



Parking Department  
Wycombe District Council  
Po Box 597  
Northampton  
NN4 7XN

T 01604 625635  
www.wycombe.gov.uk

&LINE1  
&LINE2  
&LINE3  
&LINE4  
&LINE5  
&LINE6  
&LINE7

Date of this letter and date sent:

&PRTAD

&AFORM,

<%DELETE\_ON\_(CANCEL;REVIEW;SEND-NTO;EVID-FUL;EVID-DIS)%>**Notice of rejection of representations**<%DELETE\_ON\_(CANCEL;REVIEW;SEND-NTO;EVID-FUL;EVID-DIS)%>  
<%DELETE\_ON\_(REJ-FC;REJ-DISC;REVIEW;SEND-NTO;EVID-FUL;EVID-DIS)%>**Notice of acceptance of representations**<%DELETE\_ON\_(REJ-FC;REJ-DISC;REVIEW;SEND-NTO;EVID-FUL;EVID-DIS)%>

Traffic Management Act 2004 – s82; Civil Enforcement of Parking Contraventions (England) General Regulations 2007; Civil Enforcement of Parking Contraventions (England) Representations and Appeals Regulations 2007

**Penalty Charge Notice number:** &SERNO **Issued On:**&DOFFC  
**Vehicle registration:** &REGNO **Make:** &MAKER  
**Date and time of Contravention:** &DOFFC  
**Location:** &LOCPT  
**Description of Contravention:** &OFF11 &OFF12 &OFF13

Thank you for contacting us.

<%LetterContent%>

<%DELETE\_ON\_(CANCEL;REVIEW;SEND-NTO;EVID-FUL;EVID-DIS;REJ-FC)%> If you would like to view the evidence we have in relation to this notice, then please logon to: [www.wycombe.gov.uk/browse/Parking-and-transport/Parking/Parking.aspx](http://www.wycombe.gov.uk/browse/Parking-and-transport/Parking/Parking.aspx) and follow links to pay/appeal your PCN. When prompted, enter your PCN number and vehicle registration details, the available evidence can then be accessed using the 'View Evidence' button towards the bottom of the screen.

### Going forward

- The discount payment amount of £&CLFIN has been reinstated so you can pay and close the case. You have 14 days from the date of this letter being served to do this. This Notice will be taken to have been served on the second working day after the date of posting (shown above) unless you can show that it was not.
- You can pay £&CFINE if you pay outside this period. You have 28 days from the date of this Notice being served to do this.
- Alternatively, you can appeal to the Parking Adjudicator. Details on how to do so are at the end of this letter.

<%DELETE\_ON\_(CANCEL;REVIEW;SEND-NT0;EVID-FUL;EVID-DIS;REJ-FC)%><%DELETE\_ON\_(CANCEL;REVIEW;SEND-NT0;EVID-FUL;EVID-DIS;REJ-DISC)%> If you would like to view the evidence we have in relation to this notice, then please logon to: [www.wycombe.gov.uk/browse/Parking-and-transport/Parking/Parking.aspx](http://www.wycombe.gov.uk/browse/Parking-and-transport/Parking/Parking.aspx) and follow links to pay/appeal your PCN. When prompted, enter your PCN number and vehicle registration details, the available evidence can then be accessed using the 'View Evidence' button towards the bottom of the screen.

### Going forward

- You have 28 days from the date of this Notice being served, to pay £&CFINE.
- Alternatively, you can appeal to the Parking Adjudicator. Details on how to do so are at the end of this letter.

<%DELETE\_ON\_(CANCEL;REVIEW;SEND-NT0;EVID-FUL;EVID-DIS;REJ-DISC)%><%DELETE\_ON\_(CANCEL;REVIEW;SEND-NT0;EVID-FUL;EVID-DIS)%>**Act now**

If, after 28 days, you have taken no action, we will send you a Charge Certificate increasing the charge to £&CHARG. You will then have 14 days to pay the increased charge. If, after the 14 days, you have not paid the increased charge, we will apply to the County Court to recover the money plus court costs from you.<%DELETE\_ON\_(CANCEL;REVIEW;SEND-NT0;EVID-FUL;EVID-DIS)%><%DELETE\_ON\_(CANCEL;REVIEW;SEND-NT0;REJ-FC;REJ-DISC;EVID-FUL)%>A copy can be uploaded online at [www.wycombe.gov.uk/browse/Parking-and-transport/Parking/Parking.aspx](http://www.wycombe.gov.uk/browse/Parking-and-transport/Parking/Parking.aspx) or by post to the address above.

