

HAVANT BOROUGH COUNCIL

THE BOROUGH OF HAVANT (WATERLOOVILLE LEISURE CENTRE) OFF-STREET PARKING PLACES ORDER 2008

The Council of the Borough of Havant (hereinafter called "the Council") in exercise (with the consent of Hampshire County Council pursuant to Section 39(3)) of its powers under Sections 32, 35 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984 ("the 1984 Act") and under the Traffic Management Act 2004 and of all other enabling powers and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the 1984 Act hereby makes the following Order:

PART I

GENERAL

Citation

1. This Order shall come into operation on the first day of October 2008 and may be cited as the Borough of Havant (Waterlooville Leisure Centre) Off-Street Parking Places Order 2008.

Interpretation

2. In this Order, except where the context otherwise requires, the following expressions have the meanings hereby assigned to them:

"**authorised vehicles**" means vehicles authorised by the Council;

"**bank holidays**" includes all days designated as bank or public holidays in England under the Banking and Financial Dealings Act 1971 together with such other bank or public holidays in England as shall from time to time be proclaimed by Royal Proclamation;

"**car**" means a mechanically propelled vehicle constructed solely for the carriage of up to seven passengers;

"**Civil Enforcement Officer**" means a civil enforcement officer within the meaning of Part 6 of The Traffic Management Act 2004, being a person authorised by or on behalf of the Council to supervise any parking place and to act as indicated by the use of the expression in any of the Articles of this Order

"**combination**" means any vehicle drawing a caravan or trailer while joined by a physical tow bar;

"**Council**" means the Council of the Borough of Havant;

"disabled persons badge" or "blue badge" has the same meaning as in the Disabled Persons (Badges for Motor Vehicles)(England) Regulations 2000 SI 682;

"disabled person's vehicle" has the same meaning as in Section 142 of the 1984 Act and which is a vehicle which, immediately before or after any period of waiting, has been or is to be driven by a disabled person or, as the case may be, used for carrying disabled person(s) as passenger(s);

"driver" in relation to a vehicle in a parking place means the person driving the vehicle at the time it entered the parking place;

"heavy commercial vehicle" has the same meaning as in section 138 of the 1984 Act;

"motor cycle" means a solo motor cycle only and excludes any motor cycle which has a side-car or trailer, or which has more than two wheels.

"owner" means the person by whom the vehicle, trailer or caravan is kept;

(i) ~~In determining who was the owner of a vehicle at any time it shall be presumed that the owner was the person in whose name the vehicle was at that time registered under the Vehicle Excise and Registration Act 1994, and~~

(ii) in relation to a vehicle, trailer or caravan the subject of a lease or hiring agreement means the person in possession of the vehicle trailer or caravan under that agreement;

"parking bay" means an area of a parking place which is provided for the parking of a motor vehicle and which is indicated by markings on the surface of the parking place;

"parking permit" means a permit or other approval in writing issued by or on behalf of the Council to park in the parking place specified in the Schedule or any part thereof or area thereof as may be designated for the parking of vehicles under and in accordance with such permit;

"parking place" means the area of land provided by the Council under Section 32 or, as the case may be, provided pursuant to arrangements made under Section 33 of the Road Traffic Regulation Act 1984 and described in the Schedule;

"penalty charge" means a penalty charge which is payable by virtue of Part 6 of the Traffic Management Act 2004;

"penalty charge notice" means a notice issued or served by a Civil Enforcement Officer pursuant to section 78 of the Traffic Management Act 2004 and regulations made under that section;

"relevant position" in respect of:

(a) a disabled person's badge and parking disc has the same meaning as in the Local Authorities Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000; and

- (b) all other tickets and permits referred to in this Order means exhibited on the dashboard or facia of the vehicle, caravan or trailer or where the vehicle, caravan or trailer does not have a dashboard or facia in a conspicuous position on the vehicle so that whole of the information on the front of the ticket is clearly legible from outside of the vehicle.

