

NORWICH CITY COUNCIL

The City of Norwich

(Residents Car Parks) Order, 1996

(as amended)

The Council of the City of Norwich (hereinafter referred to as "the Council") in the exercise of their powers under Sections 32, 35(1) and 35(3) of the Road Traffic Regulation Act, 1984 (which Act is hereinafter referred to as the 1984 Act) and of all other enabling powers and with the consent of the Norfolk County Council given under Section 39(4) of the 1984 Act, and after consultation with the Chief Officer of Police in accordance with Schedule 9 Part III of the 1984 Act hereby make the following Order:-

Commencement and Citation

1. This Order shall come into operation on the twenty-second day of July 1996, and may be cited as the "City of Norwich (Residents Car Parks) Order 1996."

2.(1) In this Order, except where the context otherwise requires, the following expressions have the meanings respectively assigned to them:-

"business" means an organisation providing goods or

services including a non profit making organisation;

"driver" in relation to a vehicle waiting in a parking place means the person driving the vehicle at the time it was left in the parking place, or the person deemed to be the driver under the terms of Article 21 of this Order;

"excess charge" means the charge referred to in Article 13 of this Order;

"parking space" means an area of a parking place which is provided for the waiting of one vehicle and indicated by either markings on the surface of the parking place or by a garage;

"permitted time" means the time within which an excess charge is required to be paid;

"motor vehicle" means a mechanically propelled vehicle intended or adapted for use on roads which was originally designed with no more than 15 seats including that of the driver and which weighs no more than 2 tonnes unladen weight.

"parking place" means any area of land specified by name in column 1 of the schedule to this Order provided for the parking of motor vehicles;

"registered keeper" means the person whose name and address are registered by the Driver Vehicle Licensing

Authority, Swansea, or any substitute body as being the keeper of a vehicle;

"display" means display in accordance with Article 12 of this Order.

"waiting" in relation to a vehicle means that the vehicle is not moving;

"parking permit" means a document issued under the provisions of any of Articles 42, 46, 47, 48, 49 and 51 of this Order.

- 2.(2) The Interpretation Act 1978 shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament.

## PART II

### Designation of Parking Places

3. Each area of land specified by name in column 1 of the schedule to this Order may be used, subject to the following provisions of this Order, as a parking place for motor vehicles displaying a parking permit valid in relation to that parking place as specified in column 3 and 4 of the schedule.

### Offences

4. Subject to Article 50, the driver of a motor vehicle shall not allow that vehicle to wait in a parking place during the days and time specified in Article 5 as being days and times when permit control is in operation unless either that vehicle displays a valid parking permit allowing waiting in the parking place where that vehicle is waiting or the vehicle is a motorcycle.

5. The parking places specified in column 1 of the schedule are permit controlled for twenty four hours a day Monday to Saturday inclusive other than Seld House parking place which is permit controlled from 8.00am to 6.00pm on Monday to Saturday inclusive.

6. The driver of a vehicle shall not allow that vehicle to wait in a parking space marked for use by a disabled person's vehicle unless that vehicle displays a valid disabled persons badge issued by any local authority in accordance with the provisions under the Disabled Persons (Badges for Motor Vehicles) Regulations 1982 as amended and a parking permit valid for that parking place.

7. No person shall cause or permit a vehicle to enter or remain in a parking place unless the vehicle is one of the following: a bicycle, a tricycle, a motorcycle or a motor vehicle.

8. (-)

9. The driver of a vehicle shall not allow that vehicle to wait within a parking place other than completely within the markings of a single parking space.
10. The driver of a vehicle shall not allow that vehicle to wait in a parking place if that vehicle displays a parking permit which was purchased either for a different vehicle or in respect of a different parking place than that in which the vehicle is waiting.
11. A parking permit shall not be considered valid for the purposes of this Order if defaced or obstructed so that it cannot be read from outside the vehicle, or if it has expired by effluxion of time, or if it has been declared invalid by the Council following any payment for that permit being dishonoured, or if the holder of the parking permit is no longer occupying a relevant property in respect of that permit as mentioned in column 2 of the schedule, or if it is not displayed as required by Article 12, or if it is declared invalid under Article 53.
12. The driver of a vehicle possessing a windscreen waiting in a parking place shall display the parking permit within the vehicle either by attaching it firmly to the front windscreen or by placing it on the dashboard of the vehicle, in both cases so that all particulars shown are clearly and conspicuously visible from outside the vehicle during the entire period the vehicle is waiting in the parking place.

