in part (1) of this Article been issued with more than two business parking permits shall be eligible for no more than one half of the number of business permits issued during that period or for no more than two business permits whichever is the higher number.
- (b) a business which has not during the period referred to in part (1) of this Article been issued with any business parking permits shall be eligible for no more than two business permits and the availability of those permits shall be subject to the provisions of Article 36.
- (3) (a) For a period of 12 months starting with the expiry of the period referred to in part (2) of this Article a business which has during the period referred to in part (2) of this Article been issued with more

than two business permits shall be eligible for no more than one half of the number of business permits issued during that period or for no more than two business permits whichever is the higher number.

- (b) A business which has not during the period referred to in part (2) of this Article been issued with any business parking permits shall be eligible for no more than two business permits and the availability of those permits shall be subject to the provisions of Article 36.
 - (4) (a) For a period of 12 months starting with the expiry of the period referred to in part (3) of this Article a business which has during the period referred to in part (3) of this Article been issued with more than two business permits shall be eligible for no more than one half of the number of business permits issued during that period or for not more than two business permits whichever is the higher number.
 - (b) A business which has not during the period referred to in part (3) of this Article been issued with any business parking permits shall be eligible for no more than two business permits and the availability of those permits shall be subject to the provisions of Article 36.
 - (5) For any period after the expiry of the period referred to in part (4) of this Article a business shall be eligible for not more than two business permits and the availability of those permits shall be subject to the provisions of Article 36.
36. Save as provided in, parts (1), (2)(a), (3)(a) and (4)(a) of Article 35 no business shall be eligible for a business permit in any case where the business has a garage or off-street parking at its premises or suitable alternative arrangements within reasonable distance of its premises for garaging or otherwise accommodating a vehicle or vehicles associated therewith, unless in either case such garaging facilities can only accommodate one vehicle and the business requires more than one vehicle to be used in connection with its essential operation.
37. (1) No business permit shall be valid for a period in excess of 12 months.
- (2) The Council shall fix a day when each individual business permit shall cease to be valid.
- (3) The charge for each business permit shall be £25.00 per quarter year.

38. (1) An application for a business permit shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by the form to be supplied.
- (2) A duly authorised officer of the Council may at any time require an applicant for a business permit, or require a business to which a business permit has been issued, to produce such evidence in respect of any application for a business permit as may reasonably be required to verify the particulars or information given to the Council, or, in respect of any business permit issued by the Council, as may reasonably be required to verify that the business permit holder remains eligible for such a permit.
- (3) On receipt of an application made in accordance with part (1) of this Article, the Council, upon :-
- (a) being satisfied the applicant is a business within the area specified in Schedule 1;
 - (b) receipt of the charge for the business permit as specified in Article 37(3);
 - (c) being satisfied that not more than one business permit has already been issued in respect of that business;
 - (d) being satisfied that the applicant is not ineligible for a business permit by virtue of Article 36 of this Order, shall issue to the applicant one business permit for the leaving of a vehicle associated with that business in any permit holders parking place in Parts B and C of Schedule 4 to this Order.
39. (1) A business permit holder may surrender a business permit to the Council at any time and shall surrender a business permit to the Council on the occurrence of any one of the events set out in part (3) of this Article.
- (2) The Council may, by serving notice in writing on the permit holder, withdraw a permit if it appears to the Council that any of the events set out in sub-paragraphs (a), (b) or (c) of part (3) of this Article has occurred and the business permit holder shall surrender the permit to the Council within 48 hours of the receipt of the aforementioned notice.
- (3) The events referred to in the foregoing provisions of this Article are :-
- (a) the business ceasing to operate from an address within the area specified in Schedule 1;