"traffic lane" means an area of a parking place which is laid out by lines or otherwise as a traffic lane or any part of any land or walkway that is intended for use as an access between the parking place and a nearby public highway, or where a parking place is provided with parking bays in any area which is not laid out as a parking bay;

"vehicle" means any motor vehicle and includes a caravan, trailer and any combination.

3. Except where the context requires otherwise, any reference in this Order to an Article or Schedule shall be construed as a reference to that Article or Schedule in this Order.
4. The Interpretation Act 1978 shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament.

PART II

DESIGNATION AND USE OF PARKING PLACE

Designation of parking places

5. The area of land specified by name or description in column 1 of the Schedule may be used subject to the following provisions of this Order as a parking place for such classes of vehicles in such positions on such days and during such hours as are specified in relation to that area in that Schedule.

Use of parking places

6. Where in the Schedule a parking place is described as available for vehicles of a specified class or in a specified position no person shall cause or permit a vehicle to wait in that parking place unless it is of the class and in the position so specified.
7. Where within a parking place there is a sign or surface marking which indicates that a parking place or parking bay is available only for vehicles displaying a permit no person shall cause or permit a vehicle to wait in that parking place or that parking bay unless it displays in the relevant position a valid parking permit issued by or on behalf of the Council for that vehicle to wait in the said place.
8. Where within a parking place there is a sign or surface marking which indicates that a parking bay is available only for a disabled person's vehicle no person shall cause or permit a vehicle to wait in that parking bay unless it is a disabled person's vehicle which displays in the relevant position a disabled person's badge.

9. Where within a parking place there is a sign or surface marking which indicates that a parking bay is available only for motor cycles no person shall cause or permit a vehicle to wait in that parking bay unless it is a motor cycle.
10. **FOR THE AVOIDANCE OF ANY DOUBT**, no person shall use any parking place or cause or permit any vehicle to be in any parking place in contravention of or without complying with any prohibition, restriction, limitation or other stipulation of whatever kind which is contained in any Article or the Schedule to this Order.

Maximum stay

11. No person shall cause or permit a vehicle to be at any one time in the parking place (or any part thereof) specified in the Schedule for a longer period than the maximum period of waiting specified in respect of that parking place in the Schedule and shall not, within the specified period of prohibited return after its leaving, permit it to be again in that parking place.

Position of vehicles

12. ~~Where parking bays are marked out in a parking place all vehicles of the correct class shall be positioned wholly within the parking bays marked for that class of vehicle.~~

Restriction of access

13. No person shall use a parking place so as to restrict use of any traffic lane, to prevent access to any parking bay (where marked) or premises adjoining the parking place, or so as to be a nuisance.

Other provisions / Use of vehicles in parking places

14. The driver of a motor vehicle using a parking place shall stop the engine as soon as the vehicle is in position in the parking place and shall not start the engine except when about to change the position of the vehicle in or to depart from the parking place.
15. No person shall, unless he has the prior express written consent of the Council, use a vehicle, caravan or trailer while it is in a parking place in connection with the sale of any articles to persons in or near the parking place or in connection with the selling or offering for hire of his skill or services.
16. No person shall, unless he has the prior express written consent of the Council, use any part of a parking place or any vehicle, caravan or trailer left in a parking place
 - (a) for human habitation or any domestic purpose; or
 - (b) for the purpose of servicing, repairing or washing any vehicle, caravan or trailer or part thereof other than as is reasonably necessary to enable that vehicle, caravan or trailer to depart from the parking place.

17. No person shall, unless he has the prior express written consent of the Council, affix or attach to or leave or place on any vehicle, caravan or trailer while it is in a parking place any leaflet, bill placard or poster.
18. The driver of a vehicle using a parking place shall not sound any horn or other similar instrument except when about to change the position of the vehicle in or to depart from the parking place.

Dangerous substances

19. No person shall drive or permit to be driven into a parking place any vehicle containing any noxious or dangerous substance or material.

Restriction on size of vehicles

20. No person shall cause or permit to be driven into the parking place specified in the Schedule:

- (a) any public service vehicle; or

- (b) any heavy commercial vehicle

except with prior written approval given by a person authorised in that behalf by the Council.

