

**NORWICH CITY COUNCIL  
(OUTER AREAS CONTROLLED PARKING ZONES)  
(PERMIT ENTITLEMENT) AMENDMENT TRAFFIC REGULATION ORDER 2014**

The Council of the City of Norwich ("the Council") in exercise of its agency powers under an agreement made with the Norfolk County Council under Section 101 of the Local Government Act, 1972, makes this Order under Sections 1(1), 1(2), 2(1), 2(2), 2(3), 4(2), 45, 46 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984, and all other enabling powers, and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 of the Act.

1. Citation and Commencement

This Order may be cited as the "Norwich City Council (Outer Areas Controlled Parking Zones) (Permit Entitlement) Amendment Traffic Regulation Order 2014 and shall come into effect for all purposes on the 5<sup>th</sup> day of January 2015.

2. The following Orders (as amended) are amended as specified in Articles 3, 4, 5, 7, 8 and 10 of this Order:

- (i) The Norwich City Council (University Area Controlled Parking Zone) Traffic Regulation Order 2004;
- (ii) The Norwich City Council (Northern Controlled Parking Zone) Traffic Regulation Order 1997;
- (iii) The Norwich City Council (Eastern Controlled Parking Zone) Traffic Regulation Order 1999 (hereinafter referred to as the "Eastern Area Order");
- (iv) The Norwich City Council (Controlled Parking Zone) (South-East Area) Traffic Regulation Order 1993;
- (v) The Norwich City Council (South-Western Controlled Parking Zone) Traffic Regulation Order 1996; and
- (vi) The Norwich City Council (Western Controlled Parking Zone) Traffic Regulation Order 1997.

3. In the Eastern Area Order the contents of Schedule 20 are moved to Schedule 55 of that Order.

4. The content of Schedule 20 of the Eastern Area Order is deleted.

5. The Schedules to the Orders referred to in Article 2(i) to (vi) above are standardised and extended as specified in Article 10 of this Order.

6. Any reference to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent enactment. Where the context otherwise requires the following expressions have the meaning hereby respectively assigned to them.

7. For the avoidance of doubt, the definition of "Operational Date" is not altered by this Order. All other Definitions are amended, replaced or added as follows and have the following words and phrases with the meanings ascribed to them:-

"Definitions

"Articulated Vehicle" means a motor vehicle with a trailer so attached to it as to be partially superimposed upon it;

"Bus" means a vehicle built or adapted to carry eight or more passengers excluding the driver;

"Bus Station Access Road" means the road through and within the bus station between Surrey Street and Queens Road;

"Business" means a business or trader, A Local Authority or any organisation (whether charitable or not);

"Business Parking Permit" means a permit issued under the provisions of Article 26 of this Order;

"Business Parking Permit Holder" means a business to whom a permit has been issued under the provisions of Article 26 of this Order;

"Business Premises" means premises occupied by business or other organisation (whether charitable or not) which is not occupied as a residential property, and not liable for residential Council Tax;

"Car Club" means a Car Club operator (including any person acting on behalf of such a club or organisation) providing shared cars locally for its members to use on a pre-booked basis, approved in writing by the Council for the purposes of this order;

"Car Club Parking Place" means any part of a road specified in Schedule 108 of this order;

Car Club Parking permit means a permit issued under Article 23 of this Order;

"Car Club Vehicle" means a vehicle provided by a car club;

"Charge" in connection with the issue of permits means the amount of the fee for the issue of a permit as is fixed from time to time by the Council;

"Civil Enforcement Officer" shall have the meaning as set out in Section 76 of the Traffic Management Act 2004;

"Controlled Zone" and "Controlled Parking Zone" means the area covered by the roads or parts of roads specified in column 1 of Schedule 1 to this Order;

"Council" means Norwich City Council, unless expressly stated otherwise;



"Disabled Person" means a person as defined in Regulation 5 of the Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000;

"Disabled Person's Badge" has the same meaning as ascribed to it in Regulation 3(1) of the Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000;

"Disabled Person's Vehicle" means a vehicle lawfully displaying a Disabled Persons Badge and which is a vehicle which, immediately before or after any period of waiting allowed by virtue of a provision of a kind required by Regulation 3 of the Local Authorities Traffic Orders (Exemptions for Disabled Persons) (England and Wales) Regulations 1986 to be included in an Order under the Road Traffic Regulation Act 1984, has been or is to be driven by a disabled person or, as the case may be, has been or is to be used for carrying disabled persons as passengers;

"Driver" in relation to a vehicle waiting in a parking place means the person driving the vehicle at the time it was left in the parking place or if the identity of that person is not known to the Council then the driver is the registered keeper of that vehicle;

"Goods vehicle" has the same meaning as that ascribed to it in The Traffic Signs Regulations and General Directions 2002;

"Hackney Carriage" means a vehicle licensed under Section 37 of the Town Police Clauses Act;

"Hackney Carriage Stand" means the areas of Carriageway as specified in the Schedules to this Order;

"Heavy Goods Vehicle" means any goods vehicle which has an operating weight exceeding 7.5 tonnes;

"Household" means the person or persons occupying a residential property

"Medium Goods Vehicle" means any goods vehicle which has an operating weight between 3.5 and 7.5 tonnes;

"Motor Cycle" means a mechanically propelled vehicle, not being an invalid carriage, with less than four wheels and the weight of which does not exceed 410 kilograms;

"Occupation Date" is the date on which a residential property was first registered for Council Tax;

"Operational Date" [this definition has not been amended or superseded by this Order]

"Operating Weight" of a goods vehicle is:

- (a) in the case of a motor vehicle not drawing a trailer its maximum laden weight;

- (b) in the case of an articulated vehicle, its maximum laden weight (if it has one) and otherwise the aggregate maximum laden weight of all the individual vehicles forming part of that articulated vehicle; and
- (c) in the case of a motor vehicle (other than an articulated vehicle) drawing one or more trailers, the aggregate maximum laden weight of the motor vehicle and the trailer or trailers attached to it;

"Owner/Main user of a vehicle" means the person or persons registered as owner with the Department of Transport Driver and Vehicle Licensing Authority, who has an address within any of the streets mentioned in Schedule 1 of this Order, or a person who is authorised in writing by the registered keeper to keep and use the vehicle;

"Parking Place" means a place provided for the parking of a motor vehicle;

"Parking Permit" means the mechanism by which the Council can identify the vehicles that are eligible to park in a permit holders parking place and are issued for use within the Controlled Parking Zone;

"Permit" means a Parking Permit;

"Permit User" means the user of any permits as issued by the Council for use in the Controlled parking Zone;

"Permit Holder" means that person or business who is the holder of any permit that is issued by the Council for use in the Controlled Parking Zone;

"Permit Holder's Parking Place" means any part of a road specified in the Schedules of this Order as permit holders parking places during the hours specified in those Schedules;

"Permit Parking Times" means the times as shown in the schedules of this Order during which the lengths of road mentioned are permit holders parking places;

"Police Vehicle Only Parking Places" means a parking place for use by any on duty marked or unmarked vehicle involved in authorised Police service operations and visits by members of any police service, its agents or approved visitors (which may include members of the public). The vehicle must display a valid form of authorisation as agreed with the Council;

"Registered Charity" means an organisation registered as a charity with the Charity Commissioners for England and Wales or registered under equivalent provisions existing for Scotland and Northern Ireland;

"Registered Keeper" in relation to a vehicle means the person recorded as keeping it, by the Driver and Vehicle Licensing Centre on behalf of the Secretary of State for Transport;

"Resident" means the occupier of a residential property, living there as their primary residence;



“Residents’ Parking Permit” means a permit issued under the provisions of Article 18 to this Order;

“Residents’ Parking Permit Holder” means a person to whom a Permit has been issued under the provisions of Article 18 to this Order;

“Residential Property” means a premises occupied as a single dwelling and separately listed for Council Tax purposes, whether originally built for that purpose or not, and includes a property created by the subdivision of premises;

“Residents’ Visitor” means a person present at the property of a Resident or who is in the company of a Resident for social or domestic purposes, but not whilst in their company in a mutual workplace;

“Residents’ Visitors Parking Permit Holder” means a person to whom a visitors permit has been issued under the provisions of Article 21 of this Order;

“Residents’ Visitors Parking Permit Scheme” means the arrangements made for Residents visitors under the provisions of Article 21 of this Order to park in permit holders parking places;

“Restricted Road” means a road where parking is restricted under the terms of this Order;

“Sub-Zone” means a part of the Controlled Zone;

“Terms and Conditions” means the detailed operational requirements of the permit parking scheme that are published from time to time by the Council and may include (although not necessarily exclusively) requirements for eligibility (including necessary proof) of both the applicant and any vehicle and the nature and operation of the permit scheme;

“Vehicle” means a motor vehicle.

8. Part 2 Section 1, Article 4 and Sections 2 and 3 are replaced as set out below:

“

## **PART TWO**

### **SECTION ONE - PARKING PLACES OTHER THAN PERMIT PARKING PLACES**

4(1) A person may cause or permit a vehicle to park in the parking places as specified in the schedules to this order for the period described and the no return period described therein subject to that vehicle being of the type prescribed in that schedule where relevant.

### **SECTION TWO – PERMIT HOLDERS PARKING PLACES**

#### **PERMIT HOLDERS’ PARKING PLACES**

- 5.(1) Each area of highway described in Schedules 3, 4 17 and 74 of this Order are Permit Holders parking during the hours prescribed in that Schedule.

- 5.(2) Each area of public highway described in schedule 108 of this Order are Car Club Parking Places and are operational 24 hours a day seven days a week.

#### USE OF PERMIT HOLDERS' PARKING PLACES

6. A Permit Holders' Parking Place may be used for the parking of any vehicle permitted by a permit issued by the Council and valid in respect of that vehicle and the permit parking place.
7. A vehicle left in a Permit Holders Parking Place there shall be identifiable as a vehicle permitted to park there, in accordance with the terms and conditions of the permit issued by the Council. A Disabled Person's Vehicle may also be left in a Permit Holders Parking Place for up to three hours provided that a Disabled Person's Badge for a valid period of waiting is displayed.
8. A Car Club parking space may only be used for the parking of a Car Club Vehicle identifiable as a vehicle permitted to park there, in accordance with the terms and conditions of the permit issued by the Council

#### POSITION OF VEHICLES IN PERMIT HOLDERS' PARKING PLACES

9. Any vehicle left in a Permit Holders' Parking Place or a Car Club Permit Parking Place shall so stand:
  - (a) if the Permit Holders' or Car Club permit Parking Place is not in a one-way street, so that the left or nearside of the vehicle is adjacent to the left or nearside kerb;
  - (b) if the Permit Holders' or Car Club Parking Place is in a one-way street, that the left or nearside of the vehicle is adjacent to the left or nearside kerb, or that the right or the offside of the vehicle is adjacent to the right-hand kerb; and
  - (c) that every part of the vehicle is within the limits of a Permit Holders or Car Club Parking Place

#### MOVEMENT OF VEHICLES IN PERMIT HOLDERS' PARKING PLACES IN AN EMERGENCY

10. A Police Constable in uniform, a Civil Enforcement Officer or any person authorised by the Council may, in case of an emergency, move or cause to be moved any vehicle left in a Permit Holders or Car Club Parking Place to any place they think fit.

### **PART THREE: SUPPLEMENTARY PROVISIONS**

#### **SECTION ONE – GENERAL**

#### **RESTRICTIONS ON THE REMOVAL OF PERMITS**

11. Where a permit has been displayed on a vehicle no person other than the Permit Holder shall remove the permit from the vehicle unless authorised to do so by the Permit Holder.



### SUSPENSION OF A PARKING PLACE

12.(1) Any person authorised by the Council, a Police Constable in uniform or a Civil Enforcement Officer may suspend the use of part or all of a Parking Place whenever (s)he considers a suspension reasonably necessary:-

- (a) for the purpose of facilitating the movement of traffic or promoting its safety;
- (b) for the purpose of any building operation, demolition or excavation in or adjacent to the parking place or the maintenance, improvement or reconstruction of the parking place or the laying, erection, alteration, removal or repair in or adjacent to the parking place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any telegraphic line or traffic sign;
- (c) for the convenience of occupiers of premises adjacent to or persons delivering to the parking place on any occasion of the removal of furniture from one office or dwelling house to another or the removal or delivery of furniture from such premises to a depository or to such premises from a depository;
- (d) on any occasion on which it is likely that by reason of some special attraction any street will be crowded with people; or
- (e) for the convenience of occupiers of premises adjacent to the parking place at times of weddings or funerals.

12.(2) Any person suspending the use of a Parking Place or of any part thereof in accordance with the provisions of Article 12(1) shall place or cause to be placed, in or adjacent to that parking place or the part the use of which is suspended, a traffic sign indicating that waiting by vehicles is prohibited.

### RESTRICTIONS ON THE USE OF A PARKING PLACE

13.(1) A driver of a vehicle shall not use a Parking Place so as unreasonably to prevent access to any premises adjoining the road, or so as to prevent the use of the road by other persons, or so as to be a nuisance, or when the Council has suspended that Parking Place.

13.(2) No person shall use a vehicle, while it is in a Parking Place, in connection with the sale of any article to persons in or near the Parking Place or in connection with the selling or offering for hire of his or her skill or services.

### REMOVAL OF A VEHICLE FROM A PARKING PLACE

14.(1) When a vehicle is left in a Parking Place in contravention of any of the provisions contained in this Order, a person authorised by the Council to do so may remove the vehicle or alter its position or arrange for it to be removed from that Parking Place and shall make such arrangements as may be reasonably necessary for the safe custody of the vehicle.

- 14.(2) Any person removing a vehicle or altering its position by virtue of paragraph 14(1) of this Article may do so by towing or driving the vehicle or in such other manner as they may think necessary and may take such measures in relation to the vehicle as they may think necessary to enable them to remove it or alter its position, as the case may be.

#### REFUND OF CHARGE PAID IN RESPECT OF A PERMIT

- 15.(2) A Permit Holder who surrenders a permit to the Council may be entitled to a refund or offsetting against a further permit and may be subject to a service charge in accordance with the terms and conditions.

#### SURRENDER, WITHDRAWAL AND VALIDITY OF A PERMIT

- 16.(1) A Permit Holder may, and on the occurrence of any of the events set out in paragraph 16(3) of this Article shall, surrender the permit to the Council.

- 16.(2) The Council may by notice in writing delivered to the Permit Holder by leaving it at or by sending it by post to the address shown by that Permit Holder on the application for the permit or at any other address believed to be that Permit Holders last known address -

- (i) if it appears to the Council that any of the events mentioned in Article 16(3) have occurred deem a permit to cease to be valid and/or;
- (ii) if relevant demand the return of the permit if it appears to the Council that any one of the events set out in Article 16(3) has occurred and the Permit Holder shall surrender the permit to the Council within 14 days of the delivery of such Notice;
- (iii) there will be no refund or other re-imbursement of permits that are subject to action under the terms of (i) and (ii) above.

- 16.(3) (i) in the case of a residential parking permit the Permit Holder ceasing to be a resident;
- (ii) In the case of a residential permit holder the Permit Holder ceasing to be the Registered Keeper or main user of the vehicle in respect of which the permit was issued;
  - (iii) the issue of a duplicate or amended permit by the Council;
  - (iv) the Permit Holder breaching the terms of this Order;
  - (v) The Permit Holder breaching the terms and conditions of issue of the permit;
  - (vi) failure by a Permit Holder to supply any evidence required by the Council;
  - (vii) the issue of a permit upon receipt of a payment and that payment being subsequently dishonoured;
  - (viii) the Permit Holder providing incorrect information to obtain a permit;



(ix) the holder of permit ceasing to be eligible for that permit, due to changing circumstances;

(x) other actions or inactions deemed a misuse of a permit by the Council.

16.(4) A permit shall cease to be valid at the expiration of the period specified on the permit or if unspecified the expiration of the time for which it was issued or on the occurrence of any one or more of the events set out in this Article.

#### APPLICATION FOR AND ISSUE OF A DUPLICATE OR AMENDED PERMIT

17.(1) The Council may at any time require a Permit Holder to supply to an Officer of the Council such evidence in respect of any permit issued by it as it may require.

17.(2) If a permit is mutilated or defaced or the figures or particulars on it have become illegible or the colour of the permit has become altered by fading or otherwise the permit shall cease to be valid.

17.(3) If a permit is lost or stolen, the Permit Holder may apply to the Council for the issue of duplicate permit this being a permit expiring on the date of expiry of the permit it replaces. The Council, upon being satisfied as to such loss or theft, may issue a duplicate permit.

17.(4) The provisions of this Order shall apply to a duplicate permit and an application for a duplicate permit as if it were a permit, or as the case may be, an application for a permit.

