

CHARGE CERTIFICATE

The Traffic Management Act 2004, The Civil Enforcement of Parking Contraventions (England) General Regulations 2007;
The Civil Enforcement of Parking Contraventions (England) Representations and Appeals Regulations 2007;
The Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) Order 2007

PCN No: _____

Vehicle Registration No: _____

PCN Date: _____

NTO Served Date: _____

Date of this Certificate: _____

PLEASE NOTE: This Certificate has been issued to you because payment of the penalty charge in respect of the parking contravention identified below has not been received. You are now required to pay an increased penalty charge as is explained below.

Date of this Charge Certificate: _____

Date of Posting: _____

On: _____ a Notice to Owner/Penalty Charge Notice was served on you as the person appearing to be the owner or hirer of

Vehicle Registration Number: _____

Make: _____

Colour: _____

Tax Disc: _____

Expiry: _____

in respect of the following parking contravention:

Date of Contravention: _____

Location: _____

Time: _____

Penalty Charge Notice No: _____

The penalty charge in respect of this contravention was _____ . To date _____ has been received. _____ is outstanding.

As the penalty charge has not been paid within the relevant period the penalty charge in question has now been increased by 50% to _____

PLEASE NOTE: If this increased penalty charge is not paid before the end of the period of 14 days beginning with the date on which this certificate is served, the enforcement authority may, if a county court so orders, recover this increased charge as if it were payable under a county court order. This Certificate will be taken to have been served on the second working day after the day of posting unless you can show that it was not. For more information on this, please turn to the reverse page of this Certificate.

How to Pay

For all methods of payment you will need to quote your penalty charge notice number, vehicle registration mark and if applicable, your debit / credit card details.

ONLINE at www.nelincs.gov.uk/penaltychargenotice/default.asp

TELEPHONE – using a debit or credit card by calling 01472 326290 (Monday - Friday 8am to 5.30pm. Have your payment card, vehicle details and PCN number ready.

CASH – using the bar-coded payment slip at over 90 Paypoint outlets and Post Offices across North East Lincolnshire. For further details visit the Allpay website www.allpay.net

See reverse for further information.

The relevant period

- (1) The relevant period within which the penalty charge should have been paid is the period of 28 days beginning-
- (a) where no representations have been made under regulation 4 of the Representations and Appeals Regulations, with the date on which the notice to owner is served;
 - (b) where-
 - (i) such representations have been made;
 - (ii) a notice of rejection was served by the authority concerned; and
 - (iii) no appeal against the notice of rejection was made, with the date on which the notice of rejection is served;
 - (c) where an adjudicator has, under regulation 7(4) of the Representations and Appeals Regulations, recommended the enforcement authority to cancel the notice to owner, with the date on which the enforcement authority notified the appellant under regulation 7(5) of those Regulations that it does not accept the recommendation; or
 - (d) in a case not falling within subparagraph (c) above where there has been an unsuccessful appeal to an adjudicator under the Representations and Appeals Regulations against a notice of rejection, with the date on which notice of the adjudicator's decision was served on the appellant.
- (2) Where an appeal against an notice of rejection was made but was withdrawn before the adjudicator served notice of his decision, the relevant period in relation to a notice to owner is the period of 14 days beginning with the date on which the appeal was withdrawn.

The rule relating to service

The Civil Enforcement of Parking Contraventions (England) General Regulations 2007: Regulation 3 states:

"Service by post

- (1) Subject to paragraph (5), any notice (except a penalty charge notice served under regulation 9) or charge certificate under these Regulations —
- (a) may be served by first class (but not second class) post; and
 - (b) where the person on whom it is to be served is a body corporate, is duly served if it is sent by first class post to the secretary or clerk of that body.
- (2) Service of a notice or charge certificate contained in a letter sent by first class post which has been properly addressed, pre-paid and posted shall, unless the contrary is proved, be taken to have been effected on the second working day after the day of posting.
- (3) In paragraph (2), "working day" means any day except—
- (a) a Saturday or a Sunday;
 - (b) New Year's Day;
 - (c) Good Friday;
 - (d) Christmas Day;
 - (e) any other day which is a bank holiday in England and Wales under the Banking and Financial Dealings Act 1971.
- (4) A document may be transmitted to a vehicle hire firm (as defined in regulation 5(4)) by a means of electronic data transmission where—
- (a) the vehicle hire firm has indicated in writing to the person sending the notice or document that it is willing to regard a document as having been duly sent to it if it is transmitted to a specified electronic address; and
 - (b) the document is transmitted to that address.
- (5) Nothing in this regulation applies to the service of any notice or order made by a county court."

Data Protection Act 1998

The information provided by you on this form is required for the purpose of administration, enforcement and monitoring by North East Lincolnshire Council's Parking Team. The information supplied by you may be disclosed to enforcement authorities and other relevant agencies, or to a third party in the context of actual or threatened legal proceedings. We may employ the services of a third party to help us in certain areas, such as trace activities. In some cases that third party may receive your information.

Payment Slip

For payment options see previous page

You must complete this slip in block capitals and return it with your payment to the address below.

PARKING SERVICES, NORTH EAST LINCOLNSHIRE COUNCIL, PO BOX NUMBER 493, GRIMSBY, NORTH EAST LINCOLNSHIRE, DH31 1HU

Penalty Charge Notice:

Name:

Vehicle Registration No:

Address:

Date of this Notice:

Payment Amount Due:

Postcode: