

### PENALTY CHARGE NOTICE (PCN)

The Traffic Management Act 2004, s78; The Civil Enforcement of  
Parking Contraventions (England) General Regulations 2007;  
The Civil Enforcement of Parking Contraventions (England)  
Representations and Appeals Regulations 2007;

PCN Number:

Date this notice is served:

Observation Time/Date:

Vehicle Registration:

Make:

Colour:

Location:

Leisure Centre

Date of Contravention:

Time of Contravention:

CEO number had reasonable cause to believe  
that the parking contravention stated occurred:

Contravention code:

Description:

The penalty charge of £ must be paid no later  
than the last day of the period of 28 days beginning  
with the date on which the penalty charge was  
served.

If the penalty charge is not paid later than the  
last day of the period of 14 days beginning with the  
date on which this notice is served the penalty  
charge will be reduced by the amount of any  
applicable discount to £

Please note that you will not be able to view a  
Penalty Charge Notice online or make a payment,  
until 24 hours from the issue of the Notice.



63311413000030271769030

PCN Number:

Vehicle Reg:

Date notice served:

Amount of £ on £ if paid within 14 days

## **HOW TO PAY**

- **ONLINE** - at [www.nelincs.gov.uk/penaltychargenotice/default.asp](http://www.nelincs.gov.uk/penaltychargenotice/default.asp)
- **TELEPHONE** - Using a debit or credit card by calling 01472 326290 Monday to Friday 8am to 5pm (excluding Bank Holidays). Have your payment card, vehicle details and PCN number ready.
- **CASH** - Using the bar-coded payment slip at over various Paypoint outlets and Post Offices across North East Lincolnshire. For further details visit the Allpay website [www.allpay.net](http://www.allpay.net)

## **IF YOU BELIEVE THAT THE PENALTY SHOULD NOT BE PAID AND WISH TO CHALLENGE THIS PCN**

- **GO ONLINE:** Follow URL <https://nelincs.self-serve.co.uk/>
- **WRITE TO:** Parking Services, North East Lincolnshire Council, PO Box 493, North East Lincolnshire, DN31 1HU

Please provide the PCN number, vehicle registration mark and a contact address in all correspondence.

If you are unable to write or e-mail and require assistance, please telephone 01472 326290.

Photographic evidence taken by the Civil Enforcement Officer may be viewed online.

Details of the Council's policy and approach to challenges can be found by viewing the Penalty Charge Notice Processing Manual at [www.nelincs.gov.uk](http://www.nelincs.gov.uk).

For a leaflet concerning details of the parking penalty enforcement process or other matters concerning the enforcement process, please visit [www.patrol-uk.info](http://www.patrol-uk.info)

If you challenge this penalty charge notice within 14 days of the date that it is served and the challenge is rejected, the Enforcement Authority will extend the period within which the penalty charge may be paid.

## **IF THE PENALTY CHARGE IS NOT PAID OR CHALLENGED**

**WARNING:** If the penalty charge is not paid or challenged on or before the end of 28 days of the date of service, then the North East Lincolnshire Council Enforcement Authority may serve a Notice to Owner (NtO) on the owner of the vehicle requiring payment of the penalty charge. The owner can then make representations to the North East Lincolnshire Council Enforcement Authority. If those representations are rejected, the owner may appeal to an independent adjudicator.

If you challenge this penalty charge notice, but an NtO is issued, then the owner must follow the instructions on the NtO.

For further information please visit [www.patrol-uk.info](http://www.patrol-uk.info)

## **DATA PROTECTION ACT 1998:-**

Any information supplied by you may be disclosed to enforcement authorities and other relevant agencies or to a third party in the context of actual or threatened legal proceedings. We may employ the services of a third party to help us in certain areas, such as trace activities. In some cases that third party may receive your information.