17.(5) The issue of a duplicate permit shall be subject to the charge(s), if any, as fixed from time to time by the Council.

17.(6) If circumstances change so that the contents of a permit are no longer accurate the Permit Holder shall apply to the Council for that permit to be amended.

### **SECTION TWO – RESIDENTS' PARKING PERMITS**

#### APPLICATION FOR AND ISSUE OF A RESIDENT'S PARKING PERMIT

18.(1) Any household whose postal address is included within the column of Schedule 1 headed "Properties for the purposes of issuing parking permits" and whose residential property has an occupation date on or before the operational date may apply to the Council for Residents Parking Permits for use on vehicles by residents who are the registered keepers or main users of those vehicles. From 1<sup>st</sup> April 2015 households will be limited to a maximum of two Residents Parking Permits. Any household occupying a residential property in Schedule 1A may only apply for permits as specified in that schedule. The application for permits shall include such information, and be of a form determined by the Council.

18.(2) a residential property created from the conversion of two or more residential properties, or the extension of a residential property into adjacent non-

residential buildings shall be treated as if the occupation date is the original date of occupation of the premises for residential purposes

- 18.(3) The issue of Resident's Parking Permits shall be subject to charges as fixed from time to time by the Council.
- 18.(4) The Council may require an applicant for a Residents' Parking Permit to produce to an officer of the Council such evidence in respect of an application for a permit as it may require to verify any information given to it.
- 18.(5) On receipt of an application made under the foregoing provisions of this article, the Council upon being satisfied that the applicant is a resident and the registered keeper or main user of a vehicle may issue to that applicant a Resident's Parking Permit for the leaving (during the Permit Parking Times) in a Permit Holders Parking Place of the vehicle to which such a permit relates by the registered keeper or main user of such vehicle or by any person using such vehicle with the consent of the registered keeper or main user.
- 18.(6) Only one Resident's Parking Permit shall be issued per vehicle.
- 18.(7) The Council may refuse to issue a Resident's Parking Permit if within the previous three months prior to the date of application the applicant or another person living at the same address has had a permit withdrawn under Article 16 of this Order.
- 18.(8) Permits are only valid for vehicles that comply with the terms and conditions.

#### USE OF A RESIDENT'S PARKING PERMIT

- 19.(1) A Resident's Parking Permit shall only be used for the purpose of allowing a resident to leave a vehicle in a Permit Holders Parking within the controlled parking sub-zone in which that resident lives
- 19.(2) A Resident's Parking Permit shall only be valid for use in permit parking places authorised by the permit

#### FORM OF A RESIDENT'S PARKING PERMIT

20. A residents parking permit will be of a form and type as specified in the terms and conditions issued by the Council

### **SECTION THREE – RESIDENTS' VISITORS PARKING PERMIT SCHEME**

#### APPLICATION FOR ACCESS TO THE RESIDENT'S VISITOR'S PARKING PERMIT SCHEME FOR THE USE OF PARKING PLACES

- 21.(1) Any household, whose postal address is included within the column of Schedule 1 headed "Properties for the purposes of issuing parking permits" and whose residential property has an occupation date on or before the operational date may apply to the Council for access to the Residents' Visitors Parking Permit scheme for the leaving of a vehicle in a Permit Holders Parking Place. Any household, whose postal address is included within the



column of Schedule 1a may only apply to the Council for access to the Residents' Visitors Parking Permit scheme as stated in that Schedule.

- 21.(2) The residents Visitors Parking Permit scheme shall be of a form and type as may from time to time be published by the Council.
- 21.(3) Any such application shall be made in such a form as the Council require.
- 21.(4) The Residents' Visitors Parking Permit scheme shall be subject to charges as fixed from time to time by the Council.
- 21.(5) The Council may refuse access to the Residents' Visitors Parking Permit scheme and refuse to honour any issued permit(s) if a resident of the household fails to comply with the terms and conditions of the scheme or the conditions detailed in Article 16 of this Order.

#### USE OF THE RESIDENTS' VISITOR'S PARKING PERMIT SCHEME

- 22.(1) The Residents' Visitors' Parking Permit scheme shall only be used for the purpose of allowing a residents' visitor to leave a vehicle in a Permit Holders Parking Place within the controlled parking sub-zone in which that resident lives
- 22.(2) A Residents' Visitors' Parking Permit shall only be valid for use in the permit parking places authorised by the permit.
- 22.(3) Whilst using a Residents' Visitors Parking Permit the visitor must be in the company of the resident being visited or be present at the property of the resident.
- 22.(4) The Visitor Permit parking scheme must be used in accordance with the terms and conditions

#### SECTION FOUR - CAR CLUB PARKING PERMITS

##### APPLICATION FOR ISSUE AND WITHDRAWAL OF A CAR CLUB PARKING PERMIT

- 23(1) A Car Club may apply to the Council for the issue of a Car Club Parking Permit for the leaving of a Car Club Vehicle in a Car Club Parking Place and any such application shall be made in a form issued and obtainable from the Council and shall include the information required by such a form.
- 23(2) The Council will issue one Car Club Parking Permit in respect of each Car Club Parking Place.
- 23(3) The issue of a Car Club Parking Permit shall be subject to a charge as fixed from time to time by the Council.
- 23(4) The Council may refuse to issue a Car Club Parking Permit if within the previous three months prior to the date of application, the Car Club has had a permit withdrawn under Article 26 A.

### USE OF A CAR CLUB PARKING PERMIT

23(5) Subject to 26 A (6) below a Car Club Parking Permit shall be used solely to park a Car Club Vehicle in the space or spaces permitted by the Car Club Parking Permit.

