

# EAST HAMPSHIRE DISTRICT COUNCIL

## EAST HAMPSHIRE DISTRICT COUNCIL OFF-STREET PARKING PLACES ORDER 2015

East Hampshire District Council (hereinafter called "the Council") in exercise (with the consent of Hampshire County Council pursuant to Section 39(3) of its powers under Sections 32 and 35 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984 ("the 1984 Act") and under the Traffic Management Act 2004 and of all other enabling powers and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the 1984 Act hereby makes the following Order:

### PART I

#### GENERAL

##### Citation

1. This Order shall come into operation on the twelfth day of January 2015 and may be cited as "East Hampshire District Council Off-Street Parking Places Order 2015".
2. The "East Hampshire District Council Off-Street Parking Places (Consolidation) Order 2014" is hereby revoked.

##### Interpretation

3. In this Order, except where the context otherwise requires, the following expressions have the meanings hereby assigned to them:

**"approved method of payment"** means park and phone, payment by debit or credit card facilitated by on site or remote verification by, for example, card reader or mobile phone text or phone call;

**"authorised vehicles"** means vehicles authorised by the Council;

**"bank holidays"** includes all days designated as bank or public holidays in England under the Banking and Financial Dealings Act 1971 together with such other bank or public holidays in England as shall from time to time be proclaimed by Royal Proclamation;

**"car"** means a mechanically propelled vehicle constructed solely for the carriage of up to seven passengers;

**"caravan"** means any structure designed or adapted for human habitation which is capable of being moved from one place to another;

**"charge", "charges" and "parking charges"** mean the charges which may be varied from time to time by the Council under and in accordance with S35(C) of the 1984 Act;

**“charging hours”** in relation to any parking place means a period during which charges apply in that parking space.

**“Civil Enforcement Officer”** means a person (being a person appointed under Section 76 of the Traffic Management Act 2004 and/or under Section 63A of the 1984 Act) authorised by or on behalf of the Council to supervise any parking place and act as indicated by the use of the expression in any of the Articles in this Order;

**“Coach”** means a motor vehicle constructed or adapted for the conveyance of eight or more passengers;

**“Council”** means East Hampshire District Council;

**“credit card”** and **“debit card”** mean methods of payment of the parking charge at such car parks as the Council may from time to time nominate and involving the use of a valid credit card or debit card which is accepted by the Council as a valid methods of payment for the relevant time of use of the parking place;

**“de-mountables”** means habitation units which can be attached to and detached from another vehicle;

**“disabled person”** or **“blue badge”** have the same meaning as in the Disabled Persons (Badges for Motor Vehicles)(England) Regulations 2000 SI 682;

**“disabled person's vehicle”** has the same meaning as in The Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England and Wales) Regulations 2000;

**“driver”** in relation to a vehicle in a parking place means the person driving the vehicle at the time it entered the parking place;

**“Hackney Carriage”** means a vehicle licensed by the Council under Section 37 of the Town Police Clauses Act 1847;

**“heavy commercial vehicle”** has the same meaning as in Section 138 of the 1984 Act;

**“light goods vehicle”** means a vehicle, not exceeding 3.5 tonnes gross vehicle weight, which is constructed or adapted for use for the carriage of goods or burden of any description;

**“motor cycle”** means a solo motor cycle only and excludes any motor cycle which has a side-car or trailer, or which has more than two wheels.

**“owner”** means the person by whom the vehicle, trailer or caravan is kept;

- (i) In determining who was the owner of a vehicle at any time it shall be presumed that the owner was the person in whose name the vehicle was at that time registered under the Vehicle Excise and Registration Act 1994, and
- (ii) in relation to a vehicle, trailer or caravan the subject of a lease or hiring agreement means the person in possession of the vehicle trailer or caravan under that agreement;

**"park and phone"** means a method of payment of the parking charge involving registration of payment by phone or electronic means and on first use, registration of the relevant registration number of the vehicle, location of the parking place, credit or debit details or any such other details as the Council may from time to time require which is accepted by the Council as a valid method of payment for the relevant time of use of the parking place;

**"parking bay"** means an area of a parking place which is provided for the parking of a motor vehicle and which is indicated by markings on the surface of the parking place;

**"parking permit"** means a permit or other approval in writing issued by the Council to park in a car park or designated area;

**"parking place"** means an area of land provided by the Council under Section 32 of the Road Traffic Regulation Act 1984 and described in the Schedules hereto;

**"penalty charge"** means a penalty charge which is payable by virtue of Part 6 of the Traffic Management Act 2004

**"penalty charge notice"** means a notice issued or served by a Civil Enforcement Officer pursuant to the provisions of Part 6 of the Traffic Management Act 2004;

**"relevant position"** in respect of:

- (a) a disabled person's badge and parking disc has the same meaning as in the Local Authorities Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000; and
- (b) all other tickets and permits referred to in this Order means exhibited on the dashboard or fascia of the vehicle, caravan or trailer or where the vehicle, caravan or trailer does not have a dashboard or fascia in a conspicuous position on the vehicle so that whole of the information on the front of the ticket is clearly legible from outside of the vehicle.

