

Enquiries to: (01724) 297000

Date: <<>>



www.northlincs.gov.uk

Parking Services

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The Occupier

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Dear Occupier

Residents Parking Permits – Frances Street/Allanby Street, Scunthorpe

The current Frances Street/Allanby Street Resident Parking Permits expire on the 31st March <<>>.

The following applies:

- The issue of a permit does not mean there are reserved spaces solely for use by the permit holders.
- The permit must be clearly displayed within the vehicle when in use.
- A permit is valid for one year, provided you remain a resident of the area.
- The permit will remain valid from 1st April <<>> until 31st March <<>>.
- If you change your vehicle, the old permit is not valid, and must be returned and a new permit must be obtained.
- To renew your permit for a change of vehicle (different registration), please ring 01724 297000 for further advice.
- Temporary permits for loan or hire vehicles will not be issued.

To qualify for a permit, the Council requires the applicant to produce the following evidence:

- Utility bill, rent book or tenancy agreement (if the applicant's name does not appear on the current Electoral Register).
- A completed application form.
- Payment of a £50 administration fee.
- A copy of the V5 (Vehicle Registration Document also known as the Log Book) with the applicant's 'Frances St/Allanby St' address shown.

If the V5 document does not show the permit area address then a copy of a utility bill in the owner/keepers name at the permit address is required. The V5 document must be in the applicant's name.

An administration fee of £50 is payable and £10 is required if a replacement is required.

We enclose a Permit Application Form, which should be completed and returned with the appropriate remittance.

Yours sincerely
Parking Services