Direction of travel

21. Where in a parking place signs are erected or surface markings are laid for the purpose of:

- (a) indicating the entrance to or exit from the parking place; or

- (b) indicating that a vehicle using the parking place shall proceed in a specified direction within the parking place,

no person shall drive or permit to be driven any vehicle (i) so that it enters the parking place otherwise than by an entrance, or leaves the parking place otherwise than by an exit so indicated; or (ii) in a direction other than so specified.

Parking uses only

22. No person shall except with the permission of a person authorised by the Council in that behalf drive or permit to be driven any vehicle in the parking place for any purpose other than the purpose of leaving that vehicle in the parking place in accordance with the provisions of this Order or for the purpose of departing from the parking place.

Exemptions

23. The driver of a vehicle left in the parking place specified in the Schedule shall be exempt from compliance with the maximum period of waiting and prohibition of return specified in respect of the parking place if:

- (a) the vehicle is being used for emergency services purposes;
- (b) the vehicle is in the service of a local authority or water authority in pursuance of statutory powers;
- (c) the vehicle is being used in connection with any building operation or demolition, the removal of any obstruction to traffic, the maintenance, improvement or reconstruction of the parking place or the laying, erection, alteration or repair in the parking place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any telecommunication apparatus as defined in paragraph 1(1) of the Telecommunications Code contained in Schedule 2 of the Telecommunication Act 1984; or
- (d) if there is displayed in the relevant position a valid waiver certificate or other written authority issued by or on behalf of the Council and the vehicle is parked in accordance with the terms and conditions of the certificate or written authority.

PART III

Removal of vehicles, trailers and caravans

- 24. When a vehicle, caravan or trailer is brought into or left in the parking place in contravention of Articles 6, 7, 8, 9, 10, 11, 12, 13, or 28 a person authorised in that behalf by the Council may remove the vehicle, caravan or trailer or arrange for it to be removed from the parking place, and when it is so removed he / she shall make such arrangement as may be reasonably necessary for the safe custody of the vehicle, caravan or trailer.
- 25. Any person removing a vehicle, caravan or trailer by virtue of the last preceding Article may do so by towing or driving the vehicle, caravan or trailer or in such other manner as he / she may think necessary and may take such measures in relation to the vehicle, caravan or trailer as he / she may think necessary to enable him / her to remove it as aforesaid.

PART IV

SUSPENSION OF PARKING PLACE

Power to close parking places

- 26. Nothing in this Order shall prevent the Council by notice, sign or barrier displayed in the parking place:
 - (a) from closing the parking place or any part thereof for any period; and/or

- (b) from setting aside the parking place or any part or parts thereof on all days or on certain days or during certain parts of days for use only by particular vehicles or organisations.
27. Any person suspending the use of the parking place or any part thereof in accordance with the provisions of Article 26 shall thereupon place or cause to be placed in or adjacent to that parking place or that part thereof a notice or traffic sign indicating that the use of that parking place or that part thereof is suspended and that waiting by vehicles is prohibited.
28. No person shall cause or permit a vehicle to be left in the parking place or any part thereof during any period when the use of that parking place or that part thereof is suspended or during such period as there is in or adjacent thereto a notice or traffic sign placed by or on behalf of the Council indicating such suspension.

PART V

PENALTY CHARGE AT PARKING PLACES

For the avoidance of any doubt the provisions of this Order and in particular (but without prejudice to the generality of the foregoing) the provisions of the following Articles 29 to 35 (inclusive) are without prejudice to the provisions of Part 6 of the Traffic Management Act 2004 ("the Act") and the regulations made thereunder ("the Regulations") and in the event of any conflict the provisions of the Act and of the Regulations shall prevail over the provisions of this Order.

Penalty charge

29. If a vehicle is left in a parking place in contravention of or without complying with any Article of or the Schedule to this Order a penalty charge shall be payable and/or the vehicle may be removed from that location or parking place.