**"season ticket"** means a permit issued by the Council to park in a designated parking place(s);

**"ticket"**, **"parking ticket"** and **"pay and display ticket"** mean a ticket issued by a ticket machine pursuant to this Order and indicating the charge that has been paid, the time at the beginning of the period for which payment was made and/or the time when the period expires;

**"ticket machine"** means an apparatus, having been approved either specifically or generally in accordance with Section 35(3) of the 1984 Act, designed to indicate the time by a clock and to issue parking tickets which show that a payment has been made of an amount or for a period specified thereon and which specifies the date and either the time of such payment or the time at which the vehicle must leave the parking place;

**"traffic lane"** means an area of a parking place which is laid out by lines or otherwise as a traffic lane or any part of any land or walkway that is intended for use as an access between the parking place and a nearby public highway, or where a parking place is provided with parking bays in any area which is not laid out as a parking bay;

**"trailer"** means a vehicle, usually two-wheeled, towed by a motor vehicle.

**"vehicle"** means any motor vehicle less than 3.5 tonnes.

**"worker permit"** means a permit or other approval in writing issued by the Council to park in a car park or designated area.

4. Except where the context requires otherwise, any reference in this Order to an Article or Schedule shall be construed as a reference to that Article or Schedule in this Order.
5. The Interpretation Act 1978 shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament.

## **PART II**

### **DESIGNATION AND USE OF PARKING PLACES**

#### **Designation of parking places**

6. Each area of land specified by name or description in column 1 of the Schedules to this Order may be used subject to the following provisions of this Order as a parking place for such classes of vehicles in such positions on such days and during such hours as are specified in relation to that area in the Schedules to this Order.

#### **Use of parking places**

7. Where in the Schedules to this Order a parking place is described as available for vehicles of a specified class or in a specified position no person shall cause or permit a vehicle to wait in that parking place unless it is of the class and in the position so specified.
8. Where within a parking place there is a sign or surface marking which indicates that a parking place or parking bay is available only for vehicles displaying a pay and display ticket no person shall cause or permit a vehicle to wait in that parking bay unless it displays in the relevant position a valid pay and display ticket.
9. Where within a parking place there is a sign or surface marking which indicates that a parking place or parking bay is available only for vehicles displaying a permit no person shall cause or permit a vehicle to wait in that parking bay unless it displays in the relevant position a valid parking permit issued by the Council for that vehicle to wait in the said place.
10. Where within a parking place there is a sign or surface marking which indicates that a parking bay is available only for a disabled person's vehicle no person shall cause

or permit a vehicle to wait in that parking bay unless it is a disabled person's vehicle which displays in the relevant position a disabled person's badge.

11. Where within a parking place there is a sign or surface marking which indicates that a parking bay is available only for motor cycles no person shall cause or permit a vehicle to wait in that parking bay unless it is a motor cycle.
12. The driver of any vehicle which is constructed or adapted for drawing a trailer or caravan shall not within any parking place cause or permit such trailer or caravan to be unhitched from the vehicle at any time.
13. FOR THE AVOIDANCE OF ANY DOUBT, no person shall use any parking place or cause or permit any vehicle to be in any parking place in contravention of or without complying with any prohibition, restriction, limitation or other stipulation of whatever kind which is contained in any Article or Schedule to this Order.

#### **Maximum stay**

14. No person shall cause or permit a vehicle, caravan or trailer to be at any one time in any one of the parking places (or part thereof) specified in the Schedules to this Order for a longer period than any maximum period of waiting specified in respect of that parking place in the Schedules to this Order and shall not, within any specified period of prohibited return after its leaving, permit it to be again in that parking place.

#### **Position of vehicles**

15. Where parking bays are marked out in a parking place all vehicles of the correct class shall be positioned wholly within the parking bays marked for that class of vehicle.

#### **Restriction of access**

16. No person shall use a parking place so as to restrict use of any traffic lane, to prevent access to any parking bay (where marked) or premises adjoining the parking place, or so as to be a nuisance.

#### **Other provisions / Use of vehicles in parking places**

17. The driver of a motor vehicle using a parking place shall stop the engine as soon as the vehicle is in position in the parking place and shall not start the engine except when about to change the position of the vehicle in or to depart from the parking place.
18. No person shall, unless he has the prior express written consent of the Council, use a vehicle, caravan or trailer while it is in a parking place in connection with the sale of any articles to persons in or near the parking place or in connection with the selling or offering for hire of his skill or services.

19. No person shall, unless he has the prior express written consent of the Council, use any part of a parking place or any vehicle, caravan or trailer left in a parking place, specified in the Schedules to this Order
- (a) for human habitation or any domestic purpose; or
  - (b) for the purpose of servicing, repairing or washing any vehicle, caravan or trailer or part thereof other than as is reasonably necessary to enable that vehicle, caravan or trailer to depart from the parking place.
20. No person shall, unless he has the prior express written consent of the Council, affix or attach to or leave or place on any vehicle, caravan or trailer while it is in a parking place any leaflet, bill placard or poster.
21. The driver of a vehicle using a parking place shall not sound any horn or other similar instrument except when about to change the position of the vehicle in or to depart from the parking place.

### **Dangerous substances**

22. No person shall drive or permit to be driven into a parking place any vehicle containing any noxious or dangerous substance or material.

