



For all enquiries please phone 0333 999 8889  
or write to PO Box 167, Sheffield, S98 1JN

Date: «PCN\_Corresp\_Date»

«Offender\_Address\_Name»  
«Offender\_Business\_Name»  
«Offender\_Address\_1»  
«Offender\_Address\_2»  
«Offender\_Address\_3»  
«Offender\_Address\_4»  
«Offender\_Town»  
«Offender\_County»  
«Offender\_Post\_Code»

Dear «Offender\_Addressee»

|                                   |   |
|-----------------------------------|---|
| <b>Penalty Charge Notice</b>      | «PCN_Ticket_Number»                               |
| <b>Vehicle Registration Mark:</b> | «PCN_Registration_Number»                         |
| <b>Date &amp; Time of Issue:</b>  | «PCN_Contravention_Date» «PCN_Contravention_Time» |
| <b>Location of Contravention:</b> | «PCN_Street_or_Carpark_Name»                      |
| <b>TPT PIN number (online):</b>   | «TPT_Appeal_PIN_Code»                             |

**Traffic Management Act 2004 (as amended)  
Notice of Rejection of Representations.**

Thank you for your correspondence regarding the above Penalty Charge Notice.

I have carefully considered what you say but have decided not to cancel your Penalty Charge Notice or Notice to Owner. This letter is issued as a formal Notice of Rejection of your representations.

We have rejected your representations for the following reasons;

If you disagree with the council's decision you can appeal to the independent adjudicator at the **Traffic Penalty Tribunal**. The adjudicators are independent of the council and their decision is final.

You can appeal now by visiting the tribunal's website: [www.trafficpenaltytribunal.gov.uk/appeal](http://www.trafficpenaltytribunal.gov.uk/appeal)

The website explains what the adjudicator can consider and how to appeal. There is no charge for appealing and costs are not normally awarded. The website gives full details. **You will need the information in the box below to hand when you begin your appeal.**

Notice of Rejection date: «PCN\_Corresp\_Date»

PCN number(s): «PCN\_Ticket\_Number»

Vehicle Registration Mark:  
«PCN\_Registration\_Number»

Online Code: «TPT\_Appeal\_PIN\_Code»

**You should appeal within 28 days of delivery of this Notice of Rejection (usually 2 working days after the 'Notice of Rejection' date above – our website explains this)**

If you are unable to appeal online you may request a paper form from the Traffic Penalty Tribunal by calling **01625 44 55 99** and leaving your name, address, telephone number, vehicle registration mark and penalty charge notice number.



The Penalty Charge of £«PCN\_Amount\_Outstanding» is now payable. If full payment or an appeal is not made within 28 days of the service of this letter, the charge of £«PCN\_Full\_Amount\_plus\_50» will be applicable and a Charge Certificate will be served. Please note this Council is under no legal obligation to accept a further appeal at this stage. If full payment is not received after 14 days of the date the Charge Certificate is served, we will apply to the Traffic Enforcement Centre at County Court to recover the outstanding debt and additional court fees from you.

### **Payment Options:**

**online** at [www.somerset.gov.uk/parking](http://www.somerset.gov.uk/parking).

**by phone** 0333 999 8889 (24 hours).

**by post** Please make your cheque or postal order payable to 'Somerset County Council', write your Penalty Charge Notice number (see above) on the back, then send it to: Somerset County Council, PO Box 167, Sheffield, S98 1JN.

**In person** payments can be made by debit/credit card, cash, cheque or postal order at: C Block Reception, County Hall, Taunton, TA1 4DY. Monday - Friday 9am-4pm