### Going forward

- If you are unable to provide the above information, then the outstanding balance of £&CLFIN should be paid using one of the methods below. Payment must reach the council in 14 days of the date of this letter.
- Please note that if neither the payment, nor the evidence is received by us in 14 days of the date of this letter, then a Notice of Rejection (NoR) will be served to the registered keeper of the vehicle. Once the NoR has been issued to the registered keeper, they will have the opportunity to make an appeal to the Traffic Penalty Tribunal (TPT). The NoR will contain information on how to contact TPT.


<%DELETE\_ON\_(CANCEL;REVIEW;SEND-NT0;REJ-FC;REJ-DISC;EVID-FUL)%><%DELETE\_ON\_(CANCEL;REVIEW;SEND-NT0;REJ-FC;REJ-DISC;EVID-DIS)%> A copy can be uploaded online at [www.wycombe.gov.uk/browse/Parking-and-transport/Parking/Parking.aspx](http://www.wycombe.gov.uk/browse/Parking-and-transport/Parking/Parking.aspx) or by post to the address above.

## Going forward

- If you are unable to provide the above information, then the outstanding balance of £&CBALA should be paid using one of the methods below. You have 28 days from the date of this letter to do this. (It is now too late to pay at the discounted amount.)
- Please note that if neither the payment, nor the evidence is received by us in 28 days of the date of this letter, then a Notice of Rejection (NoR) will be served to the registered keeper of the vehicle. Once the NoR has been issued to the registered keeper, they will have the opportunity to make an appeal to the Traffic Penalty Tribunal (TPT). The NoR will contain information on how to contact TPT.

<%DELETE\_ON\_(CANCEL;REVIEW;SEND-NTO;REJ-FC;REJ-DISC;EVID-DIS)%><%DELETE\_ON\_(CANCEL;REVIEW;SEND-NTO)%>

## How to pay

 03300 881641 (24 hours)

 [www.wycombe.gov.uk/browse/Parking-and-transport/Parking/Parking.aspx](http://www.wycombe.gov.uk/browse/Parking-and-transport/Parking/Parking.aspx)

 Po Box 597, Northampton, NN4 7XN

<%DELETE\_ON\_(CANCEL;REVIEW;SEND-NTO)%><%DELETE\_ON\_(REJ-FC;REJ-DISC;REVIEW;SEND-NTO;EVID-FUL;EVID-DIS)%>Any future notices issued for similar circumstances may not be cancelled.

Your case has now been cancelled and you may treat the matter as closed.<%DELETE\_ON\_(REJ-FC;REJ-DISC;REVIEW;SEND-NTO;EVID-FUL;EVID-DIS)%><%DELETE\_ON\_(REJ-FC;REJ-DISC;CANCEL;SEND-NTO;EVID-FUL;EVID-DIS)%>Your case has now been placed on hold whilst the circumstances within your correspondence are investigated. A response will be sent to you in due course.<%DELETE\_ON\_(REJ-FC;REJ-DISC;CANCEL;SEND-NTO;EVID-FUL;EVID-DIS)%> If you require further assistance, please contact us using the above details.

&ASIGN,  
&FLUSG

&FLUNM

Parking Processing and Appeals Officer<%DELETE\_ON\_(CANCEL;REVIEW;SEND-NTO;EVID-FUL;EVID-DIS;REVIEW)%>

If you disagree with the council's decision you can appeal to the independent adjudicator at the **Traffic Penalty Tribunal**. The adjudicators are independent of the council and their decision is final.  
You can appeal now by visiting the tribunal's website: [www.trafficpenaltytribunal.gov.uk/appeal](http://www.trafficpenaltytribunal.gov.uk/appeal)  
The website explains what the adjudicator can consider and how to appeal. There is no charge for appealing and costs are not normally awarded. The website gives full details. **You will need the information in the box below to hand when you begin your appeal.**

|                                   |
|-----------------------------------|
| Notice of Rejection date: &PRTAD  |
| PCN number(s): &SERNO             |
| Vehicle Registration Mark: &REGNO |
| Online Code: &NPASP               |

**You should appeal within 28 days of delivery of this Notice of Rejection (usually 2 working days after the 'Notice of Rejection' date above – our website explains this)**

If you are unable to appeal online you may request a paper form from the Traffic Penalty Tribunal by calling **01625 44 55 99** and leaving your name, address, telephone number, vehicle registration mark and penalty charge notice number.



**Traffic Penalty Tribunal** England and Wales

<%DELETE\_ON\_(CANCEL;REVIEW;SEND-NTO;EVID-FUL;EVID-DIS;REVIEW)%>