### **Restriction on size of vehicles**

23. No person shall cause or permit to be driven into a parking place:

- (a) any public service vehicle;
- (b) any commercial vehicle exceeding 3.5 tons gross vehicle weight; or
- (c) any commercial vehicle with a trailer;

unless specified in the Schedules to this Order or except with prior written approval given by a person authorised in that behalf by the Council.

### **Direction of travel**

24. Where in a parking place signs are erected or surface markings are laid for the purpose of:

- (a) indicating the entrance to or exit from the parking place; or
- (b) indicating that a vehicle using the parking place shall proceed in a specified direction within the parking place,

no person shall drive or permit to be driven any vehicle, caravan or trailer (i) so that it enters the parking place otherwise than by an entrance, or leaves the parking place otherwise than by an exit so indicated; or (ii) in a direction other than so specified.

## **Parking uses only**

25. No person shall except with the permission of a person authorised by the Council in that behalf drive or permit to be driven any vehicle, caravan or trailer in a parking place for any purpose other than the purpose of leaving that vehicle, caravan or trailer in the parking place in accordance with the provisions of this Order or for the purpose of departing from the parking place.

## **Exemptions**

26. The driver of a vehicle left in a parking place specified in the Schedules to this Order shall be exempt from payment of charges and from compliance with the maximum period of waiting and prohibition of return (if any) specified in respect of the parking place if:
- (a) the vehicle is being used for emergency services purposes;
  - (b) the vehicle is in the service of a local authority or water authority in pursuance of statutory powers;
  - (c) the vehicle is being used in connection with any building operation or demolition, the removal of any obstruction to traffic, the maintenance, improvement or reconstruction of the parking place or the laying, erection, alteration or repair in the parking place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any telecommunication apparatus as defined in paragraph 1(1) of the Telecommunications Code contained in Schedule 2 of the Telecommunication Act 1984; or
  - (d) if there is displayed in the relevant position a valid waiver certificate or other written authority issued by the Council and the vehicle is parked in accordance with the terms and conditions of the certificate or written authority.

## **Parking of disabled persons vehicles**

27. Any vehicle which is a disabled person's vehicle which displays in the relevant position a disabled person's badge and which, immediately before or after any period of waiting in a parking place, has been or is about to be driven by the disabled person whose badge is displayed or, as the case may be, used for carrying disabled person(s) as passenger(s) shall be exempt from payment of charges and from compliance with the maximum period of waiting and prohibition of return (if any) specified in respect of the parking place.

## **PART III**

### **PAYMENT FOR PARKING**

#### **Charges**

28. In respect of the parking places specified in the Schedules to this Order, the driver of a vehicle, caravan or trailer shall immediately on leaving the vehicle, caravan or trailer in the parking place pay the appropriate charge for the period during which the vehicle, caravan or trailer is to be left in that parking place.
29. In respect of the parking places specified in the Schedules to this Order and except with the permission of the Council, every part of a trailer must be parked within the limits of one parking space. A vehicle with a trailer must occupy no more than two parking spaces. Separate parking tickets must be purchased for both the motor vehicle and trailer and must be displayed in the relevant position(s).

#### **Parking Promotions**

30. The Council may from time to time introduce temporary parking tariffs called "parking promotions" for a specified period as advertised at each parking place that the parking promotion applies to. Such "parking promotions" shall be subject to the terms of this Order except that special conditions for use may be applied.

#### **Exemptions**

31. Nothing in Article 28 shall require the payment of a pay and display parking charge in respect of:
- (a) a motor cycle;
  - (b) a vehicle, caravan or trailer which displays in the relevant position a valid permit or season ticket issued in respect of that vehicle and for the parking place in which the vehicle is left;
  - (c) a disabled person's vehicle which displays in the relevant position a disabled person's badge and which, immediately before or after any period of waiting, has been or is about to be driven by the disabled person whose badge is displayed or, as the case may be, used for carrying disabled person(s) as passenger(s).

#### **Method of payment of charge**

32. The charge referred to in Article 28 shall be payable by:
- (a) the purchase of a valid parking ticket by the insertion of an appropriate coin or coins into a ticket machine situated on the parking place, or
  - (b) make arrangements to pay the appropriate fee through an approved method of payment such as park and phone at the level of daily charge and for the period required in accordance with the scale of charges specified in the relevant parking place.

## **Parking ticket**

33. The parking ticket referred to in Article 32(a) shall only be valid if it has been purchased from a ticket machine at the parking place at the price and on the day and for the period specified in relation to the parking place in which the vehicle is left.

## **Display of ticket**

34. No person shall cause or permit a vehicle, caravan or trailer to wait in a parking place specified in the Schedules to this Order during the charging hours unless:-
- (a) such relevant charge in respect of that vehicle has been paid and a ticket showing that payment has been made is displayed in the relevant position on the vehicle, caravan or trailer.
  - (b) the appropriate fee has been paid through an approved method of payment such as park and phone.

