

IPSWICH BOROUGH COUNCIL
(PERMITTED PARKING AREA AND SPECIAL PARKING AREA)
(ON-STREET PARKING PLACES) (ZONE 3) ORDER 2007

Ipswich Borough Council pursuant to arrangements made in accordance with Regulations made under Section 19 of the Local Government Act 2000 with the Suffolk County Council in exercise of the powers of the County Council under Sections 1, 2 and 4 of the Road Traffic Regulation Act 1984 ("the 1984 Act") and of the Road Traffic Act 1991 ("the 1991 Act") and of all other enabling powers and after consultation with the Chief Officer of Police in accordance with Schedule 9 Part III of the 1984 Act makes the following Order:-

Commencement and Citation

- 1.1 This Order may be cited as the Ipswich Borough Council (Permitted Parking Area and Special Parking Area) (On Street Parking Places) (Zone 3) Order 2007 and shall come into operation on 1 October 2008
- 1.2 The Ipswich Borough Council (Permitted Parking Areas and Special Parking Area) (Waiting Restrictions, Loading Restrictions, Loading Areas and On-street Parking Places) (Consolidation) Order 2005 Map Schedules as amended including the key to the maps ("the Map Schedules") are incorporated into this Order.

Suspensions

- 1.3 The Ipswich Borough Council (Permitted Parking Areas and Special Parking Area) (Waiting Restrictions, Loading Restrictions, Loading Areas and On-street Parking Places) (Consolidation) Order 2005 as amended which relate to roads identified as Residents Parking Zone 3 in the Special Parking Area are hereby suspended.

Modifications

- 1.4 The Head of Transport and Engineering authorises the Principal Transportation Officer under Section 10(2) of the 1984 Act to modify or suspend the operation of this order or any provision of it after consultation with the Chief Officer of Police.

Interpretation

- 1.5 In this Order, except where the context otherwise requires the following expressions have the meanings hereby respectively assigned to them:-

“builder/trade” means a person or company who carries on or contracts as a business;

“carer” means a person who is employed by and is carrying out the duties of a Statutory Care Organisation;

“Council” means Ipswich Borough Council;

“church premises” means any premises used for public religious worship, or any premises used in connection with premises so used but does not include any residential premises;

“disabled person’s badge” has the same meaning as in Regulation 2(1) of the Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000;

“disabled person’s vehicle” has the same meaning as in Section 142 of the 1984 Act;

“disabled persons vehicle parking place” means an area on a highway designated by this order as a parking place where vehicles may wait if displaying in the relevant position a disabled person’s badge;

"driver" in relation to a vehicle waiting in a parking place, means the person driving the vehicle at the time it was left in the permit parking place;

to "enable goods to be loaded onto or unloaded from the vehicle" means the actual operations of loading goods onto a vehicle or unloading from a vehicle and does not include any waiting period of time outside the performance of those operations;

"goods" include postal packets of any description, and "delivering" and "collecting" in relation to any goods includes checking the goods for the purpose of their delivery or collection;

"goods vehicle" means a motor vehicle which is constructed or adapted for use for the carriage of goods or burden of any description, and is not drawing a trailer;

"house in multiple occupation" means one virtual premises where the person or persons registered for council tax purposes is not resident at the premises;

"invalid carriage" has the same meaning as in Section 136 of the 1984 Act;

"motor cycle" has the same meaning as in Section 136 of the 1984 Act;

"motor cycle parking place" means an area on a highway designated by this order as a parking place where vehicles may wait only if they are motor cycles;

"owner" in relation to a vehicle, has the same meaning as in Section 82(3) of the 1991 Act or the person who has the use of such a vehicle in the course of his/her employment and is entitled to use such a vehicle as though he/she were the registered keeper thereof;

"parking attendant" has the same meaning as in the 1991 Act;

"parking bay" means a space in a parking place which is provided for the leaving of a vehicle;

"parking disc" has the same meaning as in the Local Authorities Traffic Orders (Exemption for Disabled Persons) (England) Regulations 2000;