Penalty charge notice

30. Where a penalty charge may have been incurred in respect of a vehicle it shall be the duty of a Civil Enforcement Officer to attach to the vehicle in a conspicuous position a penalty charge notice which shall include the following particulars;
- (a) the grounds on which the Civil Enforcement Officer believes that a penalty charge is payable with respect to the vehicle;
 - (b) the amount of the penalty charge which is payable;
 - (c) that the penalty charge must be paid before the end of the period of 28 days beginning with the date of the notice;
 - (d) that if the penalty charge is paid before the end of the period of 14 days beginning with the date of the notice, the amount of the charge will be reduced by one half;

- (e) that if the penalty charge is not paid before the end of the 28 day period a notice to the owner may be served by the Council on the person appearing to them to be the owner of the vehicle;
- (f) the address to which payment of the penalty charge must be sent

Payment of the penalty charge

- 31. (a) The owner of a vehicle in respect of which the penalty charge has been incurred shall pay the penalty charge to the Council as indicated on the penalty charge notice.
- (b) If the penalty charge is paid before the end of the period of 14 days beginning with the date of the penalty charge notice the amount of the penalty charge will be reduced by one half.
- (c) If the period of 28 days for payment of the penalty charge has expired without that charge being paid the Council may serve a notice ("a notice to owner") on the person who appears to them to have been the owner of the vehicle when the alleged contravention occurred and the notice to owner so served shall state the matters required to be stated therein by or under the Traffic Management Act 2004;.

Indications as evidence

- 32. The particulars given in the penalty charge notice issued or served in respect of a vehicle in accordance with this Order shall be treated as evidence in any proceedings relating to failure to pay such penalty charge.

Restriction on removal of a penalty charge notice

- 33. When a penalty charge notice has been attached to a vehicle pursuant to any of the foregoing provisions of this Order, no person, not being the owner or person in charge of the vehicle, a Civil Enforcement Officer or some other person duly authorised by the Council shall remove the penalty charge notice from the vehicle unless under the authority of the said owner, person in charge of the vehicle, Civil Enforcement Officer or other authorised person.

PART VI

DISPOSAL OF VEHICLES ABANDONED

Removal of a vehicle from parking places

- 34. Where a person duly authorised by the Council is of the opinion that any of the provisions contained in this Order have been contravened, or not complied with in respect of a vehicle left in a parking place, he / she may, under the provisions of the Removal and Disposal of Vehicles Regulations 1986, remove the vehicle or cause it to be removed from the parking place, and, where it is so removed, shall provide for the safe custody of the vehicle.

Disposal of vehicles abandoned in parking places

35. (i) The Council may sell or otherwise dispose of a vehicle which has been, or could at any time be, removed from a parking place pursuant to Article 35, if the vehicle appears to have been abandoned, provided that this power of disposal shall not be exercisable unless the Council has taken such of the following steps as are applicable to the vehicle in question, and there has elapsed a period of six weeks beginning with the taking of the first of those steps.
- (ii) Where the vehicle carries a registration mark the Council shall ascertain from the appropriate body the name and address of the person who is the Registered Keeper of the vehicle pursuant to the Vehicle Excise and Registration Act 1994, unless the Council is satisfied that the true owner of the vehicle has identified himself to it.
- (iii) The Council shall, where it is by virtue of paragraphs (ii), (iv) and (v) of this Article, aware of the name and address of a person who it appears may be the owner of the vehicle, send a Notice to that person at that address stating that it is the intention of the Council to sell or otherwise dispose of the vehicle (which shall be sufficiently described in the Notice) on or after a specified date (which shall not be less than two weeks from the date of the Notice and in any event not earlier than six weeks from the date of the first step taken by the Council under this Part of this Order) unless it is in the meantime removed by or on behalf of that person from such place as is specified by the Council in the said Notice or from such place as may be subsequently notified in writing by the Council to that person.
- (iv) If any person to whom a Notice is sent in accordance with paragraph (iii) of this Article informs the Council of the name and address of some other person who he alleges may be the owner of the vehicle, a Notice stating the particulars mentioned in the last preceding Article shall be sent to that other person and to any further person who the Council may in consequence of the sending of the Notice to the said other person be led to believe may be the owner of the vehicle.
- (v) Where a vehicle does not carry a registration mark the first step to be taken by the Council shall be to apply in writing to the Chief Officer of Police in whose area the parking place is situated enquiring whom that officer considers is the owner of the vehicle and the address of that person.
- (vi) The Council shall then make such further enquiries as to ownership as it thinks fit.
- (vii) Upon the sale of a vehicle by the Council, the Council shall apply the proceeds of sale in or towards the satisfaction of any costs incurred by it in connection with the disposal thereof and of any charge or payment to which it is entitled.