## **Park and Phone**

35. (a) Where payment of a Parking Charge is made by credit or debit card by way of mobile telephone communication the following shall be disclosed:-
- (i) number of the mobile telephone.
  - (ii) identification number and any such details as may be requested by or on behalf of the Council relating to the credit or debit card against which the Parking Charge is being paid.
  - (iii) location of the Parking Place in respect of which payment is being made.
  - (iv) registration number of the motor vehicle being parked. If following first registration of the park and phone method of payment any subsequent visit to a parking place is made using a different make and model of vehicle, the responsibility remains with that person making the payment to notify the change of registration number of the vehicle. Failure to do so may result in a Penalty Charge Notice being issued even though the appropriate fee has been paid.

The Parking Period shall commence on receipt by or on behalf of the Council of the details specified in (i) to (iv) above.

- (b) At any time after a Parking Charge has been paid in accordance with Paragraph (a) in respect of a Parking Period, that Parking Period may be increased on further payment of the additional Parking Charge provided that the maximum permitted Parking Period for that Parking Place is not exceeded.
- (c) The payee of a Parking Charge under Paragraph (a) may request to be informed by a text message as to the imminent expiry of the Parking Period.

- (d) The Council shall display a notice in every Car Park where the option of payment of the Parking Charge in accordance with Article 35(a) is available, such notice shall display the location number of the car park in which it is sited and provide operational guidance on payment of Parking Charges under that Article.

### **Period of waiting**

36. No person shall cause or permit a vehicle to wait in a parking place specified in the Schedules to this Order for a longer period than the period for which payment was made.

### **Expiry of time period**

37. The expiry of the period for which the charge referred to in Article 28 has been paid shall be indicated and shall be treated as having occurred when there is exhibited on the vehicle a valid parking ticket and the time shown on the clock of the said ticket machine is later than the time at which (by reference to the information on the ticket) the period for which a charge has been paid has expired PROVIDED THAT nothing in this Article shall prevent a Civil Enforcement Officer or the Council from acting upon or adducing other proper evidence of the expiry of that period.

### **Non-transfer of tickets**

38. The parking ticket referred to in Article 32(a) shall not be valid if it has been transferred from one vehicle to another. Parking tickets are non transferable between car parks except between Central Car Park and The Causeway Car Park, Petersfield and all Alton Car Parks.

### **Failure to pay charge**

39. If at any time while a vehicle is left in a pay and display parking place, no parking ticket indicating that the relevant charge has been paid in respect of that parking place, during the period in which the vehicle, caravan, or trailer is so left, is displayed on that vehicle in the relevant position, the relevant charge shall be deemed not to have been paid unless the contrary is proved.

### **Indications as evidence**

40. The indications given by any ticket machine or any parking ticket issued by it shall be treated as evidence of the facts which the ticket machine or parking ticket purports to record.

### **Permits**

41. The owner of a vehicle may on application to the Council purchase a parking permit in respect of that vehicle for designated car parks.

### **Season tickets**

42. The owner of a vehicle may on application to the Council purchase a season ticket in respect of that vehicle for designated car parks.

### **Display of permits and season tickets**

43. The driver of a vehicle left in a designated car park and strictly in accordance with the provisions of this Order shall be exempt from payment of the pay and display parking charge during any period within charging hours if there is displayed in the relevant position a valid workers parking permit.
44. The driver of a vehicle left in a designated car park and strictly in accordance with the provisions of this Order, shall be exempt from payment of the pay and display parking charge during any period within charging hours if there is displayed in the relevant position a valid season ticket.

### **Restriction on removal of tickets, permits and season tickets**

45. When a ticket, permit or season ticket has been exhibited on a vehicle, caravan or trailer in accordance with the provisions of Articles 34(a), 43 or 44, no person shall remove the ticket, permit or season ticket from the vehicle until the vehicle is removed from the parking place.

### **Absence of Ticket Machine**

46. If at the time when a vehicle, caravan or trailer is left in a pay and display parking place during charging hours there is no working ticket machine at the parking place, or all the ticket machines at that parking place carry notices placed upon them by a person duly authorised by the Council indicating that they are out of order, the driver of that vehicle or the owner of the caravan or trailer shall be exempt from payment of the charge referred to in Article 28, provided that the vehicle may not be left for longer than the maximum period of waiting in that parking place as specified in the parking place and in the Schedules to this Order.

### **Exemption from the requirement to display a pay and display ticket**

47. Where arrangement to pay the daily charge has been made through an approved method of payment and no pay and display ticket is produced by following the process, the driver of a vehicle or the owner of the caravan or trailer, shall be exempt from the requirement to display such a ticket.

### **Removal of vehicles, trailers and caravans**

48. When a vehicle, caravan or trailer is brought into or left in a parking place in contravention of Articles 7, 8, 9, 10, 11, 12, 13, 14, 28 and 52 a person authorised in that behalf by the Council may remove the vehicle or arrange for it to be removed from that parking place, and when it is so removed he / she shall make such arrangement as may be reasonably necessary for the safe custody of the vehicle, caravan or trailer.
49. Any person removing a vehicle, caravan or trailer by virtue of the last preceding Article may do so by towing or driving the vehicle, caravan or trailer or in such other manner as he / she may think necessary and may take such measures in relation to the vehicle, caravan or trailer as he / she may think necessary to enable him / her to remove it as aforesaid.