13. If the driver of a vehicle breaches any of the provisions of this Order then an amount of £45.00 (which amount is referred to as the "excess charge") shall be payable by the driver of the vehicle.

14. In the event of payment being received by the Council in accordance with the terms of this Order within 14 days of the day on which the excess charge was incurred the amount of the excess charge shall be discounted to £30.00.

~~15. (-)~~

16. In the case of a vehicle in respect of which an excess charge has been incurred, it shall be the duty of a patrolling officer to attach to the vehicle in a conspicuous position on the driver's side window or to hand to the driver a notice which may include the colour of the vehicle and which shall include the following particulars:-

- (a) the registration mark of the vehicle or, where the vehicle is being used under a trade licence, the number of the trade plate carried on the vehicle;
- (b) the make of the vehicle;
- (c) the offence committed;
- (d) the time at which the patrolling officer first noticed the failure to observe any of the requirements of this Order;
- (e) the time at which the patrolling officer issued the excess charge notice;

- (f) a statement that an excess charge of £45.00 is required to be paid;
- (g) the manner in which, and the time within which, the excess charge should be paid;
- (h) a statement that a discounted excess charge of £30.00 is payable if payment is made within 14 days of the date of which the excess charge is incurred;
- (i) a statement that it is an offence for the driver of a vehicle who has incurred an excess charge to fail to pay that excess charge.

17. It shall be an offence for a person to fail to pay an excess charge within the permitted time.

18. Where a notice has been attached to a vehicle in accordance with the provisions of Article 16 of this Order no person other than the driver of the vehicle or a duly authorised representative of the Council shall remove the notice from the vehicle unless authorised to do so by the driver.

19. (-)

20. The driver of a vehicle in respect of which an excess charge has been incurred shall pay the excess charge to the Council and payment shall be personally delivered to or sent by post or shall be personally delivered or sent by post so as to reach the Head of Car Park Services of the Council within 14 days of the date the excess charge was incurred:

Provided that, if the fourteenth day following the day on which the excess charge was incurred falls upon a day on which the office of the Head of Car Park Services is closed, the period within which payment of the excess charge shall be made to the Council shall be extended until 1.00 p.m. on the next full day on which the office is open.

21. Pursuant to powers given by Section 35A and 47 of the 1984 Act the following shall apply:

(1) if on the date a vehicle is left in a parking place a person is shown to have been the registered keeper thereof by information in writing received from the Driver Vehicle Licensing Authority or any successor organisation then for the purposes of this Order they shall be deemed to have been the driver of the vehicle when that vehicle was left in the parking place unless the contrary is shown;

(2) where in any legal proceedings in relation to the failure to pay any excess charge under this Order, it is proved to the satisfaction of any court that the amount which has become due or part thereof has not been paid, the Court shall order the payment of the sum not paid which shall then become recoverable as a penalty;

(3) (-)

22. (-)



23. The driver of a vehicle shall not allow their vehicle to wait in any parking place in a position which restricts or prohibits other motorists movements except in so far as the vehicle is waiting fully within the markings of a single parking space.

24. (-)

#### Other Provisions

25. The driver of a vehicle using a parking place shall stop the engine as soon as the vehicle is in position in the parking place, and shall not start the engine except when about to change the position of the vehicle in or to depart from the parking place.
26. No person shall use a vehicle, while it is in a parking place, in connection with the sale of any article to persons in or near the parking place or in connection with the selling or offering for hire of their skill or service.
27. Subject to the proviso hereto, when a vehicle is left in a parking place in contravention of any of the provisions of this Order, a person authorised in that behalf by the Council may remove the vehicle or arrange for it to be removed from that parking place: Provided that when a vehicle is waiting in a parking place in contravention of

this Order, a person authorised in that behalf by the Council may alter or cause to be altered the position of the vehicle in order that its position shall comply with that provision.