"parking place" means an area on a highway designated as a parking place for which vehicles may be left by this Order;

"passenger vehicle" means a motor vehicle (other than a motor cycle or invalid carriage) constructed solely for the carriage of passengers and their effects and adapted to carry not more than eight passengers exclusive of the driver, and not drawing a trailer;

"penalty charge" has the same meaning as in Section 82(1) of the 1991 Act;

"penalty charge notice" means a notice issued or served by a parking attendant pursuant to the provisions of section 66 of the 1991 Act;

"permit" means a document issued by the Council under the provisions of this Order;

"permit holder" means a person to whom a parking permit has been issued;

"permitted hours" means the period for each parking place specified on the Map Schedules during which waiting by vehicles of a specific class is permitted;

"qualifying business premises" means a premises which is subject to full Non-Domestic Business Rates;

"qualifying premises" has the meaning given to it by Article 3.1;

"qualifying vehicle" means a goods vehicle, invalid carriage, motor cycle or passenger vehicle;

"registered medical practitioner" means a General Practitioner as licensed by the General Medical Council, a qualified nurse or midwife employed by a relevant statutory organisation;

"relevant position" means:-

(i) in the case of a disabled person's badge:-

- (a) the badge is exhibited on the dashboard or fascia of the vehicle, or
- (b) where the vehicle is not fitted with a dashboard or fascia, the badge is exhibited in a conspicuous position on the vehicle;

so that the front of the badge is clearly legible from the outside of the vehicle,

(ii) in the case of a parking disc or time clock:-

- (a) the disc is exhibited on the dashboard or fascia of the vehicle, or
- (b) where the vehicle does not have a dashboard or fascia, the disc is exhibited in a conspicuous position on the vehicle,

so that, when marked to show the quarter hour period during which a period of waiting has begun, that period is clearly legible from the outside of the vehicle, and

(iii) in the case of any permit or waiver certificate issued in accordance with the provisions of this Order the permit or certificate shall be attached to the vehicle in respect of which it was issued –

- (a) in the case of a two-wheeled motor cycle having a side-car attached thereto in a conspicuous position on the near side of the vehicle in front of the driving seat;
- (b) in the case of a two-wheeled motor cycle not having a side car attached thereto in a conspicuous position near the Vehicle Excise Duty disk

(c) in the case of any other vehicle –

where the vehicle is fitted with a front glass windscreen extending across the vehicle to the near side, facing forwards on the near side of the dashboard behind the glass; or
where the vehicle is not fitted with a front glass windscreen, on the near side of the vehicle,

so that all the details shown on the front of the said ticket are clearly visible to a person standing at the near side of the vehicle;

"representative" means a person who is a representative for any qualifying premises the postal address of which is in a road or part of a road specified in the schedules but does not include any residential premises;

"resident" means a person of not less than 16 years of age whose usual residence is at a qualifying premises;

"residents parking place" means an area on a highway designated by this order as a parking place where vehicles may wait if displaying in the relevant position a valid permit;

"restricted hours" in relation to any restricted road means the hours during which waiting or any activity is restricted as specified for that restricted road on the Map Schedules;

"restricted road" means any of the sides or lengths of roads specified on the Map Schedules where waiting or specific activities are restricted or prohibited during the restricted hours provided that the expression "restricted road" shall not include any parking place;

"road" means a road or length of road within the Special Parking Area and includes footways and verges;

"school" is as defined by section 51 of the Education Act 1997

"Special Parking Area" means the area designated such by the Road Traffic (Permitted Parking Area and Special Parking Area) (County of Suffolk) (Borough of Ipswich) Order 2005 No. 2362;

"specified hours" means the hours specified on the Map Schedules;

"Statutory Care Organisation" means Suffolk County Council or a Primary Care Trust;

1.5 "telecommunications apparatus" has the same meaning as in Paragraph 1(1) of the Telecommunications Code contained in Schedule 2 to the Telecommunications Act 1984;

2.1 "time clock" means a device which can indicate within 15 minutes of which a vehicle is left in a parking place;