## **PART IV**

### **SUSPENSION OF PARKING PLACE**

#### **Power to close parking places**

50. Nothing in this Order shall prevent the Council by notice, sign or barrier displayed in the parking place:
- (a) from closing the parking place or any part thereof for any period; and/or
  - (b) from setting aside the parking place or any part or parts thereof on all days or on certain days or during certain parts of days for use only by particular vehicles or organisations.
51. Any person suspending the use of a parking place or any part thereof in accordance with the provisions of Article 50 shall thereupon place or cause to be placed in or adjacent to that parking place or that part thereof a notice or traffic sign indicating that the use of that parking place or that part thereof is suspended and that waiting by vehicles is prohibited.
52. No person shall cause or permit a vehicle to be left in a parking place or any part thereof during such periods that the use of that parking place or that part thereof is suspended or during such period as there is in or adjacent thereto a notice or traffic sign placed by or on behalf of the Council

## **PART V**

### **PENALTY CHARGE AT PARKING PLACES**

**For the avoidance of any doubt the provisions of this Order and in particular (but without prejudice to the generality of the foregoing) the provisions of the following Articles 53 to 57 (inclusive) are without prejudice to the provisions of Part 6 of the Traffic Management Act 2004 (“the Act”) and the regulations made thereunder (“the Regulations”) and in the event of any conflict the provisions of the Act and of the Regulations shall prevail over the provisions of this Order.**

#### **Penalty charge**

53. If a vehicle is left in a parking place in contravention of or without complying with any Article of this Order a penalty charge shall be payable and/or the vehicle may be removed from that location or parking place.

#### **Penalty charge notice**

54. Where a penalty charge may have been incurred in respect of a vehicle it shall be the duty of a Civil Enforcement Officer to attach to the vehicle in a conspicuous position a penalty charge notice which shall include the following particulars;
- (a) the grounds on which the Civil Enforcement Officer believes that a penalty charge is payable with respect to the vehicle;
  - (b) the amount of the penalty charge which is payable;

- (c) that the penalty charge must be paid before the end of the period of 28 days beginning with the date of the notice;
- (d) that if the penalty charge is paid before the end of the period of 14 days beginning with the date of the notice, the amount of the charge will be reduced by one half;
- (e) that if the penalty charge is not paid before the end of the 28 day period a notice to owner may be served by the Council on the person appearing to them to be the owner of the vehicle;
- (f) the address to which payment of the penalty charge must be sent

### **Payment of the penalty charge**

55. (a) The owner of a vehicle in respect of which the penalty charge has been incurred shall pay the penalty charge to the Council as indicated on the penalty charge notice.
- (b) If the penalty charge is paid before the end of the period of 14 days beginning with the date of the penalty charge notice the amount of the penalty charge will be reduced by one half.
- (c) If the period of 28 days for payment of the penalty charge has expired without that charge being paid the Council may serve a notice ("a notice to owner") on the person who appears to them to have been the owner of the vehicle when the alleged contravention occurred and the notice to owner so served shall state the matters required to be stated therein by or under the Traffic Management Act 2004.

### **Indications as evidence**

56. The particulars given in the penalty charge notice attached to a vehicle in accordance with this Article shall be treated as evidence in any proceedings relating to failure to pay such penalty charge.

### **Restriction on removal of a penalty charge notice**

57. When a penalty charge notice has been attached to a vehicle in accordance with any of the foregoing provisions of this Order, no person, not being the driver of the vehicle, a police constable in uniform, a Civil Enforcement Officer or some other person duly authorised by the Council shall remove the penalty charge notice from the vehicle unless authorised to do so by the driver.

## PART VI

### DISPOSAL OF VEHICLES ABANDONED

#### Removal of a vehicle from parking places

58. Where a person duly authorised by the Council is of the opinion that any of the provisions contained in this Order have been contravened, or not complied with in respect of a vehicle left in a parking place, he / she may, under the provisions of the Removal and Disposal of Vehicles Regulations 1986, remove the vehicle or cause it to be removed from the parking place, and, where it is so removed, shall provide for the safe custody of the vehicle.

#### Disposal of vehicles abandoned in parking places

59. (i) The Council may sell or otherwise dispose of a vehicle which has been, or could at any time be, removed from a parking place pursuant to Article 56, if the vehicle appears to have been abandoned, provided that this power of disposal shall not be exercisable unless the Council has taken such of the following steps as are applicable to the vehicle in question, and there has elapsed a period of six weeks beginning with the taking of the first of those steps.
- (ii) Where the vehicle carries a registration mark the Council shall ascertain from the appropriate body the name and address of the person who is the Registered Keeper of the vehicle pursuant to the Vehicle Excise and Registration Act 1994, unless the Council is satisfied that the true owner of the vehicle has identified himself to it.
- (iii) The Council shall, where it is by virtue of paragraphs (ii), (iv) and (v) of this Article, aware of the name and address of a person who it appears may be the owner of the vehicle, send a Notice to that person at that address stating that it is the intention of the Council to sell or otherwise dispose of the vehicle (which shall be sufficiently described in the Notice) on or after a specified date (which shall not be less than two weeks from the date of the Notice and in any event not earlier than six weeks from the date of the first step taken by the Council under this Part of this Order) unless it is in the meantime removed by or on behalf of that person from such place as is specified by the Council in the said Notice or from such place as may be subsequently notified in writing by the Council to that person.
- (iv) If any person to whom a Notice is sent in accordance with paragraph (iii) of this Article informs the Council of the name and address of some other person who he alleges may be the owner of the vehicle, a Notice stating the particulars mentioned in the last preceding Article shall be sent to that other person and to any further person who the Council may in consequence of the sending of the Notice to the said other person be led to believe may be the owner of the vehicle.
- (v) Where a vehicle does not carry a registration mark the first step to be taken by the Council shall be to apply in writing to the Chief Officer of Police in whose area the parking place is situated enquiring whom that officer considers is the owner of the vehicle and the address of that person.