28. The driver of a vehicle shall not allow that vehicle to wait in a parking place unless the vehicle is licensed in accordance with the provisions of Section 1 of the Vehicle Excise and Registration Act, 1994 and unless there is in relation to the use of the vehicle by the driver such a policy of insurance as complies with the requirements of Part VI of the Road Traffic Act, 1988.
29. The driver of a motor vehicle using a parking place shall not sound any horn or other similar instrument except when about to change the position of the vehicle in or to depart from the parking place.
30. No person shall, except with the permission of any person duly authorised by the Council, drive any vehicle in a parking place other than for the purpose of leaving that vehicle in the parking place in accordance with the provisions of this Order or for the purpose of departing from the parking place.
31. No person shall in a parking place wantonly shout or otherwise make any loud noise to the disturbance or annoyance of users of the parking place.
32. No person shall in a parking place use any threatening

abusive or insulting language, gesture or conduct with intent to put any person in fear or so as to occasion a breach of the peace or whereby a breach of the peace is likely to be occasioned.

33. No person shall use any part of a parking place or any vehicle left in a parking place:-

(1) for sleeping or camping purposes;

(2) for eating or cooking purposes; or

(3) for the purpose of servicing or washing any vehicle or part thereof other than is reasonably necessary to enable that vehicle to depart from the parking place.

34. No person shall use a parking place as a means of passage proceeding from one road to another road without their vehicle waiting in the parking place.

35. Where in a parking place signs are erected or surface markings are laid for the purpose of indicating the entrance to or exit from the parking place; or indicating that a vehicle using the parking place shall proceed in a specified direction within the parking place, then no person shall drive or cause or permit to be driven any vehicle:-

(1) so that it enters the parking place otherwise than

by an entrance so indicated, or leaves the parking place other wise then by an exit so indicated; or

(2) in a direction other than that specified.

36. In a parking place no person shall:-

(a) erect or cause or permit to be erected any tent, booth, stand, building or other structure without the written consent of the Council;

(b) light or cause or permit to be lit any fire.

37. Any person removing or altering the position of a vehicle in accordance with the terms of this Order may do so by towing or driving the vehicle or in such other manner as they may think necessary and may take such measures in relation to the vehicle as they may think necessary to enable them to remove the vehicle or alter the vehicle's position, as the case may be.

38. A person authorised by the Council may remove a vehicle from a parking place. They shall in such cases make such arrangements as may be reasonably necessary for the safe custody of the vehicle.

39. The driver of a vehicle may apply to the Council for the issue of a permit to allow the permit holder to park a motor vehicle in a parking place.

40. The types of permits mentioned in column 4 of the schedule are all parking permits for the purposes of this Order:-

'G' meaning a general parking permit;

'R' meaning a residents parking permit;

'V' meaning a visitors parking permit; and

'B' meaning a business parking permit.

40A The issue of a parking permit shall not entitle the holder of the permit to the reservation of any individual parking space except in the case of a parking permit allowing a vehicle to wait within a garage.

40B A parking permit is not transferable between vehicles unless it is a general parking permit or a business parking permit.

41. The driver of a vehicle shall not allow their vehicle to wait in any parking place for longer than a continuous period of two hours after an excess charge notice has been issued in respect of that vehicle.

42. A person resident at a dwelling identified in column 2 of the schedule may apply to the Council for the issue of a residents parking permit permitting a vehicle of which they are the owner or main keeper to wait in the parking place specified on the permit.

43. The issue by the Council of a parking permit shall be subject to the provision of such information as the

Council shall require.

44. A parking permit shall be in such a form and containing such information as the Council may determine.
45. The issue of a parking permit may be subject to a fee.
46. A person resident at a dwelling identified in column 2 of the schedule may apply to the Council for a visitors parking permit permitting a vehicle owned by a visitor to their dwelling to wait in the parking place specified in the parking permit provided that 'V' permits are available for use in that car park as specified in column 4 of the schedule.
47. A business with an address specified in column 2 of the Schedule in respect of a residents car park where 'B' permits are mentioned in column 4 of the schedule may apply to the Council for the issue of up to three business parking permits (except in the case of Seld House for which a single business parking permit may be applied for) permitting a vehicle owned or operated by that business to wait in the parking place specified in the parking permit.
48. The Council may issue at its discretion general parking permits permitting the parking of a motor vehicle in a residents car park where 'G' permits are mentioned in column of the schedule.
49. The Council may issue a second visitors parking permit to

a person entitled to apply for a visitors parking permit if that person does not have a residents parking permit and is either over 60 years old or has a registered disability or is in receipt of invalidity benefit.