23 (6) In the event that the driver of a Car Club Vehicle is prevented from parking the Car Club Vehicle in the Car Club Parking Place permitted by the Car Club Parking Permit (by any person authorised by the Council, a Police Officer in uniform, or a Civil Enforcement Officer, or by the obstruction of the Car Club Parking Place by other vehicles (whether authorised by this Order or not)), the driver of the Car Club Vehicle may park it in any nearby Permit Holders Parking Place within the Zone specified in Schedule 108.

### SURRENDER AND WITHDRAWAL OF A CAR CLUB PARKING PERMIT

24(7) A Car Club being the holder of a Car Club Parking Permit may and on the occurrence of any of the events set out in paragraph 24(9) of this Article shall, surrender the permit to the Council.

24(8) The Council may by notice in writing delivered to the Car Club being the holder of the Car Club Parking Permit by leaving it at, or by sending it by post to the address shown by the Car Club on the application for the Car Club Parking Permit, or at any other address believed to be the Car Clubs premises:-

- (a) demand the return of the permit if it appears to the Council that any one of the events set out in article 24(9) has occurred and the Car Club shall surrender the Car Club Parking Permit to the Council within 14 days of the delivery of such notice: or
- (b) if it appears to the Council that any of the events mentioned in article 24(9) have occurred that deem the Car Club Parking Permit to cease to be valid.

24(9) The Car Club Parking Permit may be surrendered or withdrawn –

- (i) if the Car Club ceases to be an operator approved by the Council;
- (ii) the issue of a duplicate or amended Car Club Parking Permit by the Council under the provisions of 26 A (11) of this Order;
- (iii) the Car Club breaches the Terms of this Order;
- (iv) failure of the Car Club to supply any evidence required by the Council pursuant to Article 23(1));
- (v) the issue of a permit on receipt of a payment that is subsequently dishonoured;
- (vi) the Car Club providing incorrect information to obtain a Car Club Parking Permit; or
- (vii) other actions or inactions deemed a misuse of a permit by the Council.



24(10) A Car Club Parking Permit shall cease to be valid at the expiration of the period specified on the permit, or on the occurrence of any one or more of the events set out in paragraph (8) of this Article, or Article 25(2).

#### APPLICATION FOR AND ISSUE OF A DUPLICATE OR AMENDED CAR CLUB PARKING PERMIT

- 25(1) The Council may at any time require a Car Club to supply to an officer of the Council such evidence in respect of any Car Club Parking Permit as it may require.
- 25(2) If a permit is mutilated or defaced or the figures or particulars on it have become illegible or the colour of the permit has become altered by fading or otherwise the permit shall cease to be valid.
- 25(3) If a Car Club Parking Permit is lost or stolen, the Car Club may apply to the Council for the issue of a duplicate Car Club Parking Permit, this being a Car Club Parking Permit expiring on the date of expiry of the permit it replaces. The Council, upon being satisfied as to such loss or theft, may issue a duplicate Car Club Parking Permit.
- 25(4) The provisions of this Order shall apply to a duplicate Car Club Parking Permit and an application for a duplicate Car Club Parking Permit as if it were a Car Club Parking Permit, or, as the case may be, an application for a Car Club Parking Permit.
- 25(5) The issue of a duplicate Car Club Parking Permit shall be subject to charge(s) if any, as fixed from time to time by the Council.
- 25(6) If circumstances change so that the contents of a Car Club Parking Permit are no longer accurate the Car Club shall apply to the Council for that Car Club Parking Permit to be amended."

#### APPLICATION FOR AND ISSUE OF A BUSINESS PARKING PERMIT

- 26(1) The Council may issue business parking permits to businesses for use in permit parking places subject to terms and conditions as published from time to time by the Council.
- 26(2) The issue of a business parking permits shall be subject to the charge as fixed from time to time by the Council.
- 26(3) The Council may require an applicant for business parking permit to produce to an officer of the Council such evidence in respect of an application for a permit as it may require to verify any information given to it.
- 26(4) On receipt of an application made under the foregoing provisions of this article, the Council upon being satisfied that the applicant complies with the appropriate terms and conditions may issue to that applicant a business parking permit for the leaving (during the Permit Parking Times) in a Permit Holders Parking Place of the vehicle to which such a permit relates or (in the

case on non-vehicle specific permit) any vehicle that complies with the terms and conditions.

26(5) The number of permits issued to an organisation shall be in accordance with the terms and conditions.

26(6) Business permits may:

- (a) be Vehicle specific;
- (b) be subzone specific, or offered for more than one Zone;
- (c) be available for use at any time, or for a limited period;
- (d) differentiate between organisations that occupy non-residential premises within the Controlled Parking Zones; and those that do not –
- (f) be known as or named as specified in the terms and conditions

26(7) The Council may refuse to issue a business parking permit if within the previous three months prior to the date of application the applicant or another person associated with that business has had a permit withdrawn under Article 16 of this Order.

26(8) Permits are only valid for vehicles that comply with the terms and conditions.

#### USE OF A BUSINESS PARKING PERMIT PARKING PERMIT

27(1) A business Parking Permit shall only be used for the purpose of allowing a person to leave a vehicle in a Permit Holders Parking Place.

27(2) A Business Parking Permit shall only be valid for use in the sub-zone/s specified in respect of the permit.

#### FORM OF A BUSINESS PARKING PERMIT

28 A Business parking permit will be of a form and type as specified in the terms and conditions issued by the Council.

#### PARKING DISPENSATIONS

29(1) The Council may issue parking dispensations to businesses and organisations for use in any part of the Controlled Parking Zones subject to terms and conditions.

29(2) The issue of a parking dispensations shall be subject to the charge as fixed from time to time by the Council.

29(3) The Council may require an applicant for parking dispensations to produce to an officer of the Council such evidence in respect of an application for a dispensation as it may require to verify any information given to it.