- (ix) In the event that any such costs incurred by the Council in connection with the disposal of the vehicle are not satisfied by virtue of the last preceding Article, the Council may recoup those costs from the person who was the owner of the vehicle immediately before it was removed from the parking place, provided that that person was sent by the Council a Notice under paragraph (iii) of this Article.
- (x) Any sums received by the Council on a sale of a vehicle shall, after deducting any sum applied thereout of by virtue of paragraph (vii) of this Article, be payable within a period of one year from receipt thereof to any person to whom, but for such sale, the vehicle would have belonged and insofar as any such sums are not claimed within the said period they shall be paid into the General Rate Fund of the Council.
- (xi) Where under the foregoing provisions of this Order a Notice is required to be or may be sent to a person the Notice shall be sent by recorded delivery post.

PART VII

REVOCATIONS

ORDER

The Borough of Havant Off Street Parking Places Order 2008

PART OF ORDER TO BE REVOKED

Schedule One – Part One – in so far as it relates to Waterlooville Swimming Pool

SCHEDULE

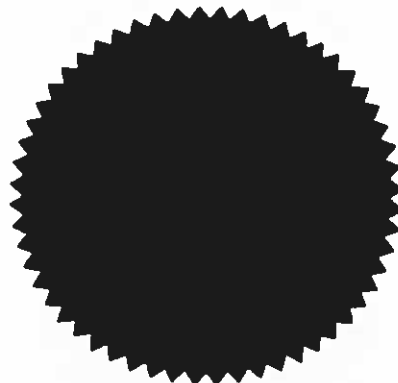
Parking place where waiting is limited to 3 hours - return prohibited within 1 hour (Monday to Friday inclusive between the hours of 8am and 6pm except Bank Holidays)

Parking Place	Access via	Classes of vehicles by which parking place may be used	Position in which vehicle may wait	Days and hours of operation
Waterlooville <u>Waterlooville Swimming Pool</u> Car Park situated to the west and north of the swimming pool	Waterberry Drive	All vehicles less than 3.5 tonnes gross vehicle weight except caravans, trailers and combinations	Wholly within marked bays	All days All hours

THE COMMON SEAL OF THE
COUNCIL OF THE BOROUGH
OF HAVANT was hereunto
affixed this
24th day of September 2008

In the presence of
S. Shaw
Deputy Solicitor to the Council

File No: AS/TRO/128
Plan No: SE20/083



The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

Additionally, it is noted that regular audits are essential to identify any discrepancies or errors early on. This proactive approach helps in maintaining the integrity of the financial statements and prevents any potential issues from escalating.

The second section focuses on the role of technology in modern accounting. It highlights how software solutions have revolutionized the way businesses manage their finances. From automated data entry to real-time reporting, these tools significantly reduce the risk of human error and save valuable time.

However, it also points out that while technology offers many benefits, it is not a substitute for human oversight. Accountants must still exercise their professional judgment and ensure that the software is configured correctly to meet the specific needs of the business.

In conclusion, the document stresses that a combination of sound accounting practices and the effective use of technology is key to successful financial management. By adhering to these principles, businesses can ensure that their financial records are accurate, reliable, and compliant with all relevant regulations.

Finally, it is recommended that businesses should invest in ongoing training for their accounting staff to stay updated on the latest industry trends and technological advancements. This continuous learning is crucial for maintaining a competitive edge in today's dynamic market.