50. A person may allow a vehicle to wait in the car parks at Douro Place and Charles Square without displaying a parking permit, provided that the vehicle waits for a period not exceeding thirty minutes.
51. The Council may issue a residents parking permit in respect of a parking space which is contained in a garage to any person regardless of their residential address.
52. The issue of any parking permit is at the discretion of the Council. In particular, the Council may place a maximum number on the issue of any type of parking permits in respect of any parking place or address. The Council shall not be obliged to issue any parking permit if doing so would exceed the permitted maximum number of parking permits for that parking place or address.
53. The Council may declare a parking permit invalid if satisfied that the permit holder has caused or permitted a use of a parking permit which use is contrary to the conditions of use of the parking permit or otherwise in breach of any of the provisions of this Order.

NORWICH CITY COUNCIL  
CITY OF NORWICH (RESIDENTS CAR PARKS) ORDER, 1996 - PHASE I

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
Residents Car Park	Properties for the purposes of issuing parking permits	Car Park Code	Permits
Anchor Street	Anchor Street No 58 Only (even) No 21 - 75 (odd)	AS	G/R/V
1 Close Road	Bull Close Road Nos 14 - 102a (even) Nos 116 - 152 (even)  Bargate Court Nos 24 - 106 (even)  Charlton Road Nos 2 - 36 (even) Nos 1 - 11 (odd)  Cowgate Nos 69 - 91 (odd)	BCR	G/R/V
Beaumont Place	Beaumont Place Nos 1, 2, 16 (even) No 15 Only (odd)	BP	G/R/V
Barrack Street	Barrack Street Nos 130 - 152 (even) Nos 141 - 239 (odd)	BS	G/R/V
Bury Street	Any	BST	R
Barnards Yard	Barnards Yard Nos 2 - 60 (even) Nos 1 - 59 (odd)  Colegate Nos 20 - 46 (even)  Coslany Street Nos 20 - 46 (even)	BY	G/R



Residents Car Park	Properties for the purposes of issuing parking permits	Car Park Code	Permits
Cambridge Street	Cambridge Street - Any Rupert Street - Any	CAS	G/R
Charles Square	Charles Square Nos 2 - 28 (even) Nos 1 - 29 (odd) Nos 1,3,4,5 Distillery Square Nos 28, 40-48 Dereham Road	CS	G/R/B/V
Douro Place	Douro Place Nos 12 - 108 (even) Nos 11 - 107 (odd) Nos 13 Distillery Square	DP	G/R/B/V
Foulgers Opening	Foulgers Opening - Any Foulgers House	FO	G/R/V
Globe Place	Globe Place Nos 2 - 32 (even) Nos 38 - 58 (even) Nos 1 - 83 (odd)  Manchester Place Nos 1-24 Vauxhall Street (Numbers as per Vauxhall Street list)	GLP	G/R/V
Golding Place	Golding Place Nos 2 - 54 (even) Nos 1 - 55 (odd) 1 St Benedicts View 1 - 5 Grapes Hill	GP	G/R/B/V
Gloucester Street	Gloucester Street Nos 3, 77 & 89 Only  Onley Street Nos 64 - 74 (even) No 67 Only	GS	G/R/V
Hanover Road	Hanover Road Nos 28 - 42 (even)  Eagle Walk Nos 2 - 14 (even) Nos 3 - 15 (odd)	HR	G/R/V

Residents Car Park	Properties for the purposes of issuing parking permits	Car Park Code	Permits
Johnson Place	Johnson Place Nos 2 - 58 (even) Nos 1 - 59 (odd)	JP	G/R/V
Kimberley Street	Kimberley Street No 11	KS	G/R/V
Melbourne Cottages	Melbourne Cottages Nos 2 - 32 (even) Nos 1 - 33 (odd)	MC	G/R/V
Magdalen Close	Magdalen Close Nos 2 - 54 (even) Nos 1 - 53 (odd)	MGC	G/R/V
	Bull Close <del>54</del> Nos 12 - 34 (even) Nos 11 - 31 (odd)		
Manchester Place	Any	MP	R
Norfolk Street	Norfolk Street Nos 22 - 80 (even)	NS	G/R/V
Union Street	Union Street Nos 35 - 45 (odd)	US	G/R/V
Oxford Street	Oxford Street Nos 8, 14, 18 & 22 Only	OS	G/R/V
Rupert Street	Rupert Street Nos 100 - 104 (even) 118 - 122 (even) Nos 119 - 139 & 159 Only	RS	G/R/V
Seld House	1 - 22 Pottergate 15, 17, 19, 21 Lower Goat Lane	SH	G/R/B
Silver Road	Silver Road Nos 8 - 18 (even) Nos 30 & 186 Only Nos 7, 7a, 13, 17 & 65 Only	SR	G/R/V
	Bull Close Road Nos 113 - 189 (odd)		

