

Torrige District Council
The Parking Office
Bridge Buildings, Bideford EX39 2HT
Direct Dial :01237 428981 / 428895
Email : carparks@torridge.gov.uk



«Offender_Title» «Offender_Initials» «Offender_Surname»
«Offender_Address_1»
«Offender_Address_2»
«Offender_Address_3»
«Offender_Address_4»
«Offender_Town»
«Offender_County»
«Offender_Post_Code»

Mr Sean Kearney
Commercial & Leisure
Services Manager
Riverbank House
Bideford
Devon
EX39 2QG

«Date_Letter_Created»

Tel 01237 428700

Dear Offender Title Offender Surname,

«PCN_LEGISLATION_TITLE»

Penalty Charge Notice Number: «PCN_Ticket_Number»
Vehicle Registration Number: «PCN_Registration_Number»
Date of Service: «PCN_Issue_Date»
Location of Contravention: «PCN_Street_or_Carpark_Name»

Office Hours
Monday - Friday
8:30am - 4:30pm

Notice of Rejection of Representation

Date of Posting: «Date_Letter_Created»

Head of Paid Service
Jenny Wallace

I refer to your letter in connection with the issue of the above Penalty Charge Notice.

Your representations have been considered by this office in accordance with the requirements of the «PCN_Legislation_Title». After full consideration of the representations made and all other circumstance relating to the issue of the Penalty Charge Notice, I have to advise you that the grounds for representation against the Penalty Charge Notice have not been established. This Notice is issued as a formal Notice of Rejection under Part 6 of the «PCN_Legislation_Title».



100%

Your vehicle was seen parked in «PCN_Street_or_Carpark_Name» on the «PCN_Issue_Date» in an off-street car park minutes after the expiry time printed on your ticket. A notice was issued at «PCN_Issue_Time». Parking is restricted in this section of «PCN_Street_or_Carpark_Name» between 08:00am to 06:00pm Monday to Sunday, including Bank Holidays, to persons clearly displaying a valid pay & display ticket. This restriction is in accordance with the Torrige District Council (Off -Street Parking Places) Order 2013 as amended.

The registered owner/keeper of the vehicle is liable for any Penalty Charge Notice incurred.

You now have 28 days from the date of service of this Notice of Rejection of Representation to pay the outstanding charge for the above Penalty Charge Notice which is «PCN_Amount_Outstanding», or alternatively to appeal against its issue. The Notice of Rejection of Representation is deemed to have been served 2 working days after the date of posting given at the head of this letter.

HOW TO APPEAL

If you disagree with the council's decision you can appeal to the independent adjudicator at the Traffic Penalty Tribunal. The adjudicators are independent of the council and their decision is final.

You can appeal now by visiting the tribunal's website: www.trafficpenaltytribunal.gov.uk/appeal

The website explains what the adjudicator can consider and how to appeal. There is no charge for appealing and the costs are not normally awarded. The website gives full details. You will need the information in the box below to hand when you begin your appeal.

Notice of Rejection date: «Date_Letter_Created»

PCN Number(s): «PCN_Ticket_Number»

Vehicle Registration Mark: «PCN_Registration_Number»

Online Code: «NPAS_PIN_Number»

You should appeal within 28 days of delivery of this Notice of Rejection (usually 2 working days after the 'Notice of Rejection' date above – our website explains this)

If you are unable to appeal online you may request a paper form from the Traffic Penalty Tribunal by calling 01625 44 55 99 and leaving your name, address, telephone number, vehicle registration mark and penalty charge notice number.



You should be aware that if before the end of the period of 28 days beginning with the date of service of this notice of rejection:-

- (a) you do not pay the Penalty Charge Notice - or
- (b) you do not appeal to the Parking Adjudicator against the Penalty Charge Notice

A Charge Certificate may be served under Part 6 of the «PCN_Legislation_Title».

For payment details please see over.

Torridge District Council will use any data collected through the issuing of an Off-Street PCN for the enforcement of parking contraventions and other associated purposes. This data may be disclosed to other enforcement agencies for the purposes of this enforcement. It may also be disclosed to other departments within the Council or external parties for related purposes or as required by law. All processing of this data will be in accordance with the Data Protection Act 1998.

Yours sincerely,

The Parking Office