

«Permit\_Holder\_Business\_Contact»  
«Permit\_Holder\_Business\_Name»  
«Permit\_Holder\_Address\_1»  
«Permit\_Holder\_Address\_2»  
«Permit\_Holder\_Address\_3»  
«Permit\_Holder\_Town»  
«Permit\_Holder\_County»  
«Permit\_Holder\_Post\_Code»

Head of Environmental Services  
Your ref: «Permit\_Number»  
Our ref: perseas2  
Direct line:  
Calls may be recorded for training or monitoring  
E-mail: parking@waverley.gov.uk

Dear «Permit\_Business\_Contact\_Title» «Permit\_Business\_Contact\_Surnam»

## **PERMIT ISSUE**

Thank you for your payment. Your ticket is attached below and must be clearly displayed in the vehicle at all times. Please check the details shown on the ticket and in the event of a query please contact the Parking Office on 01483 523408.

Please take care to remove the ticket in the correct manner described below. It should be affixed to the lower left hand side corner of the windscreen which must be dry at the time. Season ticket care is the responsibility of the holder. A replacement Permit may be purchased from the Council at a cost of £30. Terms and Conditions of Permit use apply.

Thank you for your cooperation.

**«Permit\_Carpark\_Name»**

**«Permit\_Primary\_Registratio  
n»**

**«Permit\_Start\_Date»**

**«Permit\_Expiry\_Date»**

**«Permit\_Number»**

**«Permit\_Type»**