"traffic sign" means a sign of any size, colour and type prescribed or authorised under, or having effect as though prescribed or authorised under the Traffic Signs Regulations and General Directions 2002;

2.2 "visitors permit" means a permit issued by the Council under the provisions of Article 3.6

"voluntary organisation premises" means any premises occupied by and used in connection with the purposes of any charitable body or organisation;

2.3 "waiver certificate" means a certificate duly issued on behalf of the Council permitting a vehicle to wait in specified circumstances on a length or lengths of roads where waiting or loading of that vehicle would otherwise be restricted; and

"zone 3" means an area specified in the Map Schedules and identified as zone 3 in the Schedule to this Order.

1.6 Any reference to this Order to any enactment shall be construed as a reference to that enactment as amended by any subsequent enactment.

1.7 Except where otherwise stated, any reference in this Order to a numbered Article or Schedule is a reference to the Article or Schedule bearing that number in this Order and any reference to a Map Schedule is a reference to a Map Schedule incorporated in the Ipswich Borough Council (Permitted Parking Areas and Special Parking Area) (Waiting Restrictions, Loading Restrictions, Loading Areas and On-street Parking Places) (Consolidation) Order 2005 as amended.

- 1.8 The Interpretation Act 1978 shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament.

Designation of residents parking places

- 2.1 The parts of roads identified on the Map Schedules as resident parking places are authorised to be used subject to the following provisions of this order as residents parking places for such classes of vehicles specified in Article 2.2 and on such days and during such hours as are specified on the Map Schedules.

Vehicles for which parking places are designated

- 2.2 Each residents parking place may be used subject to the provisions of this Order, for the leaving during the permitted hours of such vehicles as are passenger vehicles, goods vehicles, motor cycles, invalid carriages or disabled persons' vehicles.

Use of residents parking places

- 2.3 No person shall cause or permit any vehicle to wait in a residents parking place during the permitted hours unless there is displayed on that vehicle in the relevant position a Residents, Residents Motorcycle, Visitors, Carers, Builders/Trade, Business or School permit or time clock valid for that time and zone 3.

Disabled persons badge, waiver certificate and Builders/Trade Permit

- 2.4 Nothing in Article 2.3 shall render it a contravention to cause or permit to be left in a resident's parking place any vehicle displaying in the relevant position a valid waiver certificate or Builders/Trade permit provided that the vehicle is being used in accordance with the conditions applying to the said certificate or permit.

One hour free parking, no return within 2 hours

- 2.5 Nothing in Article 2.3 shall render it a contravention to cause or permit a qualifying vehicle to remain in a resident's parking place if there is displayed in the relevant position a time clock showing the time at which the vehicle had been left in that place and no more than 1 hour has passed.
- 2.6 If a vehicle has remained in a resident's parking place in accordance with Article 2.5 no person shall cause or permit the same vehicle to remain in a resident's parking place in the same road in zone 3 unless the expiration of 2 hours has occurred.

Signing of residents parking places

- 2.5 The Council shall indicate the limits of the residents parking places and the limits of any parking bay within those parking places on the carriageway by appropriate traffic signs and road markings.

Qualifying premises

- 3.1 Any premises is a qualifying premises with respect to zone 3 if it is a residential premises, church premises or voluntary organisation premises and has its own postal address in that zone:
- (i) and it existed as such on 31 August 2005; or
 - (ii) if after application to the Council following any change of use, conversion into flats or construction of new buildings the Council accepts the application PROVIDED THAT no residential premises shall be a qualifying premises if it is a House in Multiple Occupation; or
 - (iii) conversion into flats or construction of new buildings.

Application for residents parking permit

- 3.2 Any resident of zone 3 may apply to the Council for a Residents permit for the leaving of a qualifying vehicle in a residents parking place and any such

application shall be made on a form issued by and obtainable from the Council and shall include such particulars and information required by the Council, provided that no more than 2 permits will be issued for each qualifying premises.

