

Please ask for : The Parking Team
E-mail : pgcarparking@stockton.gov.uk

PO Box 229, Kingsway House,
West Precinct, Billingham
TS23 2YL
Tel: (01642) 528201
Fax: (01642) 526713
DX 60611
Postcode for Sat Nav purposes:
TS23 2NX

Dear «Offender_Title» «Offender_Initials» «Offender_Surname»

This is a legal document called a Notice of Rejection of Representations.
Your case comes under the Transport Act 2000 and The Bus Lane Contraventions (Penalty Charges, Adjudication and Enforcement) (England) Regulations 2005.

Date of this Notice of Rejection and date of posting «Date_Letter_Created»

Penalty Charge Notice number: «PCN_Ticket_Number»
Vehicle registration mark: «PCN_Registration_Number»
Detection date of alleged contravention: «PCN_Contravention_Date»
Location of contravention: «PCN_Street_or_Carpark_Name»
Date of Penalty Charge Notice: «PCN_Date_Last_NTO_Sent»

Thank you for your letter making representations in connection with the above Penalty Charge Notice.

I have carefully considered your case but on this occasion I have decided not to cancel this Penalty Charge Notice. The Council does not accept that any of the statutory grounds or other grounds for representation have been established.

This Penalty Charge Notice was issued as the above vehicle was in a bus lane during the hours of operation of the bus lane.

The vehicle was recorded by an approved device (in this case a camera and recording system) for being in a bus lane at «PCN_Street_or_Carpark_Name». This bus lane is in operation 24 hours per day and it is only certain permitted vehicles that are allowed to be in the bus lane. The vehicle in respect of which the Penalty Charge Notice was issued is not a permitted vehicle.

I have decided therefore to reject your representations. However, in view of the circumstances you describe, I am prepared to extend the 14 day discount period and will, for the time being, accept the discounted payment of £«PCN_Amount_of_First_Discount».00.

continued ...

«Offender_Title» «Offender_Initials»
«Offender_Surname»
«Offender_Address_1»
«Offender_Address_2»
«Offender_Address_3»
«Offender_Address_4»
«Offender_Town»
«Offender_County»
«Offender_Post_Code»

[Type text]

[Type text]

[Type text]

You now have 14 days to pay the reduced amount or 28 days from the service of this Notice to pay the penalty or appeal to an independent Parking Adjudicator (see below).

If the reduced amount is not received within 14 days of this notice, then the full amount of £«PCN_Amount_of_Full_Fine».00 will be required. This must be paid before the end of 28 days beginning with the date of service of this Notice or to appeal to an independent Adjudicator (see below). This Notice of Rejection will be taken to have been served on the second working day after the date of this notice unless you can show that it was not.

Failure to pay the Penalty Charge of £«PCN_Amount_of_Full_Fine».00 before the end of the period of 28 days beginning with the date of service of this Notice of Rejection may result in the service of a Charge Certificate which increases the amount owed by 50% to £«PCN_Full_Fine_At_Charge_Cert».00. If the increased Penalty Charge is not then paid within a further 14 days of the Charge Certificate, the Council may apply to a county court to recover the charge as if it were a debt payable under the county court order, and put the case in the hands of an Enforcement Agent who will add their own costs to the Penalty Charge.

HOW TO PAY

By Post - Cheques & Postal Orders must be payable to 'Stockton-on-Tees Borough Council'. The PCN Number must be written on the reverse of the cheque. Please send to Stockton-on-Tees Borough Council, PO Box 500, Stockton-on-Tees, TS18 1WA.

In Person - Cashiers Section, Customer Services Centre, Stockton Central Library, Church Road, Stockton-on-Tees, TS18 1TU. Opening Hours - Monday to Friday 8.30am - 4.00pm

By Telephone - To make a payment via our 24 hour telephone payments line ring 0330 555 6780, select option 3 Parking Fines, and follow the instructions given. This service is available 24 hours a day, 7 days a week. Calls are charged at local rate. Please have your PCN Number ready (replace any letter with *) and debit or credit card details available. (Solo, Visa debit, Maestro, Visa credit or Mastercard).

Online - visit www.parking.stockton.gov.uk/pgus after 10.00 a.m. the following working day. You will need your PCN Number, vehicle registration mark and your debit or credit card details.

Appeal to an Independent Adjudicator

If you disagree with the council's decision you can appeal to the independent adjudicator at the **Traffic Penalty Tribunal**. The adjudicators are independent of the council and their decision is final.

You can appeal now by visiting the tribunal's website: www.trafficpenaltytribunal.gov.uk/appeal

The website explains what the adjudicator can consider and how to appeal. There is no charge for appealing and costs are not normally awarded. The website gives full details. **You will need the information in the box below to hand when you begin your appeal.**

Notice of Rejection date: «**Date_Letter_Created**»

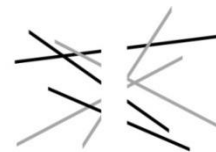
PCN number(s): «**PCN_Ticket_Number**»

Vehicle Registration Mark: «**PCN_Registration_Number**»

Online Code: «**NPAS_PIN_Number**»

You should appeal within 28 days of delivery of this Notice of Rejection (usually 2 working days after the 'Notice of Rejection' date above – our website explains this)

If you are unable to appeal online you may request a paper form from the Traffic Penalty Tribunal by calling **01625 44 55 99** and leaving your name, address, telephone number, vehicle registration mark and penalty charge notice number.



Traffic Penalty Tribunal England and Wales

Yours sincerely,

Parking Services