

# WORTHING BOROUGH COUNCIL

## CHARGE CERTIFICATE

*The Traffic Management Act 2004, s82; Civil Enforcement of Parking Contraventions (England) General Regulations 2007; Civil Enforcement of Parking Contraventions (England) Representations and Appeals Regulations 2007*

*Where this Penalty Charge Notice (PCN) was issued for a contravention in an off-street car park, the enforcement authority is Worthing Borough Council. In all other cases, the enforcement authority is West Sussex County Council, with Worthing Borough Council as its agent.*

Mr T Test  
123 Test Road  
Worthing  
West Sussex  
T123 EST

**Issue Date of Charge Certificate and date of posting: 01/05/2019**

**Issue Date of Notice to Owner and date of posting:**

<b>Penalty Charge Notice No:</b>	WU50026154
<b>Vehicle Registration Number:</b>	T123EST
<b>Contravention:</b>	(Code 02) Parked or loading/unloading in a restricted street where waiting and loading/unloading restrictions are in force
<b>Date of contravention:</b>	01 May 2019
<b>Time of Contravention:</b>	14:30
<b>Location of contravention:</b>	High Street, Worthing

As the registered owner/keeper/hirer of the above vehicle when the Penalty Charge Notice was issued, you are responsible for the payment of the Penalty Charge Notice (PCN). A Notice to Owner form was sent to you on the date on the date shown above which gave you the opportunity to pay the Penalty Charge or challenge its issue. Because payment in full has not been made within the prescribed period the amount of the Penalty Charge has been increased by 50%.

<b>Penalty Charge Amount:</b>	£70.00
<b>Charge Certificate Increase:</b>	£35.00
<b>Full Charge Amount:</b>	£105.00
<b>Amount Paid:</b>	£0.00
<b>Payment Now Due:</b>	£105.00

Failure to pay the full balance outstanding within 14 days beginning of the service of this Charge Certificate will result in the Council registering the outstanding balance as a debt at the County Court. A warrant may then be issued to enforcement agents to recover payment. You will also become liable for the additional fees to the enforcement agents.

## **HOW TO PAY**

### **On-Line Payment (24 hours a day)**

Payment can be made over the internet by going to the Worthing Borough Council website at [www.adur-worthing.gov.uk](http://www.adur-worthing.gov.uk) and follow the 'pay on-line' instructions. Please have your Penalty Charge Notice number and your vehicle registration number to hand.

### **Telephone Payments**

You can pay by calling our telephone payment line on 0345 680 0189, using a debit or credit card (all major cards accepted excluding American Express).

### **Payment by Post or in person**

Please complete the payment slip below and send it or take it with your payment to: The Parking Shop, 52 Chapel Road, Worthing, BN11 1BE. If you require a receipt, please provide a stamped addressed envelope. **Please do not send cash through the post.**

Please make cheques and postal orders payable to Worthing Borough Council and write the PCN number and vehicle registration number on the back. **Post dated cheques will not be accepted.**

**NB The debt is not considered paid until the date Worthing Borough Council receives the payment. Anything sent by post is done at the risk of the sender**

Worthing Borough Council uses the data you provide to process Penalty Charge Notices which are issued to vehicles in respect of on and off-street parking contraventions. All processes are carried out in line with traffic management / parking related legislation and using secure systems. The data is required to carry out the efficient provision of parking services within the administrative District/Borough. The information you provide will only be used for the parking related purposes for which it was obtained. This may include sharing it with partner agencies and other local authorities within West Sussex involved directly in parking management, specifically the Police, the Traffic Penalty Tribunal, the Traffic Enforcement Centre and agents providing services to Worthing Borough Council in carrying out this role. Details of West Sussex County Council's and Worthing Borough Council's compliance with the General Data Protection Regulations can be located on the following websites - <https://www.westsussex.gov.uk/about-the-council/policies-and-reports/corporate-policy-and-reports/data-protection-policy> and [www.adur-worthing.gov.uk](http://www.adur-worthing.gov.uk)

✂ -----

**Payment slip** – please return with all payments sent by post

If you require a receipt, please provide a stamped addressed envelope

Penalty Charge Notice Number: **WU50026154**                      VRM: **T123EST**

Issued in:       **High Street, Worthing**

At:               **14:30**

On:               **01 May 2019**

**Payment Now Due: £105.00**

Mr/Mrs/Ms/Miss: -----

Address: -----

----- Postcode: -----