

# FAREHAM

## BOROUGH COUNCIL

«Corresp\_Title» «Corresp\_ForeName»  
«Corresp\_Surname»  
«Corresp\_Business\_Name»  
«Corresp\_Address\_Line\_1»  
«Corresp\_Address\_Line\_2»  
«Corresp\_Address\_Line\_3»  
«Corresp\_Address\_Line\_4»  
«Corresp\_Town»  
«Corresp\_County»  
«Corresp\_Post\_Code»

Permit No «Permit\_Number»  
Cost «Permit\_Debtor\_Account»  
»  
Date: «Printed\_Date»

Dear «Corresp\_Salutation»

Please find attached your Resident Parking Permit for the forthcoming period. Please adhere to the guidelines and conditions. Display of the permit indicates acceptance of the conditions and a PCN may be served if you fail to adhere to them.

- Please display the below permit using the peel off adhesive section.
- Display in front windscreen, as failure to do so may result in the issue of a Penalty Charge Notice.
- You must only park at the area shown on the permit indicated on signs within bays.
- A reminder letter may be sent to you prior to expiry of this permit, but you must be aware of your expiry date and apply for a renewal giving at least 7 days notice.
- You must not park your vehicle where it would cause an obstruction.
- **Do not park on an entrance or dropped kerb (unless it is your own)**
- You must not alter deface or add to this permit, which remains the property of Fareham Borough Council and may be withdrawn or cancelled at any time.
- A replacement permit may incur a charge of £10 to cover administration.

Yours Sincerely



Head of Parking and Enforcement

PEEL HERE



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PERMIT TYPE: «Permit\_Print\_String»

Expiry Date: «Date\_Valid\_To»

Street/Car Park/Area: «Zone\_Description»

Permit No: «Permit\_Number»

Vehicle Reg: «Vehicle\_VRM\_First»  
«Vehicle\_VRM\_Second»

WINDSCREEN HOLDER