

# FAREHAM

## BOROUGH COUNCIL

«Corresp\_Title» «Corresp\_ForeName»  
«Corresp\_Surname»  
«Corresp\_Business\_Name»  
«Corresp\_Address\_Line\_1»  
«Corresp\_Address\_Line\_2»  
«Corresp\_Address\_Line\_3»  
«Corresp\_Address\_Line\_4»  
«Corresp\_Town»  
«Corresp\_County»  
«Corresp\_Post\_Code»

Our Ref.: «Notice\_Number»  
Date: «Printed\_Date»

### REJECTION OF FORMAL REPRESENTATIONS

*The Traffic Management Act 2004-s78 /s82; Civil Enforcement of Parking Contraventions (England) General Regulations 2007; Civil Enforcement of Parking Contraventions (England) Representations and Appeals Regulations 2007*

Vehicle Registration: «Notice_VRM»	Make: «Notice_Make»	Colour «Notice_Colour»
PCN No: «Notice_Number»		Served On «Service_Date»
Tax Disc Number: «Notice_VEL_Number»		Expiry: «Notice_VEL_Expiry_Date»
Parking Contravention: Code «Notice_Contravention_Code»		
«Notice_Contra_Long_Desc»		
Date of Contravention: «Notice_Contravention_Date»		Time «Notice_Contravention_Time» hrs
Location: «Notice_Issue_Location»		
Observed: From: «Notice_Observation_Time_1»hrs		to: «Notice_Observation_Time_2»hrs
Pay and display ticket details (if relevant): No «Notice_PD_Number»		Expiry Time «Notice_PD_Expiry_Time» hrs

Dear

I have considered the challenge and mitigating circumstances that you made in respect of the notice to owner/regulation 10 penalty charge notice dated «Corresp\_Last\_In\_Date», which was served on you in respect of the above parking contravention, and they have been rejected for the following reasons;

The penalty charge of £«Notice\_Outstanding\_Account» is now payable. This must be paid or an appeal made, before the end of the 28 days beginning with the date of service of this notice (see below).

**(The enforcement authority for all on street contraventions is Hampshire County Council. Fareham Borough Council act as agents for the county council and are therefore the issuing authority for the penalty charge notice and any further documentation or correspondence, that may be issued as a result. For all car park,**

**(off street) contraventions, Fareham Borough Council, are the enforcement authority).**

You must now decide whether to pay the penalty charge or make a formal appeal to the traffic penalty tribunal.

*NOTE: If you do not challenge and do not pay the whole penalty charge within the period set above, Fareham Borough Council may serve a charge certificate on you increasing the original penalty by 50%*

## **HOW TO APPEAL:**

If you disagree with the council's decision you can appeal to the independent adjudicator at the **Traffic Penalty Tribunal**. The adjudicators are independent of the council and their decision is final.

You can appeal now by visiting the tribunal's website: **[www.trafficpenaltytribunal.gov.uk/appeal](http://www.trafficpenaltytribunal.gov.uk/appeal)**

The website explains what the adjudicator can consider and how to appeal. There is no charge for appealing and costs are not normally awarded. The website gives full details. **You will need the information in the box below to hand when you begin your appeal.**

Notice of Rejection date: «Printed\_Date»  
PCN number(s): «Notice\_Number»  
Vehicle Registration Mark: «Notice\_VRM»  
Online Code: «Notice\_NPAS\_WebCode»

**You should appeal within 28 days of delivery of this Notice of Rejection (usually 2 working days after the 'Notice of Rejection' date above – our website explains this)**

If you are unable to appeal online you may request a paper form from the Traffic Penalty Tribunal by calling **01625 44 55 99** and leaving your name, address, telephone number, vehicle registration mark and penalty charge notice number.



For further information or help with appeals you may find the following e-mail addresses of use. [www.trafficpenaltytribunal.gov.uk](http://www.trafficpenaltytribunal.gov.uk) or [www.patrol-uk.info](http://www.patrol-uk.info)

**You may pay by the following methods;**

**On line** at [www.fareham.gov.uk](http://www.fareham.gov.uk) (Select the "on-line services" then select the "pay it" page)

**In person** at the cashiers office in the Civic Offices Civic Way Fareham

Office opening hours Mon-Fri 08:45am to 4:00pm

Payments may be made by cash, cheque, postal order, switch, visa delta, visa electron, solo, visa master card and JCB credit cards.

**By post** with payments sent to Finance and Resources Department, Fareham Borough Council, Civic Offices, Civic Way, Fareham, PO16 7AZ

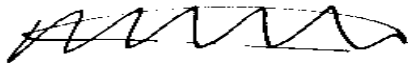
Cheques or postal orders are to be made payable to **Fareham Borough Council**, and must include the **penalty charge notice number** on the back. (Please do not send cash)

**By telephone**, ringing 0845 60 66 876 **select option 3** and follow the instructions offered (you will need the penalty charge notice number)

For further information on parking in Fareham please visit [www.fareham.gov.uk/parking](http://www.fareham.gov.uk/parking)

Yours sincerely

For and on behalf of



Kevin Wright  
Head of Parking and Enforcement