- (b) the business becoming ineligible for a business permit by virtue of Article 36 of this Order;
 - (c) the business ceasing to use a vehicle of a class specified in Article 18 of this Order;
 - (d) the issue of a duplicate business permit by the Council under the provisions of Article 40 of this Order;
 - (e) the business permit ceasing to be valid pursuant to the provisions of part (4) of this Article.
- (4) Without prejudice to the foregoing provisions of this Article a business permit shall cease to be valid at the expiration of the period specified thereon or on the occurrence of any one of the events set out in subparagraphs (a), (b), (c) or (d) of part (3) of this Article, whichever is the earlier.
40. (1) If a business permit is mutilated or accidentally defaced or the figures or particulars thereon have become illegible or the colour of the business permit has become altered by fading or otherwise, the business permit holder shall either surrender it to the Council or apply to the Council for the issue to it of a duplicate permit and the Council, upon the receipt of the business permit, shall issue a duplicate business permit so marked and upon such issue the business permit shall become invalid.
- (2) If a business permit is lost or destroyed, the business permit holder may apply to the Council for the issue to it of a duplicate business permit and the Council, upon being satisfied as to such loss or destruction, shall issue a duplicate business permit so marked and upon such issue the business permit shall become invalid.
41. A business permit shall be in writing and shall include the following particulars:-
- (a) the registration mark of the vehicle in respect of which the permit has been issued;
 - (b) the period during which, subject to the provisions of Article 39(4) of this Order, the business permit shall remain valid;
 - (c) an indication that the business permit has been issued by the Council.
42. At all times during which a vehicle authorised by this Part of this Order is left in a permit holders parking place during the prescribed hours there shall be displayed in the relevant position on the vehicle a valid business permit.

43. Where a business permit has been displayed on a vehicle in accordance with the provisions of Article 42 of this Order, no person, not being the driver of the vehicle, shall remove the business permit from the vehicle unless authorised to do so by the business to which the business permit was issued.
44. (1) If it appears to the Council that any of the provisions contained in or applied to this Part of the Order are being abused or not being complied with in respect of the use of business permits, the Council may, in its absolute discretion withdraw the business permit by serving notice in writing by first class post on the business permit holder and the business permit holder shall surrender the business permit to the Council within 48 hours of the receipt of the aforementioned notice.
- (2) A business permit which is subject to the provisions of part (1) of this Article shall cease to be valid at the end of two working days following the day of dispatch by the Council of the notice in writing referred to in part (1) of this Article.
45. The provisions of Articles 12, 13 and 15 shall apply to vehicles authorised to park in permit holders parking places by this Part of this Order as if they were expressly repeated in this Part.

PART VI

AUTHORISATION AND USE OF VISITORS' PARKING PERMIT FOR HOTELS AND GUEST HOUSES

46. (1) Any hotel or guest house within the area specified in Schedule 1 to this Order may apply to the Council for the issue of visitors' parking permits for the leaving during the prescribed hours in any permit holders parking place specified in Parts B and C of Schedule 4 to this Order of a vehicle of a class specified in Article 18 of this Order belonging to or on hire or lease to a paying guest at the hotel or guest house.
- (2) The charge for each visitors' parking permit issued under this Part of this Order shall be £1.
47. Upon receipt of an application for visitors' parking permits made under part (1) of Article 46 of this Order the Council:-
- (a) on being satisfied that the applicant is a hotel or guest house within the area specified in Schedule 1;

- (b) on receipt of the charge for visitors' parking permits as specified in part (2) of Article 46,
- shall issue to the applicant the number of visitors' parking permits applied for.
48. (1) A hotel or guest house to which visitors' parking permits are issued:-
- (a) may issue those permits only to paying guests at the hotel or guest house;
 - (b) shall keep records of the issue of permits by them by date of use, room number occupied by the paying guest, and vehicle registration number of the vehicle in respect of which the permit has been displayed, and those records shall be available for inspection by authorised officers of the Council at all reasonable times.
- (2) A person employed by the hotel or guest house shall not be entitled to a visitor's parking permit issued under this Part of this Order.
49. (1) Each visitor's parking permit issued under the provisions of this Part of this Order shall be valid for a period not exceeding 24 hours from the time at which it was validated by marking the permit with the arrival time in the parking place of the vehicle to which the permit relates.
- (2) Where a hotel or guest house wishes to surrender any visitor's parking permit to the Council that hotel or guest house shall be entitled to a refund of the full amount paid for that visitor's parking permit.
50. The provisions of Articles 22(1) - (4), 23 and 25 shall apply to visitors' parking permits issued to a hotel or guest house under this Part of this Order as if they were expressly repeated in this Part.
51. (1) If it appears to the Council that any of the provisions contained in or applied to this Part of this Order are being abused or not being complied with in respect of the use of visitors' parking permits the Council may, in its absolute discretion, withdraw the visitors' parking permits by serving notice in writing by first class post on the hotel or guest house and the hotel or guest house shall surrender the visitors' parking permits to the Council within 48 hours of the receipt of such notice.
- (2) A hotel and guest house visitors permit which is subject to the provisions of part (1) of this Article shall cease to be valid at the end of two working days following the day of dispatch by the Council of the notice in writing referred to in part (1) of this Article.