- 3.3 Any representative from a qualifying premises within zone 3 may apply to the Council for a Residents permit for the leaving of a qualifying vehicle in a residents parking place and any such application shall be made on a form issued by and obtainable from the Council and shall include such particulars and information required by the Council, provided that no more than 2 permits will be issued for each qualifying premises.

Application for a Resident Motorcycle permits

- 3.4 Any resident of zone 3 may apply to the Council for a Motorcycle permit for the leaving of a motorcycle in a residents parking place and any such application shall be made on a form issued by and obtainable from the Council and shall include such particulars and information required by the Council, provided that no more than 2 Motorcycle permits will be issued for each qualifying premises.

Restriction on Application for Resident and Resident Motorcycle permits

- 3.5 Any qualifying premises which holds one or more Residents permit may not apply for a Residents Motorcycle permit, and any qualifying premises which holds one or more Residents Motorcycle permit may not apply for a Residents permit.

Application for Visitor permits

- 3.6 A Resident permit holder or Resident Motorcycle permit holder may apply to the Council for the issue of not more than five books of five visitor permits in six months for the leaving in a residents parking place of a qualifying vehicle belonging to a person visiting that resident.

Any application for visitor permits shall be made on a form issued by and obtainable from the Council and shall include such particulars and information required by the Council.

Application for a Carers Permit

- 3.7 A Statutory Care organisation may apply to the Council for a permit or permits for the leaving of a qualifying vehicle in a resident's parking place and any such application shall be made on a form issued by and obtainable from the Council and shall include such particulars and information required by the Council.
- 3.8 The Council will issue as many carers permits to a Statutory Carers Organisation as is necessary to carry out its carer function.
- 3.9 The Council being satisfied that an application under 3.7 is valid and the person making the application is qualified to hold one or more carer permits and that they have paid any necessary fee may issue to them a Carers permit for the leaving of a vehicle during the permitted hours in a resident's parking place in Zone 3.

Application for a Business Permit

- 3.10 A Qualifying Business may apply to the Council for a permit for the leaving of a qualifying vehicle in a resident's parking place and any such application shall be made on a form issued by and obtainable from the Council and shall include such particulars and information required by the Council.
- 3.11 The Council being satisfied that an application under 3.10 is valid and the person making the application is qualified to hold a Business Permit and that they have paid any necessary fee may issue to them a Business Permit for the leaving of a vehicle during the permitted hours in a residents parking place in Zone 3.

Application for School Permits

- 3.12 A School may apply to the Council for School permits for the leaving of qualifying vehicles in a resident's parking place from 15 minutes prior to the leaving of the children from the school to 15 minutes after that time Monday to

Friday, term time only. Any such application shall be made on a form issued by and obtainable from the Council and shall include such particulars and information required by the Council

Issue of Permits

3.13 The Council being satisfied that

- (i) an application under 3.2, 3.3, 3.4, 3.6, 3.7, 3.10 or 3.12 is valid,
- (ii) that the person making the application is qualified to hold a permit, and
- (iii) that they have paid any fee necessary,

may issue to them the relevant permit for the leaving of a vehicle during the permitted hours in a residents parking place in zone 3.

3.14 The Council shall not issue a Residents, Residents Motorcycle or Business permit to an applicant unless satisfied that there is no more than one other Residents, Residents Motorcycle or Business permit in force relating to the same qualifying premises.

Validity of permit

3.15 A Residents permit, Residents Motorcycle, visitor permit, Builders/Trade permit, Business permit, School permit or Carers permit shall cease to be valid at the expiration of the date shown on the permit or on the date of the surrender or revocation of the permit in accordance with the provisions of this Order, whichever date is the earlier.

3.16 Where an applicant for a permit pays the permit charge by cheque and the cheque is subsequently dishonoured, the permit shall be deemed to have been of no effect as from the date of its issue.

