



HOW TO PAY

- By telephone Credit / debit card payments only. Automated payment line 0345 520 1357 (24 hours / 7 days a week). Have vehicle details and PCN Number ready.
- Online at www.nottinghamshire.gov.uk/parkingenforcement. Follow links from online payments
- By post using the payment slip below to:
Central Processing Unit, PO Box 10282, Nottingham, NG17 0DX.
Allow 2 working days for 1st class post and 5 for 2nd class.

IF YOU BELIEVE THAT THE PENALTY SHOULD NOT BE PAID AND WISH TO CHALLENGE THIS PCN

- Write to the
Central Processing Unit, PO Box 10282, Nottingham, NG17 0DX.
OR
- complete a challenge to your PCN online at
www.nottinghamshire.gov.uk/parkingenforcement
if you require further clarification on how to challenge your PCN please
telephone 0345 520 1357.

Please quote the PCN Number, the vehicle registration and your address in all documentation

Details of the Council's policy and approach to challenges can be found at www.nottinghamshire.gov.uk/parkingenforcement, or seen at the Council's offices - all cases will be considered on their individual circumstances. Please do not send payment with any challenge.

IF THE PENALTY CHARGE IS NOT PAID OR CHALLENGED

If the penalty charge is not paid on or before the end of the 28 day period as specified on the front of this notice or successfully challenged, the Council may serve a Notice to Owner (NtO) on the owner of the vehicle requiring payment of the penalty charge. The owner can then make representations to the Central Processing Unit and may appeal to an independent adjudicator if those representations are rejected. The NtO will contain instructions for doing this.

If you challenge this PCN but the Central Processing Unit issues an NtO anyway, the owner must follow the instructions on the NtO.

Further information about Civil Parking Enforcement (including PCNs and NtOs) is available online at www.patrol-uk.info