PART VII

AUTHORISATION AND USE OF DOCTORS PARKING SPACES

52. (1) Each of the lengths of road specified in Schedule 5 to this Order is authorised to be used, subject to the following provisions of this Part of this Order, for the leaving of any vehicle driven by a fully registered person.
- (2) No vehicle other than one driven by a fully registered person shall be left at any time in the lengths of road specified in Schedule 5.
- (3) Any vehicle authorised to park in a doctors space by virtue of part (1) of this Article shall park in position in single line with the whole nearside or offside of the vehicle (subject during the hours of darkness to the provisions of the law on vehicle lighting) adjacent to the kerb in those doctors spaces so indicated in Schedule 5.
53. (1) The limits of each doctors space and the limits of each access way within such a space shall be indicated by the Council on the road by the appropriate traffic signs.
- (2) Any vehicle authorised to park in a doctors space by virtue of Article 48 of this Order shall stand wholly within the limits of the space.
54. The provisions contained in Articles 12 to 15 and in Article 16 of this Order (within the substitution of the word "doctors" for the word "residents") shall apply to this Part of this Order as if they were expressly repeated in this Part.

PART VIII

AUTHORISATION AND USE OF DISABLED PERSONS' PARKING PLACES

55. (1) Each of the lengths of road specified in Schedule 6 to this Order is authorised to be used, subject to the following provisions of this Part of this Order as a parking place for the classes of vehicles specified in Article 56 only.
- (2) No vehicle other than of the classes specified in Article 56 shall park at any time in the lengths of road specified in Schedule 6.
56. Each parking place specified in Schedule 6 may be used for the leaving of the following classes of vehicle:-
- (i) an invalid carriage;
 - (ii) a vehicle issued to a disabled person by the Department of Social Security in lieu of an invalid carriage; and
 - (iii) a vehicle left by the driver thereof, being a vehicle which bears in the relevant position a disabled person's badge,
- and in position in single line with the whole nearside or offside of the vehicle (subject during hours of darkness to the provisions of the law on vehicle lighting) adjacent to the kerb in those disabled persons' parking places so indicated in Schedule 6.
57. (1) The limits of each disabled persons' parking place and the limits of any access way in a disabled persons' parking place shall be indicated by the Council on the carriageway by the appropriate traffic signs.
- (2) Any vehicle standing in a disabled person's parking place shall stand wholly within the limits of that parking place.
58. The provisions contained in Articles 12 to 15 and in Article 16 of this Order (with the substitution of the words "disabled persons" for the word "residents") shall apply to this Part of this Order as if they were expressly repeated in this Part.

PART IX

CONTRAVENTIONS OF THE ORDER

59. (1) If a vehicle is left at any time in contravention of a provision of this Order contained in Parts II, III, IV, V, VI, VII and VIII a penalty charge shall be payable.
- (2) In the case of a vehicle in respect of which a penalty charge is payable a penalty charge notice showing the information required by Section 66 of the Road Traffic Act 1991 may then be issued by a parking attendant in accordance with the requirements of Section 66 of that Act.

PART X

REVOCATION OF EXISTING TRAFFIC ORDERS

60. The Order specified in Schedule 7 to this Order is revoked.

SCHEDULE 1 (Article 2 of the Order)

The Stated Area

An area bounded by and including Park Town, Norham Road, Benson Place, Fyfield Road, Norham Gardens and Banbury Road (east side) between Parks Road and Park Town.

SCHEDULE 2

Restricted Roads in the City of Oxford

No waiting at any time

Benson Place
Bradmore Road
Crick Road
Fyfield Road
Norham Gardens
Norham Road
Park Town

SCHEDULE 3 (Part III of the Order)

One-Hour Parking Places

LENGTH OF ROAD IN THE CITY OF OXFORD:-

Column 1
Road Name:

Column 2
Description:

1. Park Town

Northern side, from a point 13 metres west of the property boundary between nos. 3 and 5 Park Town, eastwards for a distance of 18 metres.