Form of permit

- 3.17 A Residents permit, Residents Motorcycle permit Business permit or Carers permit shall be in writing, in a form prescribed by the Council and shall include as a minimum the following particulars –
- (a) an indication that the permit has been issued by the Council;
 - (b) a serial number by which the permit may be identified;
 - (c) the latest date on which the permit will remain valid;
 - (e) a code or identification indicating the permit applies to zone 3
- 3.18 A visitor permit shall be in the form of a card and there shall be provision on the face for the indication thereon in ink by the resident of the address the permit relates to and correctly indicating the day, date, month, year and time period for which the permit will be used in accordance with the instructions thereon.

Duplicate permits

- 3.19 The Council may issue on payment of the appropriate fee, a duplicate Residents permit, Residents Motorcycle permit, Business permit or Carers permit where the Council is satisfied that the permit has been lost, stolen, destroyed, damaged or defaced.
- 3.20 The provisions of this Order shall apply to a duplicate permit as they apply to the original permit, except that the date of issue of a duplicate permit shall be deemed to be the date on which the original permit was issued.
- 3.21 A duplicate permit shall expire on the date on which the permit that it replaces would have expired.

Surrender of permits

- 3.22 A permit holder may at any time surrender his/her permit to the Council and shall on surrendering the permit be entitled to a refund equivalent to one twelfth of the permit charge for each complete calendar month in which the permit would have

remained valid had it not been surrendered less an administration charge as determined by the Council.

3.23 A permit holder shall promptly surrender his/her permit or visitor permit(s) to the Council in any of the following circumstances:

- (a) if the Residents permit holder or Residents Motorcycle permit holder ceases to reside at the residential premises in respect of which the permit was issued; or
- (b) in the case of a Residents permit issued in respect of qualifying premises if such premises no longer fall within zone 3 or if the permit holder ceases to be a duly authorised officer, employee or trustee of a body occupying such premises.
- (c) in the case of a permit issued in respect of a Business premises if such premises no longer fall within Zone 3 or if the permit holder ceases to be a duly authorised officer or employee of a business occupying such premises or if the business ceases to be a qualifying Business.
- (d) if the carer ceases to be employed by a Statutory Care Organisation.

3.24 A permit which is surrendered in pursuance of Article 3.22 shall cease to be valid with effect from the date of its surrender.

Revocation of permit

3.25 Notwithstanding the provision of Article 3.22 the Council may by notice in writing to the permit holder revoke the permit in any of the following circumstances:

- (a) in any of the circumstances in which the permit holder would be required to surrender the permit under Article 3.22;
- (b) if the permit has been issued in contravention of any of the provisions of this Order or as a result of false or incorrect information having been given to the Council in connection with the application for the permit
- (c) on the issue of a duplicate permit under Article 3.19;

- (d) if the permit holder has used the permit otherwise than in accordance with the provisions of this Order;

3.26 A permit holder whose permit is revoked under Article 3.25 shall not be entitled to a refund of any part of the permit charge.

Use of permit

3.27 A Residents permit holder, or any other person authorised by the permit holder, may, subject to the provisions of this Order, cause or permit a qualifying vehicle to wait during permitted hours in a residents parking place in zone

3.28 A Residents Motorcycle permit holder, or any other person authorised by the permit holder, may, subject to the provisions of this Order, cause or permit a motorcycle to wait during permitted hours in a residents parking place in zone

3.29 Business permit holder, or any other person authorised by the permit holder may, subject to the provisions of this Order, cause or permit a vehicle to wait during permitted hours in a residents parking place in Zone 3 only for as long as is necessary to carry on their business.

3.30 A Carers permit holder or any other person authorised by the permit holder, may, subject to the provisions of this Order, cause or permit a vehicle to wait during permitted hours in a residents parking place in Zone 3 only for as long as is necessary to carry out carers functions.

3.31 A Builders/Trader permit holder or any other person authorised by the permit holder may, subject to the provisions of this Order, cause or permit a vehicle to wait during permitted hours in a residents parking place in zone 3 only for so long as is necessary to carry on their business.

3.32 A School permit holder or any other person authorised by the permit holder may, subject to the provisions of this Order, cause or permit a vehicle to wait during permitted hours in a residents parking place in zone 3 only for no longer than 30 minutes.