- 29(4) On receipt of an application made under the foregoing provisions of this article, the Council upon being satisfied that the applicant complies with the appropriate terms and conditions may issue to that applicant a parking dispensation.
- 29(5) Dispensations can only be used in compliance with the terms and conditions.
- 29(6) The number of dispensations issued to an organisation shall be in accordance with the terms and conditions.
- 29(7) The Council may refuse to issue a dispensation if within the previous three months prior to the date of application the applicant failed to comply with the relevant terms and conditions.

#### **FORM OF A PARKING DISPENSATION**

- 30 The dispensation will be of a form and type as specified in the terms and conditions issued by the Council.

#### **SECTION FIVE – OFFENCES**

31. It is an offence pursuant to Section 5(1) of the Road Traffic Regulation Act 1984 for a person to contravene a Traffic Regulation Order or use or cause or permit a vehicle to be used in contravention of a Traffic Regulation Order. ”
9. In so far as any provision of this Order conflicts with any previous Order relating to the lengths of road specified in the Schedule to this Order, that provision of this Order shall prevail.
10. For the avoidance of doubt, the contents of these Schedules remain unaltered by this Order except as specified in Articles 3, 4 and 5.

#### **LIST OF SCHEDULES**

- 1 Roads and Properties contained within the Controlled Parking Zone
- 1A Properties for the purpose of issuing parking permits (Restricted Entitlement)
- 2 No Waiting At Any Time
- 3 Permit Parking Places Mon-Sat 8am-6.30pm and any such day not being Christmas Day, Good Friday or a Bank Holiday
- 4 Permit Parking Places At Any Time
- 5 Limited Waiting Parking Place, 1 Hour Duration, No Return Within 1 Hour Mon-Sat 8am-6.30pm Any Such Day Not Being Christmas Day, Good Friday or a Bank Holiday

- 6 Limited Waiting Parking Place, 2 Hours Duration, No Return Within 1 Hour Mon-Sat 8am-6.30pm Any Such Day Not Being Christmas Day, Good Friday or a Bank Holiday
- 7 Limited Waiting Parking Place, 30 Minutes Duration, No Return Within 30 Minutes Mon-Sat 8am-6.30pm Any Such Day Not Being Christmas Day, Good Friday or a Bank Holiday
- 8 No Waiting Mon-Sat 8am-8pm Any Such Day Not Being Christmas Day, Good Friday or a Bank Holiday
- 9 Disabled Parking Places Mon-Sat 8am-6.30pm Any Such Day Not Being Christmas Day, Good Friday or a Bank Holiday
- 10 Limited Waiting Parking Place, 3 Hours Duration, No Return Within 1 Hour Mon-Sat 8am-6.30pm Any Such Day Not Being Christmas Day, Good Friday or a Bank Holiday
- 11 Limited Waiting Parking Place, 2 Hours Duration, No Return Within 1 Hour Mon-Sat 8am-3pm Any Such Day Not Being Christmas Day, Good Friday or a Bank Holiday
- 12 No Loading Mon-Sat 8am-9.30am and 4.30pm-6.30pm
- 13 Coach Parking Limited to 30 Minutes, Return Prohibited Within 30 Minutes Mon-Sat 8am-6.30pm Any Such Day Not Being Christmas Day, Good Friday or a Bank Holiday
- 14 Limited Waiting Parking Place, 4 Hours Duration, No Return Within 2 Hours Mon-Sat 8am-6.30pm Any Such Day Not Being Christmas Day, Good Friday or a Bank Holiday
- 15 No Loading or Unloading At Any Time
- 16 Bus Stop Clearway
- 17 Permit Parking Places Mon-Fri 8am-6.30pm and any such day not being Christmas Day, Good Friday or a Bank Holiday
- 18 Limited Waiting Parking Place, 2 Hours Duration, No Return Within 1 Hour Mon-Fri 8am-6.30pm Any Such Day Not Being Christmas Day, Good Friday or a Bank Holiday
- 19 Limited Waiting Parking Place, 30 Minutes Duration, No Return Within 30 Minutes Mon-Fri 8am-6.30pm Any Such Day Not Being Christmas Day, Good Friday or a Bank Holiday
- 20 (None)
- 22 No Loading or Unloading Mon-Sat 7.30am-9.30am and 4.30pm-6.30pm Any Such Day Not Being Christmas Day
- 23 No Waiting Mon-Sat 7.30am-6.30pm Any Such Day Not Being Christmas Day



