

## Daily or Weekly Trade Permits Terms and Conditions of Use.

- A daily trade permit, (1 day or 1 week) will only be issued for a vehicle essential to the safe working practices of the permit holder at the work site of the permit holder or where there is no onsite storage for tools and equipment.
- Permits **cannot be used solely for commuting to a work site or personal purposes** and must only be used for the work stated by the applicant at the time of their application. Improper use of a permit may result in a permit being cancelled and the user being excluded from future issues of permits.
- Where a paper permit is issued, that permit must be displayed in the relevant position in the vehicle which it is issued for and clearly show the relevant details above. It should be easily read by a Civil Enforcement Officer or Police Officer.
- A daily trade permit *may* be issued to provide for the use of any authorised resident permit holder parking place or pay and display spaces at, or as near as practical to the works address whilst undertaking work on the date(s) as authorised by the Council and stated on or recorded against the permit. It does not guarantee a parking spaces at the location.
- A daily trade permit *may* also be issued to provide an exemption to allow parking in limited waiting parking places outside of or as near as practicable to the works address stated on or recorded against the permit whilst undertaking work on the date(s) as authorised by the Council.
- The vehicle **MUST** be moved if instructed to do so by a Police Officer, Civil Enforcement Officer, Council Officer or Utility Company Contractor in pursuit of their duties.
- It is the permit holder's responsibility to ensure that the vehicle is parked safely and considerately. The vehicle should not cause an obstruction or hazard risk to other road users or pedestrians and should not be parked (wholly or partly) on the verge or footway.
- Materials or goods must not be deposited on the footway or carriageway except when loading or unloading is occurring and must be moved on the instructions of a Police Officer, Civil Enforcement Officer, a Council Officer or a Utility Company Contractor during their contracted works.
- The permit will not be valid if used in any other vehicle other than that originally stated by the applicant and a Penalty Charge Notice will be issued.
- If there is a change of vehicle details due to a vehicle breakdown, the Council must be informed by telephone immediately to discuss appropriate alternative actions.
- The permit will be deemed invalid if it is changed or altered in any way. No refunds will be given for part used, damaged or invalidated permits.
- A Penalty Charge Notice will always be issued where the terms and conditions of use of the permit are not complied with.
- All vehicles issued with a works exemption permit must have a valid MOT certificate, current road fund licence and hold the relevant insurance certificate.
- Devon County Council reserves the right not to issue any permit where the vehicle involved has outstanding Penalty Charge Notices issued to it.
- All permits are issued solely at the discretion of the Council and remain the property of the Council and may be withdrawn at any time by the Council with notice given to the applicant.
- This notice **does not exempt** the holder from complying with any signed prohibitions of vehicle access or movement during the stated times. Doing so is an offence under the Road Traffic Act and may risk a Police issued Fixed Penalty Notice and penalty points on the driver's licence.
- Any person making a false statement for the purpose of obtaining a dispensation parking permit shall be guilty of an offence (Section 115 (2) Road Traffic Regulation Act 1984).
- Devon County Council (DCC) will act as a "data controller" for any personal data that you provide to us. As such, we will ensure that the data given us is processed in line with our organisation's Data Protection Policies and in line with your rights under the Data Protection Act 2018 and the EU General Data Protection Regulations. We will not pass your personal information to external individuals or organisations unless there is a legal obligation to do so. To find out more about how DCC will use your personal data, you can read our Penalty Charge Notice Privacy Notice online at [www.devon.gov.uk/roadsandtransport/parking/](http://www.devon.gov.uk/roadsandtransport/parking/)