- 3.33 Any person who causes or permits a qualifying vehicle to wait in a residents parking place in pursuance of the provisions of Articles 3.27, 3.28, 3.29, 3.30, 3.31 or 3.32 shall ensure that the permit is displayed on the qualifying vehicle in the relevant position for the full time that the vehicle waits in the residents parking place.
- 3.34 A visitors permit holder, or any other person authorised by the permit holder, may, subject to the provisions of this Order, cause or permit a qualifying vehicle to wait during permitted hours in a residents parking place in zone 3.
- 3.35 A visitors permit shall be valid on a particular day if and only if on the face of the permit there is indicated the day, date, month and year when the vehicle is left in the residents parking place and the visitors permit is displayed on the qualifying vehicle in the relevant position.

Position of vehicles

- 3.36 A person who causes or permits a qualifying vehicle to wait in a residents parking place in accordance with the provisions of this Order shall ensure, so far as is practicable, that the vehicle waits in such a position that it is wholly within the parking place, close to and parallel with the kerb.

Power to suspend use of parking places

- 4.1 Any person duly authorised by the Council may suspend the use of any parking place or any part thereof whenever he/she considers such suspension reasonably necessary –
- (a) for the purpose of facilitating the movement of traffic or promoting its safety;
 - (b) for the purpose of any building operation, demolition or excavation in or adjacent to the parking place or the maintenance, improvement or reconstruction of the parking places or the laying, erection, alteration, removal or repair in or adjacent to the parking place of any sewer, or of

- any main, pipe or apparatus for the supply of gas, water or electricity or of any telecommunications apparatus, traffic sign or ticket machine;
- (c) for the convenience of occupiers of premises adjacent to the parking place on any occasion of the removal of furniture from one office or dwellinghouse to another or the removal of furniture from such premises to a depository or to such premises from a depository;
 - (d) on any occasion on which it is likely by reason of some special attraction that any street will be thronged or obstructed; or
 - (e) for the convenience of occupiers of premises adjacent to the parking place at times of weddings or funerals, or on other special occasions at the discretion of the Council.

4.2 A police constable in uniform may suspend for not longer than twenty-four hours the use of a parking place or any part thereof whenever he or she considers such suspension reasonably necessary for the purpose of facilitating the movement of traffic or promoting its safety.

Suspension of parking places

- 4.3 Any person suspending the use of a parking place or any part thereof in accordance with the provisions of Articles 4.1 or 4.2 shall thereupon place or cause to be placed in or adjacent to that parking place or part of that parking place a traffic sign indicating that waiting by vehicles is prohibited.
- 4.4 On suspension of the use of a pay and display parking place or any part thereof in accordance with the provisions of Articles 4.1 or 4.2 any person duly authorised by the Council may temporarily cover or remove any ticket machine relating to the said parking place or, as the case may be, that part thereof and any post or other support on which such ticket machine is fitted.
- 4.5 No person shall cause or permit a vehicle to be left in any part of a parking place during such period as there is in or adjacent to that part of the parking place a traffic sign placed in pursuance of the suspension of the parking place:

Provided that nothing in this paragraph shall render it unlawful to cause or permit any vehicles being used in an emergency by the fire and rescue, ambulance or police services.

- 4.6 Nothing in Article 4.5 shall render it a contravention to cause or permit to be left in a parking place which is suspended a vehicle which displays in the relevant position a valid waiver certificate issued by the Council and the vehicle is waiting in accordance with the terms of the certificate.

Alteration of position or removal of vehicle in parking places

- 4.7 Where any vehicle is standing in a parking place in contravention of the provisions of Articles 3.36 and 4.5 a person authorised by the Council on that behalf or a police constable in uniform may alter or cause to be altered the position of the vehicle in order that its position shall comply with those provisions, or may remove or cause to be removed, the vehicle from the parking place.

Movement of vehicles in parking places in emergencies

- 4.8 A person authorised by the Council for that purpose or police constable in uniform may move or cause to be moved, in case of emergency, to any place he/she thinks fit, any vehicle left in a parking place.