- 24 No Waiting Mon-Sat 8am-6pm Any Such Day Not Being Christmas Day
- 27 Waiting Limited to 30 Minutes, Return Prohibited Within 1 Hour Parking Place For Loading And Unloading Only, Any Day Not Being Easter Sunday Or Christmas Day
- 28 Waiting Limited to 30 Minutes, No Return Within 1 Hour, Parking Place For Loading and Unloading Only Mon-Sat 7.30am-6.30pm Any Day Not Being Christmas Day, No Restriction At all other times
- 29 Police Vehicles Parking Places
- 30 (None)
- 31 Disabled Parking Places Orange/Blue Badge Holders Only
- 32 Coach Parking Limited to 10 Minutes, Return Prohibited Within 60 Minutes 7.30am-6.30pm No Maximum Stay 6.30pm-7.30am.
- 33 Coach Parking Limited to 10 Minutes, Return Prohibited Within 60 Minutes 7.30am-6.30pm No Restriction At Any Other Times
- 34 Coach Parking Limited to 30 Minutes, Return Prohibited Within 60 Minutes Mon-Sat 8am-6pm No Restriction At Any Time Sunday and Christmas Day
- 35 Coach Parking Limited to 60 Minutes, Return Prohibited Within 120 Minutes 7.30am-6.30pm No Restriction At Any Other Times
- 36 Motor Cycle Parking Places
- 37 No Waiting Mon-Sat 7.30am-6.30pm Permit Holders Places At All Other Times Monday to Saturday and at Any Time Sunday and Christmas Day
- 38 No Waiting Mon-Sat 8am-6pm Permit Holders Places At All Other Times Monday to Saturday and at Any Time Sunday and Christmas Day
- 39 Short Stay Parking Places for 30 Minutes, Return Prohibited Within 120 Minutes Mon-Sat 7.30am-6.30pm Permit Holders Parking Places At All Other Times Mon-Sat and Any Time Sun and Christmas Day
- 40 Short Stay Parking Places for 60 Minutes Return Prohibited Within 120 Minutes Mon-Sat 7.30am-6.30pm Permit Holders Parking Places At All Other Times Mon-Sat and Any Time Sun and Christmas Day
- 41 No Loading Mon-Sat 8am-6.30pm
- 42 Short Stay Parking Places for 30 Minutes, Return Prohibited Within 120 Minutes Mon-Sat 8am-6pm Permit Holders Parking Places At All Other Times Mon-Sat and Any Time Sun and Christmas Day
- 43 Short Stay Parking Places for 60 Minutes Return Prohibited Within 120 Minutes Mon-Sat 8am-6pm Permit Holders Parking Places At All Other Times Mon-Sat and Any Time Sun and Christmas Day

- 44 Short Stay Parking Places for 120 Minutes, Return Prohibited Within 180 Minutes Mon-Sat 8am-6pm Permit Holders Parking Places At All Other Times Mon-Sat and Any Time Sun and Christmas Day
- 45 Short Stay Parking Places for 30 Minutes, Return Prohibited Within 120 Minutes Mon-Sat 7.30am-6.30pm No Restriction At Any Other Time Monday to Saturday and at Any Time Sunday and Christmas Day
- 46 Short Stay Parking Places for 60 Minutes Return Prohibited Within 120 Minutes Mon-Sat 7.30am-6.30pm No Restriction At Any Other Time Monday to Saturday and at Any Time Sunday and Christmas Day
- 47 Short Stay Parking Places for 120 Minutes, Return Prohibited Within 180 Minutes Mon-Sat 7.30am-6.30pm No Restriction At Any Other Time Monday to Saturday and at Any Time Sunday and Christmas Day
- 48 Short Stay Parking Places for 30 Minutes, Return Prohibited Within 120 Minutes Mon-Sat 8am-6pm No Restriction At Any Other Time Monday to Saturday and at Any Time Sunday and Christmas Day
- 49 Short Stay Parking Places for 60 Minutes Return Prohibited Within 120 Minutes Mon-Sat 8am-6pm No Restriction At Any Other Time Monday to Saturday and at Any Time Sunday and Christmas Day
- 50 Short Stay Parking Places for 120 Minutes, Return Prohibited Within 180 Minutes Mon-Sat 8am-6pm No Restriction At Any Other Time Monday to Saturday and at Any Time Sunday and Christmas Day
- 51 Urban Clearway No Waiting 7.30am-6.30pm Mon-Sat, 10am-5pm Sun. No Loading 7.30-9.30am and 4.30-6pm
- 52 Limited Waiting Parking Place, 1 hour Duration, No Return within 2 hours Mon-Sat 8am-6.30pm
- 53 Limited Waiting Parking Place, 30 Minutes Duration, No Return Within 1 Hour Mon-Sat 8am-6.30pm
- 54 Coach Only Parking At Any Time, 30 minute maximum stay, no return within 60 minutes
- 55 No Waiting Mon-Sat 8am-6.30pm
- 56 No Waiting Mon-Sat 8am-7pm
- 57 No Stopping On School Entrance Markings At Any Time
- 58 Limited Waiting Parking Place, 30 Minutes Duration, No Return Within 1 Hour Mon-Sat 8am-7pm
- 59 Limited Waiting Parking Place, 2 hours Duration, No Return Within 4 Hours Mon-Sat 8am-7pm
- 60 (None)



- 61 Hackney Carriage Stand At Any Time
- 62 Hackney Carriage Stand 7pm-midnight and midnight-7am
- 63 Hackney Carriage Stand 11.30pm-midnight and midnight-5am
- 64 No Waiting Mon-Fri 8am-6.30pm Any Such Day Not Being Christmas Day, Good Friday or a Bank Holiday
- 65 Hackney Carriage Stand 11pm-midnight and midnight-5am
- 66 Loading Bay 4am-9pm Hackney carriage stand at all other times
- 67 Coach Parking Limited to 10 Minutes, Return Prohibited Within 60 Minutes 7am-7pm
- 68 Short Stay Parking Places for 60 Minutes Return Prohibited Within 120 Minutes Mon-Sat excl Christmas 7.30am-9pm No Waiting 9pm - 4am, No Restriction at Any Other Time
- 69 Short Stay Parking Places for 120 Minutes, Return Prohibited Within 180 Minutes Mon-Sat 7.30am-6.30pm No Waiting 9pm - 4am, No Restriction at Any Other Times
- 70 Coach Parking Limited to 30 Minutes, Return Prohibited Within 30 Minutes
- 71 Hackney Carriage Stand and Coach Parking Coach Parking Limited to 30 Minutes, Return Prohibited Within 30 Minutes
- 72 Bus Stop Clearway Mon-Sat 7am-7pm
- 73 Coach Parking Limited to 10 Minutes, Return Prohibited Within 60 Minutes 7am-7pm Hackney Carriage Stand 7pm - Midnight & Midnight - 7am
- 74 Permit Holders Only Mon-Fri excl Bank Hols 10am-4pm
- 75 Limited Waiting Parking Place, 2 hours Duration, No Return Within 4 Hours Mon-Fri excl Bank Hols 10am-4pm
- 76 Limited Waiting Parking Place, 1 hour Duration, No Return within 2 hours Mon-Fri 10am-4pm Any Such Day Not Being Christmas Day, Good Friday or a Bank Holiday
- 77 Limited Waiting Parking Place, 4 Hours Duration, No Return Within 4 Hours Mon-Fri 10am-4pm Any Such Day Not Being Christmas Day, Good Friday or a Bank Holiday
- 78-79 (None)
- 80 Short Stay Parking Places for 120 Minutes, Return Prohibited Within 180 Minutes Mon-Sat 7.30am-6.30pm Permit Holders Parking Places At All Other Times Mon-Sat and Any Time Sun and Christmas Day