SCHEDULE 4 (Part IV of the Order)

PART A

Permit Parking Places

POSTAL ADDRESSES FROM WHICH RESIDENTS ARE ELIGIBLE TO APPLY FOR PERMITS:-

1. Banbury Road between nos. 56 and 68 inclusive, but excluding no. 64
2. Benson Place the whole road (excluding Lady Margaret Hall)
3. Bradmore Road the whole road (excluding nos. 5,6,8,9,10,11 and 14)
4. Crick Road the whole road (excluding no. 1)
5. Fyfield Road the whole road
6. Norham Gardens the whole road (excluding nos. 7, 11, 13, 15, 17 and 19 on the northern side and nos. 2, 4, 8, 20, 26, 28 and 30 on the southern side.)
7. Norham Road the whole road (excluding nos. 32 and 33 basement flats only.)
8. Park Town the whole road (excluding nos. 6 and 8)

SCHEDULE 4

PART B

Permit Parking Places In Operation 8.00 a.m. - 6:30 p.m., Monday to Friday and 8.00 a.m. and 1.00 p.m. on Saturday

Column 1 Road Name:

Column 2 Description:

- | | |
|------------------|---|
| 1. Benson Place | (a) Western side, from the northern property boundary of no. 4 Benson Place, eastwards for a distance of 30 metres. |
| | (b) Southern side, from a point 59 metres east of the eastern kerblines of Fyfield Road, eastwards for a distance of 26 metres. |
| 2. Bradmore Road | (a) Eastern side, from a point 76 metres north of the northern kerblines of Norham Gardens, northwards for a distance of 12 metres. |
| | (b) Eastern side, from a point 15 metres north of the northern kerblines of Crick Road, northwards for a distance of 39 metres. |
| | (c) Western side, from a point 26 metres north of the northern kerblines of Norham Gardens, northwards for a distance of 20 metres. |
| | (d) Western side, from a point 62 metres south of the southern kerblines of Norham Road, southwards for a distance of 15 metres. |
| | (e) Western side, from a point 90 metres south of the southern kerblines of Norham Road, southwards for a distance of 18 metres. |
| 3. Crick Road | (a) Northern side, from a point 85 metres east of the eastern kerblines of Bradmore Road, eastwards for a distance of 14 metres. |

- (b) Northern side, from a point 115 metres east of the eastern kerblines of Bradmore Road, eastwards for a distance of 15 metres.
- (c) Northern side, from a point 144 metres east of the eastern kerblines of Bradmore Road, eastwards for a distance of 15 metres.
- (d) Northern side, from a point 189 metres east of the eastern kerblines of Bradmore Road, eastwards for a distance of 17 metres.
- (e) Southern side from a point 105 metres east of the eastern kerblines of Bradmore Road, eastwards for a distance of 39 metres.

4. Fyfield Road

- (a) Eastern side, from a point 14 metres north of the northern kerblines of Norham Mews, northwards for a distance of 42 metres.
- (b) Eastern side, from a point 67 metres north of the northern kerblines of Norham Mews, northwards for a distance of 13 metres.
- (c) Western side, from a point 37 metres north of the northern kerblines of Norham Gardens, northwards for a distance of 37 metres.
- (d) Western side, from a point 10 metres north of the northern kerblines of Crick Road, northwards for a distance of 46 metres.
- (e) Western side, from a point 62 metres north of the northern kerblines of Crick Road, northwards for a distance of 29 metres.

5. Norham Road

- (a) Northern side, from a point 5 metres east of the western property boundary of No. 11 Norham Road, eastwards for 11 metres.

- (b) Northern side, from a point 6 metres east of the boundary between nos. 12 and 13 Norham Road, eastwards for a distance of 28 metres.
- (c) Northern side, from a point 5 metres east of the property boundary between nos. 15 and 16 Norham Road, eastwards for a distance of 28 metres.
- (d) Northern side, from a point 5 metres east of the property boundary between nos. 19 and 20 Norham Road eastwards for a distance of 9 metres.
- (e) Northern side, from a point 6 metres east of the property boundary between nos. 17 and 18 Norham Road eastwards for a distance of 7 metres.
- (f) Northern side, from a point 5 metres east of the eastern property boundary of nos. 25 and 26 Norham Road, eastwards for a distance of 10 metres.
- (g) Southern side, from a point 18 metres east of the eastern kerblines of Bradmore Road, eastwards for a distance of 131 metres.
- (h) Southern side, from a point 10 metres west of the western kerblines of Fyfield Road, westwards for a distance of 33 metres.

6. Park Town

- (a) Northern entrance, northern side, from a point 25 metres south-east of the eastern kerblines of Banbury Road, eastwards to a point 19 metres south-west of the property boundary of nos. 1 and 3 Park Town, for a distance of 51 metres.
- (b) Northern side, from a point 11 metres east of the property boundary between nos. 1 and 3 Park Town, eastwards for a distance of 30 metres.