Restriction of use of vehicles at parking places

- 4.9 No person shall use any vehicle, while it is in a parking place during the permitted hours, in connection with the sale of any article to any person in or near the parking place or in connection with the selling or offering for sale of his/her skill or his/her services in any other capacity:
Provided that nothing shall prevent the sale of goods from a vehicle –
(a) if the vehicle is one which may be left in a parking place in accordance with the provisions of this Order and the goods are immediately delivered at or taken into premises adjacent to the parking place in which the vehicle is left and from which the sale is effected; or

- (b) if the vehicle is one of which the provisions of Article 4.10 apply.

Exemptions

4.10 The provisions of this Order shall not apply to any vehicle waiting residents parking place for so long as may be necessary:-

- (a) to enable a person to board or alight from the vehicle
- (b) the vehicle if it cannot conveniently be used for such purposes in any other road to be used in connection with any of the following operations namely:-
 - (i) the removal of any obstruction to traffic;
 - (ii) the maintenance, improvement or reconstruction of the roads or lengths of roads;
 - (iii) the laying, erection, alteration or repair in or on land adjacent to the roads or lengths of roads of any sewer or of any main pipe or apparatus for the supply of gas, water or electricity or of any telecommunications;
- (c) the vehicle if it cannot conveniently be used for such purpose in any other road to be used in pursuance of statutory powers or duties of a local authority;
- (d) the vehicle to be used for the purpose of delivering or collecting postal packets as defined in Section 125(1) of the Postal Services Act 2000;
- (e) to enable goods to be loaded onto or unloaded from the vehicle;
- (f) the vehicle in the service of the fire and rescue, police or ambulance services to be used on operational duty;
- (g) official vehicles to be used for or in connection with weddings and funerals.

- (h) to a vehicle which because the driver of the vehicle is prevented from proceeding by circumstances outside his control.
- (i) to a vehicle of an organisation approved for that purpose from time to time by the Council;
- (j) to a vehicle which waits on the direction of or with the consent of a police constable in uniform or a parking attendant in uniform.

Waiver certificates and Builders/Trade permits

- 5.1 The Council may issue a waiver certificate on such terms and conditions as it considers appropriate.
- 5.2 A charge may be made for a waiver certificate as determined from time to time by the Council.
- 5.3 The Council may issue a Builders/Trade permit for a Trade vehicle to remain in a residents parking place for a maximum of 7 days.
- 5.4 A charge as specified in the Schedule will be made on application for a Builders/Trade permit.
- 5.3 A waiver certificate or Builders/Trade permit may be cancelled at any time at the sole discretion of the Council and shall thereupon immediately cease to be valid. Notification of such cancellation shall be in writing to the holder of the waiver certificate or Builders/Trade permit at any address that the Council believes to be that person's address and the waiver certificate or Builders/Trade permit shall forthwith be given up to the Council.

Contravention

- 6.1 If a vehicle is left in a parking place during the permitted hours or in any road or length of road in contravention of or without complying with the requirements of

this Order a contravention shall have occurred and a penalty charge shall be payable and/or the vehicle may be removed from that location.

Penalty charge notice

- 6.2 In the case of a vehicle in respect of which a penalty charge may be have been incurred, it shall be the duty of a parking attendant to issue a penalty charge notice which shall include the information required by the 1991 Act.

Manner of payment of penalty charge

- 6.3 The penalty charge shall be paid to the Council either by cheque, banker's draft, money order or postal order or other such electronic payment means as approved by the Council which shall be made payable to Ipswich Borough Council and delivered or sent by post so as to reach Ipswich Borough Council at the office of the Ipswich Parking Service, PO Box 667, Ipswich IP1 9AR not later than 4.30pm on the twenty eighth day following the day on which the penalty charge was incurred or in cash in person or by messenger at the Customer Services Centre, Princes Street, Ipswich not later than as aforesaid: Provided that, if the said twenty eighth day falls upon a day on which the said office is closed, the period within which payment of the said charge shall be made to the Council shall be extended until 4.30 on the next full day on which the said centre is open.