- (vi) The Council shall then make such further enquiries as to ownership as it thinks fit.
- (vii) Upon the sale of a vehicle by the Council, the Council shall apply the proceeds of sale in or towards the satisfaction of any costs incurred by it in connection with the disposal thereof and of any charge or payment to which it is entitled.
- (ix) In the event that any such costs incurred by the Council in connection with the disposal of the vehicle are not satisfied by virtue of the last preceding Article, the Council may recoup those costs from the person who was the owner of the vehicle immediately before it was removed from the parking place, provided that that person was sent by the Council a Notice under paragraph (iii) of this Article.
- (x) Any sums received by the Council on a sale of a vehicle shall, after deducting any sum applied thereabouts by virtue of paragraph (vii) of this Article, be payable within a period of one year from receipt hereof to any person to whom, but for such sale, the vehicle would have belonged and insofar as any such sums are not claimed within the said period they shall be paid into the General Rate Fund of the Council.
- (xi) Where under the foregoing provisions of this Order a Notice is required to be or may be sent to a person the Notice shall be sent by recorded delivery post.

## **LIST OF SCHEDULES**

### **SCHEDULE 1 – Free Car Parks**

**Part 1** - Parking places (or parts thereof) where waiting is limited to 1 hour, no return within 1 hour.

**Part 2** - Parking places (or parts thereof) where waiting is limited to 3 hours. Maximum period of waiting 3 hours, no return within 1 hour.

**Part 3** - Parking places (or parts thereof) where waiting is limited to 5 hours between the hours of 8.00am to 6.00pm, Monday to Friday.

**Part 4** - Parking places (or parts thereof) where waiting is limited to 9 hours between the hours of 8.00am to 6.00pm, Monday to Friday.

**Part 5** - Parking places (or parts thereof) where waiting is limited to 24 hours.

## **SCHEDULE 2 – Pay and Display Car Parks**

**Part 1** - Parking places (or parts thereof) in which parking charges apply Monday to Saturday 8.00am to 6.00pm and Sunday 10.00am to 4.00pm, except bank holidays.

Maximum period of waiting 3 hours, no return within 1 hour.

**Part 2** - Parking places (or parts thereof) in which parking charges apply Monday to Saturday 8.00am to 6.00pm, except bank holidays.

Maximum period of waiting 3 hours, no return within 1 hour.

**Part 3** - Parking places (or parts thereof) in which parking charges apply Monday to Saturday 8.00am to 6.00pm and Sunday 10.00am to 4.00pm, except bank holidays.

**Part 4** - Parking places (or parts thereof) in which parking charges apply Monday to Saturday 8.00am to 6.00pm, except bank holidays.

## **SCHEDULE 3: Charges payable at Pay and Display Car Parks in East Hampshire**

Charges apply Monday to Saturday 8.00am to 6.00pm excluding Bank Holidays (unless stated otherwise).

**SCHEDULE 1 – FREE CAR PARKS**

**PART 1** - Parking places (or parts thereof) where waiting is limited to 1 hour.

<b>Parking Place</b>	<b>Access via</b>	<b>Classes of vehicles by which parking places may be used</b>	<b>Position in which vehicle may wait</b>	<b>Days and hours of operation</b>
<b>Petersfield</b> Penns Place Car Park Customer Parking Area and Approach Road	Penns Place	All vehicles less than 3.5 tonnes gross vehicle weight except trailers	Wholly within marked bays	All days All hours

**PART 2** - Parking places (or parts thereof) where waiting is limited to 4 hours.

<b>Parking Place</b>	<b>Access via</b>	<b>Classes of vehicles by which parking places may be used</b>	<b>Position in which vehicle may wait</b>	<b>Days and hours of operation</b>
<b>Liss</b> Village Centre Car Park	Station Road	All vehicles less than 3.5 tonnes gross vehicle weight except trailers	Wholly within marked bays	All days All hours

**SCHEDULE 1 – FREE CAR PARKS**

**PART 3 - Parking places (or parts thereof) where waiting is limited to 5 hours between the hours of 8.00am to 6.00pm, Monday to Friday.**

Parking Place	Access via	Classes of vehicles by which parking places may be used	Position in which vehicle may wait	Days and hours of operation
<b>Liphook</b> Midhurst Road Car Park	Midhurst Road	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a white marked bay	All days All hours
Station Road Car Park	Station Road	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a white marked bay	All days All hours
<b>Liss</b> Hillbrow Road Car Park	Hillbrow Road	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a white marked bay	All days All hours