- 81 Short Stay Parking Places for 240 minutes, Return Prohibited Within 240 Minutes Mon-Sat 8am-6pm Permit Holders Parking Places At All Other Times Mon-Sat and Any Time Sun and Christmas Day
- 82 Short Stay Parking Places for 240 minutes, Return Prohibited Within 240 Minutes Mon-Sat 7.30am-6.30pm
- 83 Short Stay Parking Places for 240 minutes, Return Prohibited Within 240 Minutes Mon-Sat 8am-6pm No Restriction At Any Other Time Monday to Saturday and at Any Time Sunday and Christmas Day
- 84 Short Stay Parking Places for 120 Minutes, Return Prohibited Within 180 Minutes Mon-Sat 8am-10pm Permit Holders Parking Places At All Other Times Mon-Sat, No Restriction At Any Time Sunday and Christmas Day
- 85 Short Stay Parking Places for 120 minutes, Return Prohibited Within 240 minutes Mon-Sat excluding Christmas Day 7.30am-9pm No Waiting 9pm - 4am, No Restriction at Any Other Time
- 86 Limited Waiting Parking Place, 30 Minutes Duration, No Return Within 1 Hour
- 87 Loading Bay 5 minutes maximum stay. No Return within 1 hour.
- 88 Limited Waiting Parking Place, 4 Hours Duration, No Return Within 4 Hours Mon-Sat 8am-6.30pm
- 89 Loading Bay Mon-Sat 8am-6pm 30 minutes maximum stay. No Return within 1 hour.
- 90 No parking on footpath At Any Time
- 91 No Loading or Unloading midnight-3am and 10am-midnight
- 92 Parking Place For Loading and Unloading Only Mon-Sat excl Christmas 7.30am-6.30pm Permit Holders Parking Places At All Other Times
- 93 Blue Disabled Badge Holders Only Parking Places At Any Time, 4 Hours Maximum Stay, No Return Within 4 Hours
- 94 No Parking On Verge
- 95 30 minutes maximum stay. No Return within 1 hour. Mon-Sat excl Christmas 4am-7pm Hackney carriage stand at all other times
- 96 Bus Stop Clearway No Waiting except for buses At Any Time and for Hackney Carriages 11pm - 5am
- 97 Limited Waiting Parking Place, 2 hours Duration, No Return Within 4 Hours Mon-Sat 8am-6.30pm
- 98 Waiting Permitted At Any Time
- 99 Pedestrian Crossing Zigzags



- 100 (None)
- 101 (None)
- 102 (None)
- 103 (None)
- 104 No Loading Mon-Sat 8am-7pm
- 105 No Loading 10am-5pm
- 106 No Loading Mon-Fri 11am-4pm and Sat & Sun 10am-5pm
- 107 No Loading 7pm-midnight and midnight-3am and 11am-4pm
- 108 Car Club Parking Place At Any Time
- 109 Loading Bay 15 minutes maximum stay. No Return within 1 hour.
- 110 No Loading or Unloading 10am-5pm Except Easter Sunday and Christmas Day
- 111 No Loading or Unloading Mon-Fri 11am-4pm and Sat-Sun incl Christmas 10am-5pm
- 112 No Loading or Unloading 7pm-midnight and midnight-3am and 11am-4pm on any day
- 113 No Restriction on Waiting At Any Time
- 114 Waiting Limited to 15 Minutes, Return Prohibited Within 1 Hour Parking Place For Loading And Unloading Only, Any Day Not Being Easter Sunday Or Christmas Day
- 115 No Stopping On School Entrance Markings Mon-Fri 7am-7pm
- 116 No Stopping On Entrance Markings At Any Time
- 117 No stopping at any time except police vehicles
- 120 DRT Vehicles only. At Any Time
- 208 Parking Places for Loading and Unloading Only. At Any Time 15 minutes maximum stay. No Return within 1 hour.
- 209 Coach Parking Limited to 10 Minutes, Return Prohibited Within 60 Minutes At Any Time
- 210 Bus Permit Parking At Any Time
- 300 Hackney Carriage Stand 11.30pm-midnight and midnight-5am Bus Stop Clearway at all other times

- 301 Hackney Carriage Stand 11.30pm-midnight and midnight-5am No Waiting at all other times
- 302 Loading Bay At Any Time
- 303 No Waiting Mon-Fri 10am-4pm
- 304 Short Stay Parking Places for 60 Minutes Return Prohibited Within 120 Minutes Mon-Sat 7.30am-6.30pm No Stopping Except Hackney Carriages 6.30pm - 5am Every Day, No Restriction at Any Other Times
- 305 Goods vehicles loading only At Any Time

THE CORPORATE SEAL of THE )  
CITY COUNCIL OF NORWICH )  
was hereunto affixed this 23rd day )  
of December 2014 )

C.S.

  
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