Indications as evidence

- 6.4 The particulars given in the penalty charge notice issued to a vehicle in accordance with Article 6.2 shall be treated as evidence in any proceedings relating to failure to pay such a penalty charge.

Removal of a vehicle

- 6.5 Where a parking attendant has removed or caused to be removed a vehicle in accordance with Articles 4.7, 4.8 or 6.1;

- (a) he/she shall provide for the safe custody of the vehicle;
- (b) the Council shall be entitled to recover from the person responsible such charges in respect of the removal, storage and disposal of the vehicle as it might prescribe from time to time;
- (c) the provisions of the 1984 Act as amended shall apply to the disposal of such vehicles removed by or on behalf of the Council pursuant to this Article.

6.6 Nothing in Articles 4.7 or 6.5 shall apply in respect of a vehicle displaying in a relevant position a valid disabled person's badge.

Restriction on removal of notices

6.7 Where a penalty charge notice has been attached to a vehicle in accordance with the provisions of Article 6.2, no person, not being the driver of the vehicle, a police constable in uniform, a parking attendant or some other person duly authorised by the Council, shall remove the notice from the vehicle unless authorised to do so by the keeper of the vehicle.

Immobilisation

6.8 If a vehicle is left after a penalty charge has been incurred, a parking attendant in uniform or a person acting under his/her direction may attach to the vehicle an immobilisation device and a notice in accordance with the requirements of section 69(1) and (2) of the Road Traffic Act 1991 and that vehicle shall only be released from the device on payment of the penalty charge, or as the case may be a reduced penalty charge, along with such release fee as may be required by the Council.

Dated

THE COMMON SEAL of IPSWICH)
BOROUGH COUNCIL was hereunto)
Affixed in the presence of:-)



Authorised Officer



Authorised Officer



16/36

Schedule

Charges

Type of Permit	Cost	Duration
First Residents permit	£35.00	12 months
Second Residents Permit	£60.00	12 months
First Residents Motorcycle permits	£35.00	12 months
Second Residents Motorcycle permit	£35.00	12 months
Business permit	£200.00	12 months
Carers permit	£12.00	12 months
Builders/Trade permit	£12.00	7 days
School permit	£12.00	12 months
Visitor permit	£5.00	Book of 5 (£1 per day)
Time Clock	Free with residents permits or residents motorcycle permits	12 Months

Roads or parts of roads listed below where qualifying premises/organisations are eligible for permits within the zone boundary as specified on the Map Schedules.

Argyle Street – 1, 3, 5, 9 & 11
 Blanche Street – 1-45
 Bolton Lane – 1-53, 2-8a, 20, 40-68
 Cemetery Road – 5-21, 37-133, 147-193, 2-28, 42-104, 112-212
 Christchurch Street – 1-11, 26-101, 2-130
 Clench Close – No properties
 Cobbold Street - 1-17, 27-49, 55, 22-50
 Constable Road – west side nos. 1-45, each side nos. 16-54
 Finchley Road – 1-75, 2-140
 Hayhill Road – 1-35, 2-36
 Hervey Street – 1-137, 2-130
 Jefferies Road – 1-31, 2-34
 Lacey Street – 27-131, 2-146
 Lancaster Road – 1-27, 2-28
 Newton Street – No properties
 Norfolk Road – 1-69, 2, 22-68
 Orchard Street – No properties
 Palmerston Road – 1-29, 4-50
 Samuel Court – 37-41, 64, 66, 68
 St Helen's Street – (north side Orchard Street to Palmerston Road nos. 31-151)
 St Margaret's Green – 16-30
 Suffolk Road – 1-47, 2-98
 Tuddenham Avenue - 3
 Tuddenham Road – north west side nos. 1-19, south east side nos. 2-24
 Upton Close- 1-15, 2-30
 Warwick Road – 1-53, 2-66
 Westerfield Road – west side nos. 1-41, east side nos. 2-4, 4a
 Withipoll Street – 1-45, 2-42
 Woodbridge Road – north side nos. 41, 43, 45, 53-207, south side nos. 34-210