**PART 4 - Parking places (or parts thereof) where waiting is limited to 9 hours between the hours of 8.00am to 6.00pm Monday – Friday.**

Parking Place	Access via	Classes of vehicles by which parking places may be used	Position in which vehicle may wait	Days and hours of operation
<b>Liphook</b> Midhurst Road Car Park	Midhurst Road	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a yellow marked bay	All days All hours

## SCHEDULE 1 – FREE CAR PARKS

### PART 5 - Parking places (or parts thereof) where waiting is limited to 24 hours.

Parking Place	Access via	Classes of vehicles by which parking places may be used	Position in which vehicle may wait	Days and hours of operation
<b>Alton</b> Vicarage Hill Car Park	Vicarage Hill	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within marked bays	Sunday
Church Street Car Park	Vicarage Hill	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within marked bays	Sunday
Rogers Court Car Park	Draymans Way	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within marked bays	Sunday
Victoria Road Car Park	Victoria Road	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within marked bays	Sunday
Raven Square Car Park	Wooteys Way	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within marked bays	All days All hours
Turk Street Car Park	Draymans Way	Coaches	Wholly within a parking bay marked 'Coaches'	All days All hours
<b>Bordon</b> Guadeloupe House Car Park	High Street	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within marked bays	All days All hours
<b>Charlton</b> Chalton Car Park	South Lane	Motor vehicles	Wholly within marked bays	All days All hours

**SCHEDULE 1 – FREE CAR PARKS**

**PART 5 - Parking places (or parts thereof) where waiting is limited to 24 hours. (continued)**

<b>Chawton</b> Chawton Car Park	Winchester Road	All vehicles less than 3.5 tonnes gross weight Coaches	Wholly within marked bays Wholly within a parking bay marked 'Coaches'	All days All hours
<b>Clanfield</b> Lith View Car Park	White Dirt Lane	All vehicles less than 3.5 tonnes gross weight	Wholly within marked bays	All days All hours
<b>Grayshott</b> Crossways Road Car Park	Crossways Road	All vehicles less than 3.5 tonnes gross weight	Wholly within marked bays	All days All hours
Glen Road Car Park	Glen Road	All vehicles less than 3.5 tonnes gross weight	Wholly within marked bays	All days All hours
Headley Road Car Park	Headley Road	All vehicles less than 3.5 tonnes gross weight	Wholly within marked bays	All days All hours
<b>Horndean</b> Blendworth Lane Car Park	Blendworth Lane	All vehicles less than 3.5 tonnes gross weight	Wholly within marked bays	All days All hours

## SCHEDULE 1 – FREE CAR PARKS

### PART 5 - Parking places (or parts thereof) where waiting is limited to 24 hours. (continued)

Parking Place	Access via	Classes of vehicles by which parking places may be used	Position in which vehicle may wait	Days and hours of operation
<b>Liphook</b> Haslemere Road Car Park	Haslemere Road	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within marked bays	All days All hours
<b>Petersfield</b> Castle Yard Car Park	Swan Street	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within marked bays	Sunday
Central Car Park	Winton Road	Coaches	Wholly within a parking bay marked 'Coaches'	All days All hours
Festival Hall Car Park	Heath Road	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within marked bays	Sunday
<b>Selborne</b> Selborne Car Park	High Street	Motor vehicle	Wholly within marked bays	All days All hours
<b>White Hill</b> Sutton Field Car Park	Sutton Field	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within marked bays	All days All hours
<b>Four Marks</b> Four Marks Car Park	Winchester Road	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within marked bays	All days All hours

## SCHEDULE 1 – FREE CAR PARKS

PART 5 - Parking places (or parts thereof) where waiting is limited to 24 hours. (continued)

Parking Place	Access via	Classes of vehicles by which parking places may be used	Position in which vehicle may wait	Days and hours of operation
<b>Liss</b>				
Station Road Car Park	Station Road	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within marked bays	All days All hours
Hillbrow Road Car Park	Hillbrow Road	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a yellow marked bay	All days All hours
<b>East Meon</b>				
Workhouse Lane Car Park	Workhouse Lane	Motor vehicles	Within the parking place	All days All hours

## SCHEDULE 2 – PAY AND DISPLAY CAR PARKS

PART 1 - Parking places (or parts thereof) where parking charges apply Monday to Saturday 8.00am to 6.00pm and Sunday 10.00am to 4.00pm (except bank holidays.)

Maximum period of waiting 3 hours, no return within 1 hour.