- (c) Northern side, from a point 7 metres west of the property boundary between nos. 11 and 13 Park Town, eastwards for a distance of 72 metres.
- (d) Northern side, from a point 7 metres west of the property boundary between nos. 33 and 35 Park Town, to a point 10 metres east of the property boundary between nos. 41 and 43 Park Town.
- (e) Western side, from the southern boundary of no. 43 Park Town, northwards for a distance of 25 metres.
- (f) Eastern side, from a point 4 metres north of the property boundary between nos. 47 and 49 Park Town, southwards for a distance of 39 metres.
- (g) Eastern side, from a point 5 metres north of the property boundary between nos. 62 and 64 Park Town, southwards for a distance of 40 metres.
- (h) Western side, from the northern property boundary of no. 44 Park Town, southwards for a distance of 29 metres.
- (i) Southern side, from a point 4 metres west of the eastern property boundary of no. 44 Park Town, westwards for a distance of 55 metres.
- (j) Southern side, from a point 8 metres east of the property boundary between nos. 32 and 34 Park Town, to a point 8 metres west of the property boundary between nos. 14 and 16 Park Town.
- (k) Southern side, from a point 27 metres east of the property boundary between nos. 8 and 10 Park Town, westwards for a distance of 16 metres.

- (l) Southern side, from a point 1 metre west of the property boundary between nos. 8 and 10 Park Town, westwards to a point 11 metres south-west of the property boundary of no. 2 Park Town and no. 68 Banbury Road.
- (m) North-west side of the central garden, from a point 3 metres north-east of a point opposite the boundary between nos. 21 and 23 Park Town, north-eastwards for a distance of 18 metres.
- (n) North-west side of the central garden, from a point 3 metres south-west of a point opposite the boundary between nos. 19 and 21 Park Town, south-westwards for a distance of 18 metres
- (o) South-east side of the central garden, from a point 3 metres north-east of a point opposite the boundary between nos. 24 and 26 Park Town, north-eastwards for a distance of 18 metres.
- (p) South-east side of the central garden, from a point 3 metres south-west of a point opposite the boundary between nos. 22 and 24 Park Town, south-westwards for a distance of 18 metres.
- (q) North-east side of the crescent garden, from a point 3 metres north-west of a point opposite the south-east flank wall of no. 61 Park Town, north-westwards for a distance of 12 metres.
- (r) North-east side of the crescent garden, from a point 3 metres south-east of a point opposite the north-west flank wall of no. 64 Park Town, south-eastwards for a distance of 12 metres.

SCHEDULE 4

PART C

Permit Parking Places In Operation 8.00 a.m. - 10.00 p.m. on every day of the week

1. Norham Gardens
 - (a) Southern side, from a point 6 metres south-west of the property boundary between nos. 3c and 5 Norham Gardens, south-westwards for a distance of 88 metres.
 - (b) Southern side, from a point 10 metres east of the property boundary between nos. 7 and 9 Norham Gardens, eastwards for a distance of 21 metres.
 - (c) Southern side, from a point 9 metres east of the property boundary between No. 9 and 11 Norham Gardens, eastwards for a distance of 41 metres.
 - (d) Southern side, from a point 33 metres west of the property boundary between nos. 15 and 17 Norham Gardens, eastwards for a distance of 43 metres.
 - (e) Northern side, from a point 5 metres east of the property boundary between nos. 8 and 10 Norham Gardens, eastwards for a distance of 187 metres.
 - (f) Northern side, from a point 7 metres east of the property boundary between nos. 26 and 28 Norham Gardens, eastwards for a distance of 33 metres.

SCHEDULE 5 (Part VII of the Order)

Doctors' Parking Places

LENGTH OF ROAD IN THE CITY OF OXFORD:-

Column 1
Road Name:

Column 2
Description:

1. Fyfield Road

(a) Eastern side, from a point 14 metres south of the southern kerblines of Norham Road, southwards for a distance of 5 metres; outside no. 12 Fyfield Road.

SCHEDULE 6 (Part VIII of the Order)

Disabled Persons Parking Places

LENGTH OF ROAD IN THE CITY OF OXFORD:-

Column 1
Road Name:

Column 2
Description:

1. Park Town

(a) Southern side, from the property boundary between nos. 8 and 10 Park Town, eastwards for a distance of 6 metres, outside no 10 Park Town.

SCHEDULE 7

REVOCATIONS

The City of Oxford (Norham Manor) (Controlled Parking Zone) and Adjoining Streets,
Prohibition of Waiting Consolidation Order 1997.

THE COMMON SEAL of THE)
OXFORD CITY COUNCIL was)
hereunto affixed by order of the)
Council in the presence of:-)