

In case of enquiry contact: Parking Services, PO Box
121, Cambridge CB1 2WW
Direct Dial: 01223 727900
Email: parkingpermits@cambridgeshire.gov.uk

Mr Abc 123
1 LETSBY AVE (F)
Cambridge
CB4

Parking Services

8 March 2017

Dear Mr Abc 123

Visitors Parking Permit -DeFreville Avenue Parking Zone

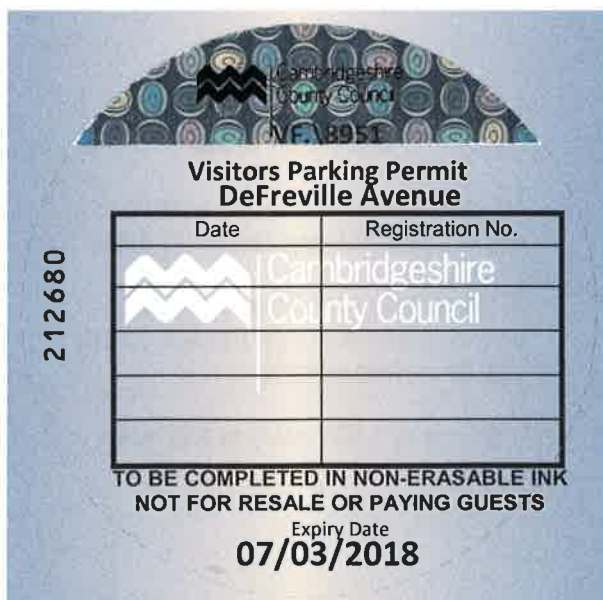
Thank you for your application for the above permit. Your permit is attached below; **please note that the issuing of this permit does not guarantee that a parking space will be available.**

It is valid until 07/03/2018 and each visitor permit is valid for 5 visits, each up to one day's duration.

Your visitor is responsible for completing, **in non-erasable ink**, the date of use along with the vehicle registration number **for each day** that their vehicle occupies a resident parking space in the permitted zone. The correct details should be carefully entered as alterations or corrections are not allowed, as these could lead to unauthorized re-use of the permit which, in turn, would place additional and unfair demand on the remaining parking spaces available to other resident permit holders and their visitors.

The correctly completed permit **must** be displayed inside the vehicle windscreen so that a Civil Enforcement Officer (CEO) standing on the pavement can clearly see and verify **all** the permit details, including the expiry date and the applicable zone.

(Cont'd over the page)



212680

Cambridgeshire
County Council

Visitors Parking Permit
DeFreville Avenue

Date	Registration No.

TO BE COMPLETED IN NON-ERASABLE INK
NOT FOR RESALE OR PAYING GUESTS

Expiry Date
07/03/2018

The correctly completed permit **must** be displayed inside the vehicle windscreen so that a Civil Enforcement Officer (CEO) can clearly see and verify **all** the permit details, including the expiry date. If a permit is not completed at all, or not completed in non-erasable ink, or is altered/ overwritten, or has expired or is inappropriate for the parking zone it will be considered void/ invalid and the visitor will be subject to parking enforcement and may be served with a Penalty Charge Notice (PCN). A PCN will also be served if a valid visitor permit is not clearly and fully visible to the CEO. **NOT FOR RESALE OR THE USE OF PAYING GUESTS AND NOT VALID IN PAY AND DISPLAY BAYS**

If a permit is not completed at all, or not completed in non-erasable ink, or is altered/overwritten, has expired or is inappropriate for the parking zone it will be considered void/ invalid and your visitor will be subject to parking enforcement and may be served with a Penalty Charge Notice (PCN). A PCN will also be served if a valid visitor permit is not clearly and fully visible to the CEO. **Visitor permits are not for resale or the use of paying guests.**

To avoid parking enforcement, your visitor must display a valid permit throughout their entire stay, so please familiarise yourself and your visitors with the above conditions **before** the permit is used. It remains the property of Cambridge County Council and must be returned if you leave this address.

Suspension of Parking Bays.

In certain circumstances the enforcement authority may suspend all or part of a parking bay(s) to allow for building operations, domestic removals, funerals or other special events. In this event advance warning signs are usually placed in/ or adjacent to the suspended bay(s) or over the parking bay sign. Drivers must therefore ensure that a parking bay is actually in operation before parking as a vehicle observed parked in a suspended bay will be subject to parking enforcement and will be served with a PCN.

Further information

If you would like further information please contact the customer services team on :- 01223 727900 or E-mail:- parkingpermits@cambridgeshire.gov.uk

Yours Sincerely,

Parking Services

The correctly completed permit **must** be displayed inside the vehicle windscreen so that a Civil Enforcement Officer (CEO) can clearly see and verify **all** the permit details, including the expiry date. If a permit is not completed at all, or not completed in non-erasable ink, or is altered/ overwritten, or has expired or is inappropriate for the parking zone it will be considered void/ invalid and the visitor will be subject to parking enforcement and may be served with a Penalty Charge Notice (PCN). A PCN

Instructions of Use

1. Display in the windscreen of the vehicle so that **ALL** dates and details are clearly visible.
2. The permit is not transferable unless otherwise stated. **NOT FOR RESALE OR THE USE OF PAYING GUESTS**
3. This permit is **NOT VALID IN PAY AND DISPLAY BAYS**