Parking Place	Access via	Classes of vehicles by which parking places may be used	Position in which vehicle may wait	Days and hours of operation
<b>Petersfield</b>				
Central Car Park	Winton Road	All vehicles less than 3.5 tonnes gross vehicle weight Coaches	Wholly within a parking bay	All days All hours

**SCHEDULE 2 – PAY AND DISPLAY CAR PARKS**

**PART 2 - Parking places (or parts thereof) where parking charges apply Monday to Saturday 8.00am to 6.00pm (except bank holidays.)**

**Maximum period of waiting 3 hours, no return within 1 hour.**

Parking Place	Access via	Classes of vehicles by which parking places may be used	Position in which vehicle may wait	Days and hours of operation
Petersfield The Causeway Car Park	The Causeway	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a parking bay	All days All hours

**SCHEDULE 2 – PAY AND DISPLAY CAR PARKS**

**PART 3 - Parking places (or parts thereof) where parking charges apply Monday to Saturday 8.00am to 6.00pm and Sunday 10.00am to 4.00pm (except bank holidays.)**

Parking Place	Access via	Classes of vehicles by which parking places may be used	Position in which vehicle may wait	Days and hours of operation
Alton Bank Car Park	Vicarage Hill	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a parking bay	All days All hours
Lady Place Car Park	High Street	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a parking bay	All days All hours

**SCHEDULE 2 – PAY AND DISPLAY CAR PARKS**

**PART 3 - Parking places (or parts thereof) where parking charges apply Monday to Saturday 8.00am to 6.00pm and Sunday 10.00am to 4.00pm (except bank holidays.)**

<b>Parking Place</b>	<b>Access via</b>	<b>Classes of vehicles by which parking places may be used</b>	<b>Position in which vehicle may wait</b>	<b>Days and hours of operation</b>
<b>Alton</b> Manor Road Car Park	Manor Road	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a parking bay	All days All hours
Mount Pleasant Car Park	Mount Pleasant Road	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a parking bay	All days All hours
Turk Street Car Park	Turk Street	All vehicles less than 3.5 tonnes gross vehicle weight Coaches	Wholly within a parking bay	All days All hours
Swan Street Car Park	Swan Street	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a parking bay	All days All hours

## SCHEDULE 2 – PAY AND DISPLAY CAR PARKS

**PART 4 - Parking places (or parts thereof) in which parking charges apply Monday to Saturday 8.00am to 6.00pm, (except bank holidays.)**

Parking Place	Access via	Classes of vehicles by which parking places may be used	Position in which vehicle may wait	Days and hours of operation
Church Street Car Park	Vicarage Hill	Motor vehicle, motorcycle	Wholly within a parking bay	All days All hours
Rogers Court Car Park	Draymans Way	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a parking bay	All days All hours
Vicarage Hill Car Park	Vicarage Hill	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a parking bay	All days All hours
Victoria Road Car Park	Victoria Road	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a parking bay outside of an area marked in red.  Wholly within a parking bay inside of an area marked in red. (except Tuesdays)	All days All hours
<b>Petersfield</b> Castle Yard Car Park	Swan Street	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a parking bay	All days All hours
Festival Hall Car Park	Heath Road	All vehicles less than 3.5 tonnes gross vehicle weight	Wholly within a parking bay	All days All hours

### SCHEDULE 3: Charges payable at Pay and Display Car Parks in East Hampshire

Charges apply Monday to Saturday 8.00am to 6.00pm excluding Bank Holidays (unless stated otherwise).

Parking Place	Charges
<b>Petersfield:</b> Central Car Park The Causeway Car Park	Not exceeding: - 2 hours £1.20 - 3 hours £1.60
<b>Alton:</b> Bank Car Park, Rogers Court Car Park Manor Car Park Turk Street Car Park Lady Place Car Park Church Street Car Park <b>Petersfield:</b> Castle Yard Car Park Swan Street Car Park	Not exceeding: - 1 hour 60p - 2 hours £1.20 - 3 hours £1.60 - 4 hours £2.80 - 5 hours £3.30 - 9 hours £5.30 - All day £6.50
<b>Alton:</b> Mount Pleasant Car Park Victoria Road Car Park Vicarage Hill Car Park <b>Petersfield:</b> Festival Hall Car Park.	Not exceeding: - 1 hour 60p - 2 hours £1.20 - 3 hours £1.60 - 4 hours £2.20 - 5 hours £2.70 - 9 hours £3.20 - All day £5.30

**Charges apply Sunday 10.00am to 4.00pm**

<b>Parking Place</b>	<b>Charges</b>
<b>Petersfield:</b> Central Car Park The Causeway Car Park	Not exceeding: - 2 hours £1.20 - 3 hours £1.60
<b>Petersfield:</b> Swan Street Car Park	Not exceeding: - 1 hour 60p - 2 hours £1.20 - 3 hours £1.60 - 4 hours £2.80 - 5 hours £3.30 - 9 hours £5.30 - All day £6.50
<b>Alton:</b> Bank Car Park Lady Place Car Park Manor Car Park Mount Pleasant Car Park Turk Street Car Park	Flat Rate: - £0.60

**Coach Charges**

**Charges apply Monday to Saturday 8.00am to 6.00pm excluding Bank Holidays  
(unless stated otherwise) and Sunday 10.00am to 4.00pm**

<b>Parking Place</b>	<b>Coach Charge</b>
<b>Petersfield</b>  Central Car Park	£5.00
<b>Alton</b>  Turk Street Car Park	£5.00

THE COMMON SEAL OF EAST HAMPSHIRE )  
 DISTRICT COUNCIL )  
 was hereunto )  
 affixed this )  
 8th day of January 2015 )  
 In the presence of )  
 N. Leach )  
 Authorised Signatory )