Residents Car Park	Properties for the purposes of issuing parking permits	Car Park Code	Permits
Somerleyton Gardens	Somerleyton Gardens Nos 102 - 154 (even) Nos 101 - 153 (odd)	SG	G/R/V
Suffolk Square	Suffolk Square Nos 2 - 162 (even) Nos 1 - 163 (odd) Nos 20-24, 26-29 Suffolk Square  Essex Street Nos 10,12,18,28,34 & 57 Only	SS	G/R/B/V
Three Kings Lane	Three Kings Lane Nos 2 - 6 (even) Nos 1 - 5 (odd) Nos 48-50 St Benedicts Street	TKL	G/R/B/V
Talbot Square	Talbot Square Nos 2 - 26 (even) Nos 1 - 23 (odd)	TS	G/R/V
Trory Street	Trory Street Nos 32 Only Nos 23, 27 & 29 Only	TST	G/R/V
Throckmorton Yard	Throckmorton Yard Nos 2 - 30 (even) Nos 1 - 29 (odd)	TY	G/R/B/V
Vauxhall Street	Vauxhall Street Nos 38 - 58 (even) Nos 68 - 96 (even) Nos 102 - 134 (even) Nos 31 - 35 (odd) Nos 51 - 101 (odd) No 105 Only	VS	G/R/V

Residents Car Park	Properties for the purposes of issuing parking permits	Car Park Code	Permits
Winchester Tower	Winchester Tower Nos 2 - 94 (even) Nos 1 - 95 (odd)  No 2 Vauxhall Street  Manchester Place Nos 1 - 24  Vauxhall Street (Numbers as per Vauxhall Street list)	WT	G/R/V/B

NORWICH CITY COUNCIL  
CITY OF NORWICH (RESIDENTS CAR PARKS) ORDER, 1996 - PHASE II

Residents Car Park	Properties for the purposes of issuing parking permits	Car Park Code	Permits
Alexandra Road	Alexandra Road 12, 60, 62, 76, 120 evens 27-29 odd	AR	G/V/R
Bailey Court	Bailey Court 1-19 odd 2-20 evens	BC	G/V/R
Brewers Court	Brewers Court 1 to 64 inclusive Silver Road <sup>3, 3A, 5, 5A, 7, 7A, 9</sup> 11, 11A to 19 odds only	BWC	G/V/R
Browne Street	Browne Street 42-58 Old Palace Road	BRS	G/V/R
Canterbury Place	Canterbury Place 1-59 inclusive  Lothian Street 51-63 odd 48-66 evens  Ely Street 1-35 odds 4-22 evens	CP	G/V/R
Cardigan Place	Cardigan Place 1-29 inclusive  Napier Place 1-21 inclusive	CPL	G/V/R
Causeway Close	Causeway Close 1-21 odd 2-30 evens	CC	G/V/R
Clifton Close	Clifton Close 1-36 inclusive	CLC	G/V/R

Residents Car Park	Properties for the purposes of issuing parking permits	Car Park Code	Permits
Clifton Street	Clifton Street 1-95 inclusive	CLS	G/V/R
	Langley Walk 1-52 inclusive		
Crocodile Court	Crocodile Court 1-12 inclusive	CRC	G/V/R
Derby Street	Derby Street 1-49 odd 18-36 evens	DS	G/V/R
Devonshire Street	Devonshire Street 1-52 inclusive	DVS	G/V/R
Dolphin Grove	Dolphin Grove 1-111 inclusive	DG :	G/V/R
Ely Street	Ely Street 1-35 odd 4-22 evens	ES	G/V/R
	Canterbury Place 1-59 inclusive		
Finklegate	Finklegate 1-11 odd	FK	G/V/R
	Alderson Place 1-18 inclusive		
	Ber Street 173-199 odd		
Freeman Square	Freeman Square 1-38 inclusive	FSQ	G/V/R
	Goodman Square 1 to 47 inclusive		
Gladstone Street	Gladstone Street ANY 23, 25, 27, 29, 63, 71, 73, 89, 107, 109 odd	GLS	G/V/R
	66, 68, 70, 76, 86, 88, 90, 94, 96, 106, 116 evens	GDR	G/V/R
Goldwell Road	Goldwell Road 2-49 inclusive		
	Gordon Square 1-34 inclusive	GDS	G/V/R
Goldsmith Street	Goldsmith Street 1-39 odd, 30-54 evens		

Residents Car Park	Properties for the purposes of issuing parking permits	Car Park Code	Permits
Goodman Square	Goodman Square 1-47 inclusive	GOS	G/V/R
	Old Palace Road 108-132 evens		
	Freeman Square 1-38 inclusive		
Gordon Square	Gordon Square 1-34 inclusive	GSQ	G/V/R
	Goldwell Road 2-49 inclusive		
Holls Lane	Holls Lane 29-155 odd	HL :	G/V/R
Horns Lane	Horns Lane 27-54 inclusive		
Langley Walk	Langley Walk 1-52 inclusive	LW	G/V/R
Lothian Street	Lothian Street 51-63 odd 48-66 evens	LS	G/V/R
	Orchard Street 8-18 evens		
	Mancroft Walk		
Mancroft Walk	Mancroft Walk 1-11 15 odd 2-14 evens	MW	G/V/R
	Orchard Street 1a-17 odds		
	Midland Walk		
Midland Walk	Midland Walk 1-35 odd 2-14 evens	MDW	G/V/R
	26 evens		
Napier Place	Napier Place 1-21 inclusive	NP	G/V/R
	Cardigan Place 1-29 inclusive		
Primrose Place	Primrose Place 1a, 1b, 1c, 1d		
Paragon Place	Paragon Place - all	PP	G/V/R

Residents Car Park	Properties for the purposes of issuing parking permits	Car Park Code	Permits
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	West Pottergate 1-129 inclusive		
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Russell Street	Russell Street 3-100 inclusive	RUS	G/V/R
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	Clifton Street <del>67</del> 69-77 odd		
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Stafford Street	Stafford Street - any address	STS	G/V/R
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	Belvoir Street - any address		
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	Gladstone Street - 68,70		
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Sussex Street	Sussex Street 37-55 odd	SUS	G/V/R
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	Ebenezer Place 1-19 inclusive		
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Union Street	Union Street <del>46-56</del> 82-88 evens	US	G/V/R
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Watson Grove	Watson Grove 1-65 inclusive	WG	G/V/R
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West End Street	West End Street 77-81 odd 116-132 evens	WES	G/V/R
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West Pottergate	West Pottergate 1-129 inclusive	WP	G/V/R
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Wymer Street	Wymer Street - any address	WS	G/V/R
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	66-100 Dereham Road		
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Greyhound Opening	Any		R
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Haslips Close	Any		R
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Regine Road	Any		R
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St. Stephens Square	Any		R
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PERMIT CODES

G - GENERAL

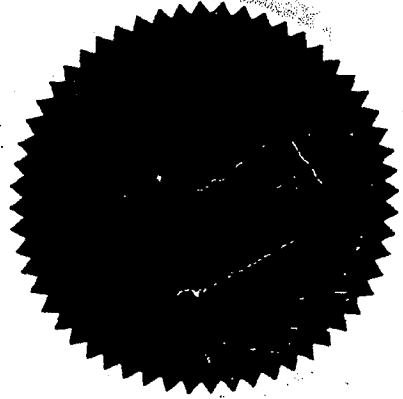
R - RESIDENTIAL

B - BUSINESS

V - VISITORS



GIVEN under the CORPORATE SEAL )  
of the CITY COUNCIL OF NORWICH )  
this 22nd day of July )  
One thousand nine hundred and )  
ninety-six in the presence of )



PJ MASON

Assistant Director of Law and Administration

This is the text of the City of Norwich (Residents Car Parks) Order 1996 following its amendment by the City of Norwich (Residents Car Parks) Order 1998 made on the 15th May 1998 and the City of Norwich (Seld House) Traffic Regulation Order 1997 made on the 15th May 1998.